

Terms and Conditions Part I & II

Table of Contents

Part – I – General Terms and Conditions

1.	Meaning of Words	4
2.	Opening an Account	5
3.	Joint Accounts	6
4.	Account Management	7
5.	Payment into your Account	9
6.	Payment out of your Account	12
7.	Cancelling or Changing Payment	14
8.	Card Payments	15
9.	Refunds for Payments (except payments made by cheque)	15
10.	Cheques	16
11.	Charges and Interest	17
12.	Overdraft Services	18
13.	Card Issue and PIN	19
14.	Internet Banking Facility	24
15.	Changes to these General and Specific Terms and Conditions	25
16.	Inactive Accounts	26
17.	General Liability	26
18.	Our Right to Set-Off	27
19.	Third Parties	27
20.	Ending the Terms and Conditions or an account or Service	27
21.	Death	29
22.	Transferring Rights or Obligations under these Terms and Conditions	29
23.	Confidentiality	29
24.	Data Protection	30
25.	Not Enforcing these Terms and Conditions	34
26.	Law Applying to these Terms and Conditions	34
27.	Complaints	34
28.	Details About Us and Our Regulator	34
29.	Important Information about Compensation Arrangements	34

Part - II - Product Specific Terms and Conditions

1.	Baroda M-Connect Plus UK – Mobile Banking Services	36
2.	SMS Alerts	50
3.	Baroda Connect - Personal Banking (Individual)	52
4.	Business Banking (Corporate) – Internet Banking	61
5.	Baroda Connect - Remittance to India in INR	70
6.	Contactless Visa Debit Card	72
7.	Baroda Click Funds2India (CF2I)	75
8.	Baroda Rapid Funds to India (RF2I)	80
9.	Fixed Deposit Accounts	82
10.	Baroda MAX	86
11.	Our Branch Network (As on Nov 2020)	90

These **General Terms and Conditions** apply to **our** bank **accounts** and some related **services**. Please read it carefully and keep for future reference as it forms part of a **legal contract** between **you** and **us** and sets out **our** respective obligations to each other. The **terms and conditions** supersede and replace any other terms which may have previously been in force between **us**.

A guide to how these Terms and Conditions are structured:

These Terms and Conditions are divided into -2- Parts.

- Part I sets out our "General Terms and Conditions" which apply to any account you hold with us or services provided.
- Part II sets out our "Specific Terms and Conditions" and contains account specific information which relates to the particular accounts which you have with us or services which you use.

You should also check our Website for further terms and for our Schedule of Charges, which apply to your dealings with us, as these also form part of our contract with you.

We can provide you with additional or up to date copies of these Terms and Conditions (and any other documents which form part of the contract between you and us) upon request. These Terms and Conditions are also available on our Website.

PART I: GENERAL TERMS AND CONDITIONS

1. Meaning of Words

In these **Terms and Conditions**, a number of words and phrases are printed in bold type because they have a special meaning, which is explained here:

- 1.1 Account(s) means your Bank of Baroda (UK) Limited accounts and services taken with us from time to time:
- 1.2 Application Form means the application form that you need to fill in to apply to us for an account;
- 1.3 Authorised Signatory means the account holder(s) in case of an individual account and a designated person or persons who are allowed to operate the Accounts on behalf of a firm or organisation;
- 1.4 Banking Hours means the hours your branch is open for business;
- 1.5 Base Rate means the Base Rate set by the Bank of England or any successor authority that takes over responsibility for setting such a rate;
- 1.6 BIC or Swift code is an alphanumeric code of 8 or 11 characters used for making international payments through the swift system;
- 1.7 Cut-off Time means the UK time within which a transaction or a request should be made by you in order to be processed on the same Business Day. Cut-off Time depends on the "cut-off" time for the particular method of making or receiving payments. "Cut-off" time also depends on the currency in which the payment is to be made or received for example "cut-off" time remittance to India in INR is 2.00pm, "cut- off" time for making a Sterling payment is 3.00pm and for Euro it is 12.00pm. Instructions for payment in US Dollar can be given up to 4.00pm. Also "cut off" time is different for each of our branches. You may contact your Account maintaining branch for information on the Cut-off Time specific to your branch;
- 1.8 EEA means the European Economic Area (members of the European Union plus Norway, Iceland and Liechtenstein) and as updated from time to time by exiting or joining of members;
- 1.9 Foreign Cheques mean cheques in a foreign currency or cheques in Sterling paid out of an account at a bank abroad (in countries other than in the UK, the Isle of Man, Gibraltar or Channel Islands);
- 1.10 General Terms and Conditions means the general Terms and Conditions applying to your Account and dealings with us and as set out in Part I of these Terms and Conditions herein;
- 1.11 IBAN (International Bank Account Number) is a unique identification number issued by us for a customer account which has the bank branch identification along with the account number;
- 1.12 Our Base Rate means the base rate set by us by reference to the Base Rate and will never be more than 1% above Base Rate. Details of Our Base Rate are available on our Website and in our branches & offices;
- 1.13 Schedule of Charges means the Schedule of Charges as amended from time to time in accordance with the General Terms and Conditions;
- 1.14 Sort Code is a 6-digit identifier code used for making payments from one bank to another bank within the UK;
- 1.15 Specific Terms and Conditions means the specific Terms and Conditions which apply to your Account in addition to the General Terms and Conditions. And as

set out in Part 2 of these Terms and Conditions:

- 1.16 Standard Exchange Rate means a publicly available rate at which one currency is converted into another currency. This rate is set by us daily or more frequently during the day with reference to prevailing exchange rates in the market and can be obtained by contacting any of our branches/offices or by contacting our Treasury Department on telephone number + 44 0207 457 1540 or by visiting our Website:
- 1.17 Terms and Conditions means this document, consisting of Parts I & II and our Application Forms;
- 1.18 Transaction Time means the time taken for processing your payment request:
- 1.19 Website means our internet presence at www.bankofbarodauk.com;
- 1.20 Working Days means Monday to Friday except English public holidays;
- 1.21 "We", "us" and "our" means Bank of Baroda (UK) Limited in the United Kingdom, further details about us are set out in condition no. [28] Below.
- 1.22 "You", "your" and "yourself" refers to each person who is named as the account holder and it refers to any company or other business entity which is an account holder with us
- 1.23 If there is more than one of you then it refers to all of you individually and jointly. We explain more about what this means for joint account holders in condition no. [3] below.
- 1.24 'Card' means a debit card issued by Bank of Baroda (UK) Limited for use on the account.
- 1.25 'PIN' means Personal Identification Number. (For access to cash machines)
- 1.26 'Transaction' in these conditions means both making payments and getting cash.
- 1.27 The singular includes the plural and vice versa. One gender includes the other genders.

If there is any inconsistency between the **General Terms and Conditions** and the **Specific Terms and Conditions** then the **Specific Terms and Conditions** will prevail to the extent of the inconsistency, as these contain the more tailored information relating to **your Account**.

2. Opening an Account

- 2.1. Accounts can be opened by individuals, partnership firms, companies, charitable organisations, trusts or any other organisation formed within the legalframework.
- 2.2. You should read the Application Form carefully to ensure that you are eligible for an account. The information contained in the Application Form, including that filled in by you, forms part of our contract. If you have any queries, please contact us on 0207 457 1515.
- 2.3. We draw your attention to our Data Protection Policy (Privacy Policy) on our Website, which can be accessed at https://www.bankofbarodauk.com/data-protection/ or a copy made available to you on request when you fill out the Application Form. It deals with the information we collect about you, how we deal with that information and how your information may be shared with others.
- 2.4. When you open an account with us, we will need to carry out paper-based and/or electronic checks on you in order to obtain sufficient proof of your identity and address to enable us to satisfy our legal obligations and protect you, the public and us against fraud and misuse of the banking system. Please note that in some instances we may

need to ask **you** to send in further information or documents or ask **you** to visit **your** local Branch. Where paper-based documents are requested or provided they must be either originals or certified copies. If **you** are unable to meet these requirements, **we** may be able to accept other identification documents, please contact any of **our** branches to ascertain what other documents might be acceptable.

- 2.5. We recommend that you do not post original documentation to us, as the postal service is not secure. Instead please come into one of our branches with the required identification documentation.
- 2.6. You can authorise another person to operate your Account. We will require you to sign an appropriate mandate. In the case of a joint account, all joint account holders must sign the mandate. When you authorise another person to operate your Account, he/she must do so in accordance with these Terms and Conditions and you will be responsible for their actions or omissions as if they were your own.
- 2.7. You can only use your Account for the purpose it has been opened for. If you have opened a personal account, you cannot use it to route transactions relating to your business activity whether it is a sole trader or partnership, etc. You must not use it as a charity, club, sole trader, company, partnership or other kind of business account.
- 2.8. We may from time to time write to you for updating the information we hold about you and for new and/ or additional identification. We may not allow you or restrict transactions in your Account or to provide additional services until we receive such information.

3. JointAccounts

- 3.1. Wherever account Specific Terms and Conditions allow, your Account may be held jointly with other people. Joint account holders are responsible jointly and individually for complying with all of the account Terms and Conditions, including paying any money due to us. This means that if one of you breaks any of the terms of agreement with us, we can take action against any or all ofyou.
- 3.2. Any of the joint account holders will be able to operate the Account if there are cards issued on that Account. If there are no cards issued, then any of the joint account holders may operate the Account if all the Account holders confirm this instruction in writing. Any of the joint account holders may withdraw that authority in writing.
- 3.3. If you ask us to remove a person (or persons) from a joint account, we may require authority from all Account holders before doing so. The person/persons removed from the Account will continue to be liable for all the obligations and liability in relation to the Account for the period before the date of termination as the joint accountholder.
- 3.4. We are entitled to accept the authority of any joint account holder to give instructions on behalf of all other account holders relating to the account until it is cancelled by any such other joint account holders or treated by us as cancelled as described in Condition no. [20] or by operation of law.
- 3.5. If any of the joint account holders tells us of a dispute between any of you or instruct us that we may only accept instructions from all of you acting together, we may treat this as a cancellation of authority to operate the account and any further payments or withdrawals will need the authority of all joint account holders and use of additional services such as debit and / or credit cards, telephone or internet banking may be suspended. In addition, we may ask for the return of debit/credit cards.
- 3.6. If one of you dies, the survivor(s) will be asked to complete a new mandate and subject to any rights that we or a third party may have, any money in the account will be available to the survivor(s).
- 3.7. We will send the account statements and information's to the address of the first named person only in our records only (unless there is a legal reason we have to

- write to **you** both or all of the **account** holders). Please also refer to **condition no.** [4.6] below for more details about statements.
- 3.8. You can change this by asking us to contact a specific person or if you live at separate addresses, you can ask us to send statements or other messages (or both).

4. Account Management

4.1. Cooling off

- **4.1.1** You have -14- days within which to cancel your Account. This cancellation period begins on the later of the following two dates:
 - a. The date your Account is opened; and
 - b. The first date on which **you** have received the copies of:
 - These Terms and Conditions; and
 - · Schedule of Charges: and
 - Any other documents containing contractual terms relating to your Account.
- 4.2. To cancel your Account, you must send a written notice to the branch where your Account is held.
- 4.3. If you cancel your Account, we will return all the money in your Account and any interest it has earned to you and we will not impose any extra charges. If, at your request, we have supplied you with any services before you cancel your Account, you will have to pay our charges for supplying those services.
- 4.4. Contact details and giving instructions
- 4.4.1 Our contact details are in the Our Branch Network segment at the end of this document.
- 4.4.2 You can contact us and give us instructions which can be in writing (which must include your signature(s)), by cash machine or any other means we tell you are available. You authorise us to accept and act on these instructions, even if carrying out those instructions creates a debt on your Account.
- 4.4.3 Where the instructions are not in writing, we are entitled to accept and act on them, if they have been confirmed by use of our security procedures.

We may refuse to act on your instructions if;

- a. We reasonably believe that you did not give instructions; or
- b. Your instructions are unclear, incomplete or not in required form; or
- We reasonably suspect fraudulent activity; or
- Acting reasonably, it appears to us contrary to any applicable law, regulation, code or other duties which apply to us: or
- It would cause you to exceed any limit or restriction which applies to your Account (such as daily cash withdrawal limit on debit/credit cards).
- 4.4.4 We will generally not acknowledge receipt of an instruction, unless it has been agreed otherwise. An instruction will be treated as genuine if we, in good faith, believe that the instruction is from you and there are no circumstances as described in condition no. [4.4.3] above for us to cast doubt on the authenticity of the instruction.
- 4.4.5 **We** will contact **you** with information relevant to the operation and maintenance of **your Account** by variety of means including via online banking, mobile banking,

email, text message, by flagging on **your** statement, post and/or telephone, using the contact details **you** give **us**. **You** must tell **us** if **your** name or contact details change. If **you** do not tell **us**, **we** will go on using the details **you** last gave **us**, and **we** will not be responsible if **we** fail to contact **you** or if **we** send confidential information to these details. **We** may charge **you our** reasonable costs of finding **you** or trying to find **you**, if **we** reasonably believe that **your** contact details are not up to date.

4.5. Security

- 4.5.1. In order to protect **your Account** against misuse, **you** must:
 - a. Keep your PIN and your other security details secret; and
 - Tell us immediately if you think someone else may know any of your security details; and
 - Act with reasonable care, including taking reasonable steps to prevent unauthorized or fraudulent use of your security details; and
 - d. Take the steps described in condition no. [13.7] if you have card.
 - e. You can give your security details to other reputable companies, for example aggregation services (services that allow you to see your Accounts with different providers in one place). However, it is important you check that they are genuine and can be trusted before you do, because we won't be liable for any loss caused as a result of your use of these services.
- 4.5.2. You will be responsible for all losses caused by;
 - a. Any fraudulent activity on your part; and
 - b. Any person acting with your authority
 - General condition no. [13] sets out your responsibility for losses caused by misuse of a card.

4.6. Statements

Where there are operations during the statement period, we will generate and post the statements of current accounts and savings accounts on a monthly basis unless you have asked us to provide you with statements at more frequent intervals or have asked us to provide you these by any other means for example by encrypted email. We will not send you bank statements where you have subscribed to our Internet Banking Services, unless you have specifically asked us to send you paper statement as Well.

If there is no movement on the **accounts**, statements will be generated and posted to **you** or provided to **you** by any other means (for example by encrypted email etc.) **you** have selected, once a year. **We** will not send **you** bank statements where **you** have subscribed to **our Internet Banking Services**,

For security reasons, we will not send the statements of accounts for those accounts classified as "inactive" or "dormant" as per condition no. [16] of these General Terms and Conditions.

- 4.6.1. You can ask us to send you a copy of a paper statement, we have already provided to you, but we will make a reasonable charge for this, as set out in our Schedule of Charges.
- 4.6.2. Statements will include details relating to the amount and date of the transaction, the information of the payee/payer, any exchange rate applicable, breakdown of charges payable and the date on which the funds were debited or credited to your Account.
- 4.6.3. You are responsible for checking the statements or other account information we

provide. **You** must tell **us** as soon as possible if a statement includes an error or if **we** notice any errors; **we** will correct them as soon as reasonably possible.

4.7. Opening and processing times of payments

- 4.7.1. If the payment instruction is not received by the **Cut-off Time We** will treat it as being received the next Working Day.
- 4.7.2. You can ask us for further information about the relevant Cut-off Times.
- 4.7.3. We may refuse to accept a payment into an account or make a payment from it if we reasonably believe that doing so might cause us to breach a legal requirement or might expose us to action from any government or regulator.

5. Payment into your Account

5.1 Cash

- 5.1.1 When cash is deposited over the counter at any of **our** UK branches, **we** will credit **your Account** immediately and allow **you** to use it straight away. Where **you** have an interest-bearing **account**, **we** will pay interest on it or in the case of an overdrawn **account** use it to reduce the interest **you** pay from that day.
- 5.1.2 Cash is deposited on a non-working day (for example on Saturday) will be credited to your Account on next working day. Where you have an interest-bearing account, we will pay interest on it or in the case of an overdrawn account use it to reduce the interest you pay from that day.
- 5.1.3 Where necessary, we may also ask you for the source of the funds deposited in order that we can be satisfied as to the legality of the funds so deposited/to be deposited.
- 5.1.4 When the bank is opened on a non-working day, **you** will normally not be allowed to pay cash in excess of £ 5,000.

5.2 Cheques

5.2.1 Sterling **cheques** from another bank in the UK (personal **accounts**)

When **you** deposit a Sterling **cheque/s** from another bank in the UK (paying bank) into **your** personal **Account** with **us** and provided this is done before the **Cut-off Time** on any working day:

- a. We will credit the cheque on the same day that we receive it;
- b. From the second Working Day after we receive it, where the account is interest bearing, we will pay interest on it or in the case of an overdrawn account use it to reduce the interest you pay from thatday;
- From the sixth Working Day after we have received the funds, the funds are available for you to use; and
- d. From the end of the sixth Working Day, the value of the cheque will be cleared funds which means that the funds cannot be reclaimed from you as a result of the cheque being returned unpaid (unless you have acted fraudulently).
- e. For example, and using Working Days, if you pay in a cheque in your savings account on Monday before the Cut-off Time (day 0), you will start receiving interest on the money from Wednesday (+2 days) and by Tuesday morning (+6 days), you will be able to withdraw the money from the cheque from your Account even though the cheque could still bounce. By the end of following Tuesday (+6 days), you can be certain that the cheque that you paid in on Monday will not bounce.
- If **you** withdraw some or the entire amount of a **cheque** which is later returned unpaid and this withdrawal or the unpaid **cheque** causes **your Account** to go

- overdrawn, or over an agreed overdraft limit, this will be considered an informal request to allow temporary overdraft.
- g. Even though we may let you withdraw against the cheque, this does not mean it has been cleared. If it is subsequently returned unpaid we will, subject to condition no. [5.2.1] Point [d] above debit the amount of that cheque to your Account plus returning charges and in case of overdraft, applicable interest will be charged.

5.2.2 Sterling **cheques** from another bank in the UK (business current **accounts**)

When **you** deposit a Sterling **cheque/s** from another bank in the UK (paying bank) into **your** business current **account** with **us** and provided this is done before the **Cut-off Time** on any working day:

- a. We will credit the cheque on the same day that we receive it;
- b. From the second Working Day after we receive it, where the account is interest bearing, we will pay interest on it or in the case of an overdrawn account use it to reduce the interest you pay from thatday;
- From the fourth Working Day after we have received the funds, the funds are available for you to use; and
- d. From the end of the sixth Working Day, the value of the **cheque** will be cleared funds which means that the funds cannot be reclaimed from **you** as a result of the **cheque** being returned unpaid (unless **you** have acted fraudulently).

5.2.3 New faster clearing cheques

- a. The law has changed, and this allows us to alter the way we clear cheques. Once we make this service available, we will allow cheques to be paid in by sending an image of the cheque. An imaged cheque is a scanned digital image of a paper cheque that can be processed for clearing and payment between banks and building societies through the Image Clearing System. This will speed up the clearing process.
- b. We will start to clear some cheques within two working days ('faster clearing process'). We will clear cheques using an image of the cheque rather than paper. This means that if you want a copy of a cheque (for instance if it is returned unpaid), we will only give you an image of the cheque.
- c. Some cheques will continue to follow the 2-4-6 process until we tell you the new faster clearing process is in place for all cheques.

5.2.4 Foreign cheques

- a. If you want us to obtain payment for you of a foreign cheque (i.e. a cheque payable in another currency or drawn on a bank outside the UK), you must "endorse" the cheque by signing your name on the back. Your signature must match the way your name appears on the front of the cheque. If the cheque is payable to more than one person, each of you must sign the back of the cheque.
- b. If you wish to pay a foreign cheque into your Account, the processing times for dealing with UK cheques do not apply and we may choose to "negotiate" it or "collect" it.
- c. If we negotiate the cheque, we will buy it from you by paying you the amount of the cheque or the Sterling equivalent on the Working Day after we receive it. We will then get payment from the paying bank.
- d. If we collect the cheque, we send it on your behalf to the paying bank. We may

use an agent to do this. **We** will pay the amount of the **cheque** or the Sterling equivalent into **your Account** on the day **we** get payment from the paying bank. The time this takes will vary depending on the paying bank or its country. **You** can ask **us** for details.

- e. The exchange rate, we use when converting a foreign cheque into Sterling will be our Standard Exchange Rate. You can find out the Standard Exchange Rates by contacting your branch or by contacting our Treasury Department on telephone number 0207 4571540.
- f. If the foreign bank later returns the cheque or asks for the money to be returned, we will take the currency or the Sterling equivalent from your Account. If we converted the cheque into Sterling, we will change it back into the foreign currency using our Standard Exchange Rate. We will do this even if you have already spent the money or it will put you intooverdraft.
- g. This normally means we take a larger amount from your Account than we originally paid in. The Standard Exchange Rate may also have worsened between our paying the money in and taking it out.
- h. We will take our charges for dealing with foreign cheques, and any charges by the foreign bank, including any charges resulting from the foreign bank returning the cheque unpaid or asking for the money to be returned, from the account you told us to pay the cheque into. For further details please see our Schedule of Charges.
- Occasionally it is not possible to obtain payment of foreign cheques because of local foreign exchange or other restrictions.
- j. If we have any costs or other obligations as a result of negotiating or collecting a foreign cheque, you must reimburse us and take any other reasonable steps to cover our direct losses needed to put us in the position, we would have been in had we not attempted to negotiate or collect the cheque.

5.2.5 Payments into your Account (other than cash and cheque payments)

- These include payments that are not made by cash or cheque, such as standing orders and direct transfers from another account.
- b. When we receive a payment for your Account in Sterling, we will credit it to your Account and allow you to use it straight away. We will pay interest on it, where applicable (or use it to reduce the interest you pay) from the date of receipt.
- c. Rarely a payment could go into someone's account by mistake. If this happens to you, we can:
 - Take the payment back out of your Account
 - Put a hold on this your money so that you cannot spend it.
 - We don't have to tell you before we take the payment back or put hold on the money, even if we have let you make payment or take cash against it. So, do please check your Account regularly to make sure everything is correct.

5.2.6 Payment in error

a. Banks will share personal information to help a payer, who has paid money in error, to trace that money and claim it back. If we think money has been paid into your Account in error, we might hold onto it until we check it with you. If you agree it's been an error, we'll return it. If you were expecting the money, we'll return it to your Account, but you consent that we may need to share your contact details with the other party.

b. Where, money have been wrongly credited to someone's account, because you have provided incorrect payment routing information, we will make reasonable efforts to recover the money involved in the transaction and if we are unable to recover the money, we will, upon receipt of a written request, provide you all available relevant information in order for you to claim recovery of the money.

5.2.7 International payments into your Account

- a. When we receive a payment for your Account in a foreign currency, we will convert it into Sterling before we pay it into your Account. If the payment is in Euro (or another currency from the EEA), we will credit it to your Account and make it available for you to use straightaway and pay interest on it, where applicable, (or use it to reduce the interest you pay) from the same Working Day. For all other currencies, the time it takes us to convert the payment into Sterling takes longer so it will be added to your Account up to -2- Working Days after we receive it.
- b. **We** will use **our** Standard Exchange Rate for buying the relevant currency that applies on the day **we** receive the payment.
- c. We may take our charges for dealing with the international payment before we add it to your Account but if we do so we will tell you the full amount of the payment and the charges that applied.
- d. If a payment is fraudulently or mistakenly paid into your Account, the amount of such payment may be subsequently recovered from your Account. This may be the case even if you have used all or part of the money. If deduction of payment from your Account would either makes your Account to go overdrawn or over an agreed overdraft limit, this will be considered as an informal request to allow a temporary overdraft.

6. Payments out of your Account

- 6.1 We will make payments out of your Account if;
- 6.1.1. There is available money in your Account, either in cleared funds or an agreed overdraft limit.
- **6.1.2.** You have signed a **cheque** or other document containing payment instructions.
- 6.1.3. You authorise us to make the payment using security details (for example a card and Pin at the cash machine or at point of sale) as long as any relevant security checks have been completed by us.
- 6.2 Cash withdrawals at the counter are allowed up to a reasonable amount in cash or by transfer to any **account** held with **us**. **We** are committed to preventing monies from being used for the purpose of money laundering and for the sake of good order; a limit of £ 5,000.00 has been placed for cash withdrawal where it is a personal **account** and £ 10,000.00 for a business **account** unless larger withdrawal in cash is justified by necessity. No more than £ 2,000.00 is allowed to be withdrawn from branches that are open on non-working day.
- **6.3 We** may consider any due payments made, agreed or authorised from **your Account** regardless of whether or not they have yet been deducted.
- 6.4 When you give us a payment instruction (other than by cheque), you must give us the sort code and account number for payments in the UK, or the equivalent information for payments outside the UK and any other details, We ask you for such as the name of the person you are sending the payment to, so we can make the payment (Please note that we will deal with such personal data of the third party in accordance with our Data Protection Policy (Privacy Policy)).
- 6.5 You are responsible for checking the details are correct. We will not be liable if your

payment is delayed or sent to the wrong person because **you** gave **us** the wrong details. If a payment does go to the wrong person because **you** gave **us** the wrong details, **we** will use reasonable efforts to recover the payment and, if **we** manage to do so, **we** may charge **you our** reasonable costs.

- 6.6 If you ask us to make a payment on a future date, we will make the payment that day. If the payment falls due on a non-Working Day, we will make the payment on the next Working Day.
- 6.7 If you ask us to cancel a payment instruction, we may charge you our reasonable costs for trying to cancel it, whether or not we succeed. Our fees are set out in our Schedule of Charges.
- 6.8 You will not be able to give a payment instruction using a card if we have stopped, or suspended, you from using them. We can do this if we reasonably consider it necessary for reasons relating to:
- 6.8.1. The security of a card: or
- 6.8.2. Suspected unauthorised or fraudulent use of a card or your Security Details; or
- 6.8.3. A significantly increased risk that you may be unable to pay any money you owe us on the relevant account. Unless the law prevents us from doing so or we believe it would undermine our security measures, we will try to contact you by telephone or in writing in advance to tell you that we have done this and our reason for doing so.
- 6.8.4. If we are unable to tell you in advance, we will tell you as soon as possible afterwards. As cards belong to us, we (or a person acting for us, for example a retailer), may take or retain a card on our behalf if we stop or suspend your right to use it. If we stop or suspend a card you must then stop using the card and the card number.
- **We** may refuse to carry out a payment instruction if:
- 6.9.1 You do not have available funds to make the payment or you have exceeded a limit we have applied to your Account or card (such as the daily limit for withdrawals from cash machines):
- 6.9.2 The payment instruction is not clear, or **you** have not provided **us** with the correct details;
- 6.9.3 There is a legal requirement, or a court or other competent authority tells **us**to;
- 6.9.4 The payment seems unusual compared with the way you normally use your Account;
- 6.9.5 We reasonably believe you or someone else has used or is using or obtaining, or may use or obtain a Service or money illegally or fraudulently;
- 6.9.6 We reasonably believe that someone else may have rights over money in your Account (in this case we can also ask (or require you to ask) a court what to do, or do anything else we reasonably need to do to protect us); or
- 6.9.7 Any other reason set out separately in these **Terms and Conditions** applies.
- 6.10 If we prevent you from using your Account or card or refuse to make a payment under this condition, we will act in a manner we think is reasonably appropriate for the circumstances and try to reduce the inconvenience to you.
- 6.11 Unless the law prevents **us** from doing so, **we** will try to contact **you** to tell **you** that **we** are refusing to act on **your** payment instruction. **We** will do this at the earliest opportunity but in any case, by the time the payment should have reached the bank **you** asked **us** to make the payment to. If **you** are using a **card** to make a payment, the retailer will tell **you** that the payment has been refused.
- 6.12 You can also contact us to find out (unless the law prevents us from telling you) why

- we have refused to act on your payment instruction and how you can correct any factual errors that led to our refusal.
- 6.13 We are not responsible if a retailer or another bank or its cash machine or other machine) does not accept your card or card number as this is outside our control.
- 6.14 Payments (other than payments by card and cheque) out of your Account

6.14.1 Timescale for making payment

If you ask us to make an immediate payment or a future dated payment (including standing order) to an account with another bank in the UK, the following applies:

- If you ask us on a Working Day to make payment to an account with any of our branches within UK, it will reach that branch straight away.
- b. Where you require a Sterling payment (within UK) to reach the recipient on the same Working Day, you can ask us to make payment by CHAPS (provided we receive the request before the Cut-off Time). There is a charge for this Service (please refer to our Schedule of Charges) Otherwise the payment will reach the recipient's bank no later than the Business Day after the payment instruction is received by us.

6.15 International payments out of your Account

- 6.15.1 If **you** ask **us** to make a payment to a person with an **account** at a bank in the EEA, other than in the UK, and the payment is in Euro, the payment will reach the other bank no later than next working Days after **we** received the payment instruction.
- 6.15.2 For payments in other EEA currencies to countries within the EEA, the payment will reach the other bank no later than next working Day after **we** received **your** payment instruction. The bank receiving the payment from **us** is required by law to pay it into its **cheques' account** on the day it receives the payment from **us**.
- 6.15.3 If you ask us to make a payment to a person in another currency or with an account at a bank outside the EEA, we will give you an indication of the date on which the payment is likely to be received by that bank. This does not mean that the recipient will receive the payment on the same day. This will depend on the banking practice of the country concerned.
- 6.15.4 We will use our Standard Exchange Rate for selling the relevant currency unless we tell you a different rate applies when you ask us to make the payment. If you make a Sterling payment, we cannot control the exchange rate applied by the foreign bank.
- 6.15.5 When **you** ask **us** to make international payments, these may be subject to charges. Please refer to **our Schedule of Charges** for further details.
- 6.15.6 In making an international payment **we** are acting for **you** as **your** agent. **You** will have to comply with any relevant local laws and **you** agree to hold **us** harmless against all obligations and responsibilities, **we** incur as a result of acting for**you**.
- 6.15.7 There may be delay in carrying out the payment instructions, while monitoring and/or fraud prevention checks takes place, as required by law. **We** shall not be responsible for any loss suffered by **you** as any such result of such delay.

6.16 Direct Debits

- 6.16.1 If you give a business or other organisation (in the UK) authority to collect payments from your Account on a regular basis, they will normally tell you at least 10 Working Days before changing the payment dates or amount of money they ask us to pay from your Account, unless you agree otherwise.
- 6.16.2 We allow direct debit payments to be collected from your Account on the date specified in the direct debit instruction.

6.16.3 If you think there has been an incorrect direct debit payment you should tell us immediately so that we can arrange a full and immediate refund - even if the original error was made by the business or organisation who set it up. You should also contact them to let them know what you have done and why?

7. Cancelling or Changing Payment

- 7.1 If **you** ask **us** to make a payment immediately, **we** cannot change or cancel the payment instruction because **we** start processing it when **we** receive it.
- 7.2 You can cancel a standing order and any other payment which you asked us to make on a future date as long as you write, telephone or fax the instructions to your branch by the end of the last Working Day before the payment is due to be made. You will need to quote the name of the party to whom the payment is being made, the amount and the date when the payment is due.
- 7.3 If you contact/telephone your branch with the details, you must confirm your instructions immediately in writing. You must also tell the person or organisation that collects the payments that you have cancelled the mandate.
- 7.4 If you wish to cancel or change a direct debit, as well as telling us, you must tell the business or organisation to make sure the payment is cancelled.

8. Card Payments

- 8.1 If you use your card to withdraw cash or to make a payment, we will take the amount withdrawn, or paid, from your Account on the Working Day, we receive details of the withdrawal or payment.
- 8.2 If **you** use **your card** for a cash withdrawal or to make a payment in a currency other than Sterling, **we** will convert the amount withdrawn, or paid, into Sterling on the day it is processed by the international payment organisation (for example, Visa) whose name or marks appear on the **card**.
- 8.3 The exchange rate, **we** use is the rate set by the international payment organisation. Charge of 1.00% is usually made by international payment organisation; an additional charge of 2.00% of the transaction value is added by **us**. **You** can find out the current exchange rate used by calling **us** on 02074481555.
- 8.4 However, if you use your card to withdraw Euro from a cash machine in the UK, you will be dealing with the bank operating the machine (rather than us) for the conversion into Euro. That bank will set the exchange rate and may charge you for the conversion.
- 8.5 We cannot cancel a payment made using a card once you have given your consent to make the payment to a retailer. You will need to contact the retailer separately. This includes payments made on a regular basis from your card account, such as magazine subscriptions. You will also need to tell the retailer if your Account is closed or your card number changes otherwise they may not be able to collect your payments.
- 8.6 If a retailer agrees to give a refund for a purchase made using a card payment, we will make the refund when we receive details of it from the retailer.

9. Refunds for Payments (except payments made by cheque)

9.1 We will refund the amount of a payment (except those made by cheque) and any charges or interest you paid as a result of it, and pay you any interest we would have paid you on that amount, if:

- 9.1.1 You asked us to make the payment to an account at another bank and the payment was not made properly or never arrived, unless there was a mistake in any of the details contained in the payment instruction you gave us, or we can show that the payment was received by the other person's bank (in this case, that bank is required by law to make the payment immediately to that person); or
- 9.1.2 You tell us that a payment out of your Account was unauthorised and, having investigated it, we are reasonably satisfied that the payment was not authorised and that you are not liable (condition no. [17] has more information on liability).
- 9.1.3 However, **we** will not refund the payment if **you** tell **us** the payment was not made properly or was unauthorised more than -13- months after it was made.
- 9.2 Where you have used your card to make a payment, you can ask us to refund the payment if the following conditions are satisfied:
- 9.2.1 The payment was made to a retailer in the EEA;
- 9.2.2 The authorisation **you** gave did not specify the exact amount to be paid;
- 9.2.3 The amount that has been requested was more than you could reasonably have expected to pay based on the circumstances, including your previous spending patterns; and
- 9.2.4 You request a refund within -8- weeks of the date the payment was made from your Account.
- 9.2.5 We may ask you to provide information which is reasonably necessary to investigate whether or not you are entitled to the refund. In addition, you may also find it helpful to contact the person you paid using the card. Within -10- Working Days of receiving your request (or of receiving any further information we have asked for), we will either refund the payment or we will inform you of our reasons for refusing the refund.
- 9.2.6 If you query the payment more than -8- Weeks after it was taken from your Account or the payment was made to a retailer outside the EEA, we are not obliged to make a refund, but we will tell you if we can help or suggest other steps you could take.
- 9.2.7 You will be liable up to a maximum of £ 35.00 for any losses incurred in respect of unauthorised payments from your Account arising:
 - a. From the use of a lost or stolen **card**, cheque or security details; or
 - b. Where **you** have failed to keep **your** security details safe.
- 9.2.8 **The** £ 35.00 limit does not apply, and **you** will be responsible for all losses incurred in respect of unauthorised payments from **your Account**:
 - a. Where you have acted fraudulently; or
 - b. Relating to a credit balance where you have failed, intentionally or without care, to comply with any term of our agreement with you relating to the issue or use of a card, cheque or security details; or
 - c. Losses arising from the creation or misuse of an overdraft on your Account caused by the misuse of your card by someone who obtained it with your consent; or
 - d. Losses where you have authorised another person to use your Account.
- 9.2.9 You will not be liable for any losses arising from the unauthorised use of a card or security details (except where you have acted fraudulently):

- a. After you have notified us in accordance with General Condition no. [13.7.2]; or
- b. Where we have not, at any time, provided you with the appropriate means to notify us in accordance with General Condition no. [13.7.2]:or
- c. Where they have been used to make a payment for goods or services (except for financial services contracts) where the user of the card or security details does not need to be present, for example over the telephone or internet, provided that you notify us of such unauthorised use without undue delay on becoming aware of the misuse; or for losses incurred before you have received the card, cheque book or security details.

10. Cheques

- 10.1 While writing a cheque, you must take all reasonable precautions to prevent any subsequent alteration or forgery by someone else (for example by crossing through any space left on the amount payable).
- 10.2 Cheques are valid for 6 months or as indicated on the cheque only from the date of issue.
- 10.3 When you draw a cheque on your Account, we may decide not to pay itif:
- 10.3.1 You do not have sufficient money available in your Account at the time of presentation of the cheque on the day the payment is requested, or payment of the cheque would cause your Account to exceed an agreed overdraft limit: or
- 10.3.2 The **cheque** contains a technical irregularity (for example it is more than six-monthold or there is a difference between the amounts in words and figures); or
- 10.3.3 **We** reasonably suspect monitoring for the payment fraud to be fraudulent as part prevention of **our** purpose.

10.4 Stopping payment of cheques

- 10.4.1 In case a cheque has been issued, which is not required to be paid, you can inform the branch on which the cheque is drawn, quoting your Account number and giving details of the cheque issued, the cheque number, date, amount and beneficiary with instructions not to pay the cheque provided:
 - a. The amount has not already been deducted from your Account;
 - b. We have not told the payee or their bank that it will be paid;
 - c. In cases where the initial communication is by telephone/fax, a letter in writing confirming the telephone call/fax message should immediately follow. The branch will stop payment of the cheque provided it has not been paid prior to your contacting them.

10.5 Other conditions

- 10.5.1 You must not draw cheques before the necessary cleared funds have been credited to the account. If cheques are presented when there are insufficient clear funds to meet them, payment may be refused, and the cheques returned. Repeated disregard of these instructions will result in closure of your Account.
- 10.5.2 Cheques and Direct Debits received without adequate balance in the account or without prior arrangement will be returned unpaid and the returning charges will be recovered as per our Schedule of Charges. Standing orders not executed due to insufficient balance will also be subject to Service charges, as set out in our Schedule of Charges.
- 10.5.3 Generally, you will not be allowed to overdraw the account in absence of previous arrangement made with us. However, if you ask us to make payment out of your Account either by cheque, card or other payment instruction when you do not have available money in your Account or which would cause your Account to be overdrawn without agreement, we will consider this to be an informal request for

temporary overdraft. It is within **our** discretion whether to accept it or pay it. If **We** pay it and allow an unplanned overdraft, this will not mean that **your** formal overdraft limit, if **you** have one, has changed, nor that **we** are obliged to make any other payment which would have similar effect.

- 10.5.4 Any Cheque Book and/or Debit or Credit Card issued to you, remains our property and is required to be kept at a safe place by you to prevent any unauthorised use. In case of loss of Cheque Book/Debit or Credit Card, the fact should be immediately brought to our attention and if stolen this must also be immediately reported to the police.
- 10.5.5 If you make a payment from an account without giving the notice required for that account, we may make a charge or reduce the interest payable on the account as detailed in our Scheduleof Charges and account Specific Conditions.
- 10.5.6 Unless we agree otherwise, when you give us an instruction to make a payment we will decide how the payment will be sent.

11. Charges and Interest

- 11.1 When you open an account, we will give you our Schedule of Charges, which forms a part of these Terms and Conditions. This includes the details of our Service charges. You can also find out about these charges on our Website or asking our staff at our branches.
- 11.2 Interest on interest bearing accounts such as deposit accounts and savings bank accounts is calculated on available cleared credit balance on the account.
 - 11.3 Calculation of interest on Sterling balances is based on a 365 day to a year basis whereas for US Dollar and Euro deposits it is on a 360 day to a year basis.
- 11.4 Interest is calculated on daily cleared balance basis and applied twice in a year on our savings accounts on the first Working day of June and December each year.
 - 11.5 **We** will deduct tax at source if applicable as per prevailing legislations.
 - 11.6 Information about Interest and Taxation

Everyone who lives in the United Kingdom* (UK) is allowed to earn or receive some income before tax has to be paid. If **you** need specific advice regarding **your** tax position or are unsure of **your** tax status, please contact **your** tax adviser or **your** local tax office and they will advise **you**. Alternatively, **you** can visit the HM Revenue & Customs (HMRC) **website at** https://www.hmrc.gov.uk.

*For tax purposes, the Channel Islands and the Isle of Man are not in the UK.

- 11.7 Debit interest is calculated daily on true debit balance on the account and applied monthly on the 25th of every month. If the 25th is non-Working Day, then it will be applied on the following Working Day.
- **11.8 We** may vary the rate of interest from time to time but will notify **you** in accordance with **condition no.** [15].
- 11.9 We reserve the right to apply a tariff, debit, interest, fees and other charges in relation to your use of and our administration of, the account and for any Service provided by the us in accordance with the rate applicable at the date of opening the account or as varied or introduced by us from time to time in accordance with these Terms and Conditions.
- 11.10 If we introduce a new fee or charge or if any existing tariff is to be increased, we will give you notice in accordance with condition no. [15].
- 11.11 The charges will be debited to the **account** on the last Working Day of each quarter (March, June, September and December) or at different times agreed by **us** and notified to **you** with two months' notice.

12. Overdraft Services

12.1 Availability

- 12.1.1 Please contact **us** to arrange an overdraft. If **you** require an overdraft or an increase to a formal overdraft, it is in **your** interests to contact **us** to discuss **your** borrowing requirements as it will be cheaper for **you** to have a formal overdraft rather than make several requests for an unplanned overdraft. If **we** agree to **your** request, **we** will advise **you** of **your** formal overdraft limit and confirm the terms of **your** overdraft in writing.
- 12.1.2 If you seek to make a payment or withdrawal from your Account which would cause you to become overdrawn and there is no formal overdraft limit in place or the payment or withdrawal would cause you to exceed a formal overdraft limit, this will be treated as a request for an unplanned overdraft. It is within our discretion whether to accept and pay it. If we pay it and allow an unplanned overdraft, this will not mean that your formal overdraft limit, if you have one, has changed, nor that we are bound to make any other payment which would have similar effect.
- 12.1.3 If you use unplanned overdraft services, especially on a frequent basis, it can be a cause for concern to us regarding your business or personal ability to meet your commitments and we may terminate your Account with us in accordance with condition no. [20.2.2 Point b].
- 12.1.4 It is your responsibility to make sure you have available funds in your Account to cover any payments you have requested. If we do not agree to your request for an unplanned overdraft, or to an increase in your formal overdraft limit, the payment will not be made, and we will charge you an unpaid item fee as set out in our Schedule of Charges.
- 12.1.5 Where we agree to make any payment, you have requested under condition no. [12.1.2], you agree to immediately pay into your Account enough money to bring your Account into credit or within any agreed overdraft limit.
- 12.1.6 We may at any time amend any formal overdraft limit on your Account, subject to giving you notice. Where you have an overdraft, which is repayable on demand we may not give you notice.
- 12.1.7 You agree to repay all amounts owed to us at the end of any formal overdraft term or immediately on our written demand. Any written demand will be sent by first class post to the address you last notified to us and will be treated as having been received by you -2- days after posting. We will normally give you a due notice that your overdraft must be repaid, or its limit reduced, but we may ask for repayment or reduction immediately, if your overdraft is repayable on demand. Until repayment, you will continue to pay interest and charges both before and after any court order in our favour for repayment.
- 12.1.8 Interest on an overdraft is calculated on the cleared balance each day and debited on the 25th of each month or the nearest Working Day after; or on the appropriate charging day, if charged quarterly or at different times agreed by **us**.
- 12.1.9 The charges for **our** overdraft **Services** may be varied under **condition no.** [15] and are explained and set out in **our Schedule of Charges** which forms part of these **Terms and Conditions**.
- 12.1.10 You are responsible for any money you owe us, whether this is as a result of your own actions or of someone authorised by you.
- 12.1.11 Once we have agreed to provide you with a formal overdraft you have a right to cancel it within 14 days. If you wish to do so, please write to us. If you decide to cancel you must immediately repay us the full amount you owe us including any interest or charges.

12.1.12 If **you** do not cancel, **you** are still free to end **your** overdraft at any time by repaying all amounts owed to **us** including any interest and charges.

12.2 Security

- 12.2.1 When **we** arrange an overdraft limit, **we** will provide **you** with details of any existing security **we** hold for the overdraft and any new security **we** require. These will be detailed in offer letter that **we** send **you**.
- 12.2.2 We will not be obliged to make the overdraft available until any security we require has been completed to our satisfaction. We will require all the security to be granted in our preferred form.

13. Card Issue and PIN

- **We** will issue **you** and to all **account** signatories nominated by **you** ("cardholders"), upon request, with an **card**, normally within four Weeks from the date of request, to be used as a part of **your Account**, in accordance with following conditions:
- **13.1.1 We** will provide **you** with a PIN (Personal Identification Number) which **you** can use with **your card** to:
 - a. Withdraw cash from a cash dispenser;
 - b. Purchase goods or services from a retailer or other supplier who will usually ask you to input your PIN into a screened key pad, instead of asking you for your signature.
- 13.1.2 You authorise us to deduct from your Account, the amount of any payment carried out by use of your card, with or without using the PIN, or card details, whether or not you have given or authorised such instructions.
- 13.1.3 You must not use your card after the end of the month it expires, nor after we have asked you to return it to us or told you it is cancelled or that its use is suspended, or your Account is terminated.
- 13.1.4 You will be responsible for all losses from use of your card and/or PIN if you have acted without reasonable care, including not complying with condition no. [13.7] or you have acted fraudulently.
- 13.1.5 We may ask you to return your card to us or suspend its use at any time, but we will normally give you prior notice, unless we have a reason for not doing so. For example, we consider your card or Account has been or is likely to be misused. We may deduct from your Account any card payment (and any charges) made by you, but not paid by us until the card is returned or its use suspended.
- 13.1.6 You may use your card to pay for goods and services through a number of different channels, for example the internet, telephone, television or mail order. You must not disclose your PIN to anyone.
- 13.1.7 We will not be responsible if a retailer or other supplier refuses to accept your card or if you cannot use your card to make a payment.
- 13.1.8 You cannot stop a card payment. You may get a refund from the retailer. We will only credit the account with a refund if we receive instructions or a refund voucher from a retailer acceptable to us.
- **13.1.9 We** may refuse to make or authorise a **card** payment arising from an unplanned request for **our** overdraft **services** in accordance with **condition no.[12.1.2].**
- 13.1.10 We may refuse to authorise a payment if we consider that your card or Account has been or is likely to be misused, or for fraud prevention. For decision making and card misuse purposes we may refer an authorisation request back to the retailer or supplier for further information. This may require you to provide further identification.

This may also be done on a random basis for fraud prevention purposes.

13.1.11 If you use your card to withdraw cash from some cash machines you may be charged. We will not be responsible if you cannot use your card in a cash machine operated by another financial organisation, as this cash machine is not serviced by us

13.2 Use of the Card

The **card** must be signed by the cardholder immediately on receipt and may only be used:

- 13.2.1 By that card holder;
- 13.2.2 By the cardholder solely as your agent; Subject to the terms of these Terms and Conditions;
- 13.2.3 Subject to condition 12 (overdraft services);
- 13.2.4 To obtain the facilities and benefits from time to time made available by **us** in respect of the use of the **card**;
- 13.2.5 During the validity period (if any) embossed on the **card**.

13.3 Cardholder's account name and address

- 13.3.1 On the production of the card, the name of the cardholder nominated by you to hold a card will be embossed on the face of the card. As the card name may be longer than the number of characters which can be embossed on the face of the card, we reserve the right to abbreviate the name which is embossed on the card.
- 13.3.2 You will immediately notify us in writing of any change of name or address of the cardholder. You undertake that the cardholder will notify us. In the event of failure to notify, we may charge to your Account, the cost of tracing you and/or the cardholder.

13.4 Card Payment

You irrevocably authorise **us** to debit to the **account** each Working Day (in priority to all drawings or debits) whether by electronic transfer or otherwise:

- 13.4.1 The amount of any card transaction notified to us;
- 13.4.2 The amount of any payments authorised by **us** for a prospective **card** transaction (whether or not such payments are made);
- 13.4.3 Where the Account has been debited by the amount of the payment so authorised, such debit will be cancelled only if we receive notification satisfactory to the fact that the transaction to which the authorisation relates has not taken place or has been cancelled (in which event the authorisation shall also cease to have effect);
- 13.4.4 If you use your card for a cash withdrawal or to make a payment in a currency other than Sterling, we will convert the amount withdrawn, or paid, into Sterling on the day it is processed by the international payment organisation (for example, Visa) whose name or marks appear on the card;
- 13.4.5 The exchange rate we use is the rate set by the international payment organisation. Charge of 1% is made by international payment organisation; additional charge of 2% of the transaction value is added by us. You can find out the current exchange rate used by calling us on 0207 448 1555;
- 13.4.6 However, if you use your card to withdraw Euro from a cash machine in the UK, you will be dealing with the bank operating the machine (rather than us) for the conversion into Euro. That bank will set the exchange rate and may charge you for the conversion;

- 13.4.7 We cannot cancel a payment made using a card once you have given your consent to make the payment to a retailer. You will need to contact the retailer separately. This includes payments made on a regular basis from your card account, such as magazine subscriptions. You will also need to tell the retailer if your Account is closed or your card number changes otherwise they may not be able to collect your payments;
- 13.4.8 If a retailer agrees to give a refund for a purchase made using a **card** payment, **we** will make the refund when **we** receive details of it from the retailer.
- 13.5 Termination of card use/Withdrawal against card
- 13.5.1 You will not be able to give a payment instruction using a card if we have stopped, or suspended, your ability to use them. We can do this if we reasonably consider it necessary for reasons relating to:
 - a. The security of a card; or
 - b. Suspected unauthorised or fraudulent use of a card or your security details; or
 - c. A significantly increased risk that you may be unable to pay any money you owe us on the relevant account. Unless the law prevents us from doing so or we believe it would undermine our security measures, we will try to contact you by telephone or in writing in advance to tell you that we have done this and our reason for doing so. If we are unable to tell you in advance, we will tell you as soon as possible afterwards. As cards belong to us, we (or a person acting for us, for example a retailer), may take or retain a card on our behalf if we stop or suspend your right to use it. If we stop or suspend a card you must then stop using the card and the card number.
- 13.5.2 **We** may refuse to carry out a payment instruction if:
 - You do not have available funds to make the payment or you have exceeded a limit we have applied to your Account or card (such as the daily limit for withdrawals from cash machines);
 - The payment instruction is not clear, or you have not provided us with the correct details;
 - c. There is a legal requirement or a court or other authority that tells us to act in that way:
 - d. The payment seems unusual compared with the way you normally use your Account:
 - We reasonably believe you or someone else has used or is using or obtaining, or may use or obtain a service or money illegally orfraudulently;
 - f. We reasonably believe that someone else may have rights over money in your Account (in this case we can also ask (or require you to ask) a court what to do, or do anything else we reasonably need to do to protect us); or
 - g. Any other reason set out separately in these **Terms and Conditions** applies.
- 13.5.3 If we prevent you from using your Account or card or refuse to make a payment under this condition, we will act in a manner we think is reasonably appropriate for the circumstances and try to reduce the inconvenience to you.
- 13.5.4 Unless the law prevents us from doing so, we will try to contact you to tell you that we are refusing to act on your payment instruction. We will do this at the earliest opportunity but in any case, by the time the payment should have reached the bank you asked us to make the payment to. If you are using a card to make a payment, the retailer will tell you that the payment has beenrefused.
- 13.5.5 Where we exercise our right under this condition no. [13] your obligations under these Terms and Conditions shall continue in force.

13.5.6 The card remains our property at all times. On request any card issued for use on the Account must be returned immediately to us or to any other person acting for us.

13.6 Liability and the Card

We may issue a **card** for use by an individual nominated by **you** as a cardholder. **You** will be responsible for all transactions arising from use of the **card**, and direct losses incurred by **us** in connection with use of the **card** by the cardholder (including any use in breach of these **Terms and Conditions** which **we** shall be under no responsibility to prevent) which amounts may be debited to the **Account**. **We** will cancel any **card** at any time upon **your** request in writing and the return of such **card** to **us** or upon the surrender of such **card** to **us** by the cardholder.

13.7 Security of the Card

- 13.7.1 You must take all reasonable precautions to prevent misuse of your Account, any card/s and your cheques security details (this includes pins, account and card details, and other security details which can include 3D password required online transactions, security codes and passwords or secure personal information which allow you to access your Account, including internet and telephone banking). Failure to take reasonable precautions may result in circumstances compelling us to block access to your Account, or additional services for example telephone or internet banking.
 - a. Reasonable precautions may include, but are not limited to:
 - b. Signing a card as soon as you receive it;
 - Keeping your card apart from your cheques and PIN;
 - Keeping your card, cheque books safe and not allowing anyone else to use your card, PIN or other security details;
 - Not disclosing your cards or security details except when using your card or making payments or registering or resetting your security details to use internet or telephonebanking;
 - f. Destroying the PIN advice or deleting the same from your mailboximmediately;
 - g. Never disclosing or writing down your PIN or security details in any way that can be understood by someone else, including a joint account holder;
 - Not choosing a PIN or security details which may be easy to guess;
 - Ensuring that no-one hears or sees you when you are using your security details or PIN;
 - Keeping receipts and statements safe and destroying them safely for example byshredding;
 - Complying with all reasonable instructions we issue regarding keeping your card, cheques, PIN and security details safe; and
 - I. Not allowing family or friends to use your card or PIN.
- 13.7.2 If your cards, cheques, PIN, or security details are lost or stolen or you think someone knows them or has used or tried to use them please tell **us** immediately by telephoning **us** on 0845 601 2137 from UK or 0044 207 796 2174 fromOverseas.
- 13.7.3 We will ask you to co-operate with us by providing information or other assistance in connection with the loss or misuse of your card, cheques, PIN, or security details. We may also give to the police, information about you or your Account which we consider relevant to assist with any investigation of criminal activity concerning your

card/Account. In some instances, we may ask you to contact the police in connection with suspicious or criminal activity on your Account / card. Such sharing of information shall be in line with our Data Protection Policy (Privacy Policy), a copy of which may be found at our Website or you may request a copy from any of our branches.

13.7.4 If you find your card or cheques after having reported them lost or stolen or you think someone has used or tried to use them you must not use them. You must destroy them as appropriate, by cutting them into pieces (in the case of a card by cutting through the magnetic strip) and/or returning them in person to the branch where your Account is held.

13.8 Refund

- 13.8.1 Where **you** have used **your card** to make a payment, **you** can ask **us** to refund the payment if the following conditions are satisfied:
 - a. The payment was made to a retailer in the EEA;
 - b. The authorisation **you** gave did not specify the exact amount to be paid;
 - c. The amount that has been requested was more than you could reasonably have expected to pay based on the circumstances, including your previous spending patterns; and
 - d. You request a refund within -8- Weeks of the date the payment was made from your Account.
- 13.8.2 We may ask you to provide information which is reasonably necessary to investigate whether or not you are entitled to the refund. In addition, you may also find it helpful to contact the person you paid using the card. Within 10 Working Days of receiving your request (or of receiving any further information we have asked for), we will either refund the payment or we will inform you of our reasons for refusing the refund. Where we are still investigating the matter and do not have information require for us to decide whether or not refund should be made, we will in accordance with our Complaint Handling Procedure keep you inform of progress being made and give you our final response within 8 weeks from date of receiving further information we have asked for
- 13.8.3 If you query the payment more than -8- Weeks after it was taken from your Account or the payment was made to a retailer outside the EEA, we are not obliged to make a refund ourselves, but we will tell you if we can help or suggest other steps you could take.

14. Internet Banking Facility

- 14.1 Upon application, we may provide you or anyone authorised by you, Internet Banking Facility to your Account information thorough the internet. By applying for the internet services and accessing the same you acknowledge and accept the following terms. These terms will be in addition to the Terms and Conditions relating to any of your Account(s) with us.
- 14.2 You agree that you will not misuse or permit others to access accounts using your log in privileges. You shall also not access any other information stored in our computers through any other means.
- 14.3 We may advise from time to time of any additional software requirements however, there will be no obligation on us to supply / support any / all prevalent market software. Installing / upgrading such requirements is exclusively your responsibility.
- **We** will take reasonable care to ensure the security and prevent un-authorised access to **our Website** using available technology.
- 14.5 You will keep the user ID and password strictly confidential and must not reveal the

password to any third party. **We** will not be responsible for any loss to due to non-compliance with this condition. **You** are advised to change the password periodically and choose a password with minimum 6 characters length, with a mixture of letters and numbers. In case **you** forget the password, **we** will, on receipt of request, reset the password and advise **you** of the same after adequate verification.

- 14.6 Your query or Service delivery is based on off-line day-end data of the specific date. If you think there is a mistake on the balance in the Account, you must bring it to the attention of your branch manager in accordance with these Terms and Conditions.
- 14.7 Whilst we will do our best to ensure a smooth running of the Internet Banking Service, we will not be liable if the internet banking facility is not available in the desired manner for reasons including: natural calamity, floods, browser incompatibility, and failure in the telecommunication network / internet network or for any other circumstances beyond our reasonable control; or if we have to carry out necessary IT maintenance, or in the interests of security.
- 14.8 You are liable and will have to cover the cost of our direct losses suffered by us, our customers or third party or any claim or action brought by a third party to the extent the result of the improper use of our internet banking by you.
- We may vary, add and /or modify or delete the services offered to you by giving as much notice as possible. Where the changes we make are to your disadvantage, we will give you -60- days personal advance notice.
- 14.10 Services are available as long as you maintain an account with us and it will cease as soon as the same is discontinued.
- 14.11 You may unsubscribe from these services or delete any existing account, by informing In Charge IT Department at 32 City Road, London EC1Y 2BD in writing or by e-mail to it.uk@bankofbaroda.com.

15. Changes to these General and Specific Terms and Conditions

- **We** will not change a fixed rate on **your Account** or any other condition, if **we** have agreed to fix it, for the time **we** have agreed to keep it fixed.
 - Otherwise, **we** can only make changes to these **Terms and Conditions** as set out below.
- **15.2 We** may from time to time amend **our Terms and Conditions** for the following reasons:
- 15.2.1. If the change is favorable to you;
- 15.2.2. To comply with **our** legal obligations;
- 15.2.3. To reflect changes in general banking practice;
- 15.2.4. To reflect regulatory changes;
- 15.2.5. Where required to do so, or to reflect a decision or recommendation as the result of any ruling by a Competent Court or any other law enforcing body;
- 15.2.6. To reflect changes in costs associated with the relevant technology, the costs we pay to others relating to the Account or services and/or our costs of providing the Account, Service or facilities.
- We will tell you about any other changes to these Terms and Conditions when they come into effect by placing a notice with your statement, on Website or by email or by post.
- 15.4 If we decide to make any change to these Terms and Conditions, we will give you -60- calendar days' notice of the change. If we make any changes to these Terms and Conditions that does not disadvantage you, we may make them immediately and tell you about them within -60- calendar days of having done so.

15.5 If the changes are not to your advantage you may wish to close your Account within -60- calendar days of the date of the notice of the changes. If you reject the proposed changes, we may take this as a rejection of the contract with us and a notice of termination. We will contact you to before we close your Account. If we do not hear from you, we will consider that you have accepted the changes we have made to the Terms and Conditions.

15.6 Changes without advance notice

Rates on accounts linked with Our Base Rate or LIBOR (as per the agreed terms) change automatically. Our Base Rate is displayed at our branches as Well as on our Website.

- 15.7 Subject to **condition no. [15.1]**, **we** may vary the **account** interest rate for any one or more of the following reasons:
- 15.7.1 If there is a change in relevant law, regulation, code of practice or to reflect a recommendation, requirement or decision of any applicable court, ombudsman, regulator or similar body;
- 15.7.2 To reflect any change in the **Base Rate**;
- 15.7.3 To reflect changes or expected changes in the costs we pay to others and/or changes in inflation, or the costs of the services or facilities we provide;
- 15.7.4 To reflect any change in interest rates charged by other UK competing banks or financial institutions;
- 15.7.5 To reflect any changes in money market interest rates or the cost to **us** of money **we** lend:
- 15.7.6 To reflect any reorganisation of **our** business by it being acquired by or by **our** acquiring another bank or organisation (so that customers with similar products can be treated in the same way);
- 15.7.7 To reflect any event beyond our reasonable control.

16. Inactive Accounts

- 16.1 If there are no transactions in the Account (apart from those generated by us for example charges and interest etc.), for -12- months we may classify such account as "inactive account" as a fraud prevention measure. Once the account is classified as inactive, we may only allow transactions in the account after obtaining from you fresh identification documents. Certain transactions, in such accounts, may be allowed by us, depending upon the circumstances, on a case-to-case basis at our discretion.
- 16.2 In the meantime, we may write to you directly or may enlist the services of various agencies to establish contact with you. Once classified as inoperative, half yearly charges, as specified in our Schedule of Charges, may be applied for such accounts as additional efforts are required to be taken by us by way of selective monitoring, follow-up with the customers, carrying embedded risk etc.
- 16.3 After a period of inactivity of further -14- years, the account will be formally classified as **Dormant**. Once the account is classified as **Dormant**, we will only allow transactions in the account after carrying out detailed due diligence.
- **We** may participate in future Governments "Reclaim Funds Scheme" under "The Dormant Bank and Building Society accounts Act (**the "Acts"**).
- 16.5 The Acts allow participating banks and building societies to cease their responsibility to a dormant account holder upon transfer of the balance of the account to a reclaim fund. After transfer, the account holders will have the right of repayment from a reclaim fund which will need to be authorised by the Financial Services Authority. Account holders will be able to continue their usual relationship with

their bank or building society, which will act as an agent of a reclaimed fund.

17. General Liability

17.1 If we break these Terms and Conditions:

- 17.1.1 We will not be liable for losses or costs caused by abnormal and unforeseeable circumstances outside our reasonable control, which would have been unavoidable despite all efforts to the contrary, for example delays or failures caused by industrial action, problems with another system or network, mechanical breakdown or data-processing failures;
- 17.1.2 We will not be liable for any business losses or costs you suffer (such as loss of business profits or opportunities) or for any indirect losses that we could not have reasonably foreseen.
- **You** will not be liable for any payment instructions **you** did not give **yourself**, even if they were given using **your card** or Security Details, unless **we** can prove either:
- 17.2.1 That **you** have acted fraudulently in which case **you** will be liable for all payments from the **Account** that **we** have been unable to stop; or
- 17.2.2 That you have been very careless with your card or security details (for example, if you do not tell us as soon as you think someone has gain access to your security details or is accessing your Account without your authority or you broke your obligations in condition no. [13], in which case (depending on the facts of the case and any legal requirements that apply) you may be liable for payments from your Account but only until you have told us that your card or Security Details have been lost, stolen or could be misused.
- 17.3 If **you** are not liable for a payment, **we** will refund the amount of the payment and any charges or interest **you** paid as a result of it and pay **you** any interest **we** would have paid **you** on that amount and will not have any further liability to **you**.
- 17.4 Nothing in these Terms and Conditions limits our liability for acting fraudulently or very carelessly or otherwise excludes or limits our liability to the extent we are unable to exclude or limit it bylaw.

18. Our Right to Set-Off

- 18.1 If any money you owe us is overdue for payment, we may use any money in any of your Accounts with us to reduce or repay (by way of set-off or otherwise) what you owe us.
- **We** can use **our** set-off right, where **you** have **accounts** which are only in **your** name as well as joint **accounts you** hold with another person (X) as shown below:

Money in your Account for	Set-off against money owed by
You only	You
You only	You and x
You and x	X
You and x	You

- **We** will tell **you** at least -7- days before doing this unless **we** reasonably think **you** will move **your** money to stop **us**.
- 18.4 We can use money in your Accounts to pay what you owe us as described above even if there is a court decision against you or you are fined (including interest arising after the date of the final decision or fine), unless the court instructs us otherwise, or we are otherwise prevented by law.

18.5 Occasionally we receive legal instructions or notices to hold a customer's money for someone else or to pay it to someone else. If this happens to you, the money available to the other person will be what is left after we add up amounts we owe you on your affected accounts and subtract amounts you owe us, including any interest arising after the legal instruction or notice, unless we decide otherwise acting reasonably or we are otherwise prevented by law.

19. Third Parties

- **We** do not recognise the interest or claim of any other person, apart from the **account** holder/s unless required to do so by law.
- 19.2 You may not transfer any obligations or rights, benefits or interests under this agreement or in your Accounts (or income from them) or create any security over money in your Accounts in favour of someone else unless we say you can in writing.
- 19.3 If **you** become mentally incapable of managing **your** affairs, **we** may allow a person appointed by the court to operate the **account**.

20. Ending the Terms and Conditions or an Account or Service

- 20.1 These Terms and Conditions will continue until you or we cancel or end them. If you are paying any monthly or other regular fees for an account or Service, the amount you pay will be limited to the period we provide that account or Service.
- 20.1.1 You may end these Terms and Conditions or an account or other Service under it, at any time by writing to, or by visiting one of our branches and instructing one of our cashiers. You will also be treated as ending these Terms and Conditions in relation to an account if you have not made a payment into the account within three months of opening it.
- 20.2 We may end these Terms and Conditions (terminating our relationship with you or any account or Service under it):
- 20.2.1 By writing to **you** and giving **you** two months' notice; or otherwise
- 20.2.2 Immediately if:
 - a. You are, or we reasonably consider you may be:
 - Using or obtaining, or allowing someone else to use or obtain, a Service or money illegally;
 - Acting fraudulently;
 - Behaving improperly (for example, in a threatening or abusive manner) with us; or
 - **b.** We reasonably consider that by continuing the Terms and Conditions:
 - We may break a legal requirement or a court order or other authority; or
 - · We may be exposed to action from any government or regulator; or
 - You have seriously or persistently broken these Terms and Conditions in any other way.
- 20.3 We may close or suspend an account or stop providing a Service if:
- 20.3.1 You are not eligible (or no longer eligible) for an account or Service; or
- 20.3.2 You do not use it for -12- months. In this case, you can ask us to remove any restrictions we have applied to the account or Service at any time, but we may need to check your identity before we do so (see condition no. [16] under inactive accounts).

- 20.3.3 We are currently required to check immigration status when we open new account for you. From January 2018, we will also be required to conduct these checks on your existing current/savings accounts with us on a quarterly basis. We will do this using Credit Industry Fraud Avoidance System (CIFAS). If this check identifies that you may be a disqualified person, i.e. a person who does not have valid permission to live in the UK, we will notify the Home Office. If the Home Office confirms that the applicant is a disqualified person, we cannot open the account and will reject the application. We will inform the applicant of this unless it is unlawful for us to do so and this shall vary on a case-by-case basis. (Please note that we will use your personal details that we hold or those that you provide us on the Application Form to check your status on CIFAS or to inform the Home Office as required by law.) If you no longer have permission to remain in the UK, the UK Government may require us to close all your Accounts, services, loans (including any jointly held accounts or accounts where you are a signatory or beneficiary) you have or associated with. If you cannot hold any accounts or any of these products and if we have to close the accounts, we may be forced to delay returning any money from **your Account** to **you**.
- 20.4 If we end these Terms and Conditions or stop providing an account or Service, we will act in a manner we think is reasonably appropriate for the circumstance and will try to reduce the inconvenience to you.
- 20.5 When you or we end these Terms and Conditions, any benefit, Service or account we provide under it will end and you must on our request:
- 20.5.1 Repay any money you owe us, such as any overdrafts and the amount of any cheques, card payments or other payment instructions you have made, and which have not yet been taken out of your Account;
- 20.5.2 Pay any charges and interest that you owe us (if you cancel, these will be the charges and interest applying to the period before the Terms and Conditions are cancelled); and
- 20.5.3 Return anything that belongs to **us** or that **we** have given **you**, such as **cards** and unused **cheques** (cutting both up before sending them).
- 20.6 If you or we end a Service (but not the whole Terms and Conditions), you must take these steps as they apply to that Service you are endingalone.
- 20.7 When your Account is closed, you are responsible for cancelling any direct payments (such as direct debits, standing orders and regular card payments) into or out of your Account. If someone sends a payment to your closed Account, we will take reasonable steps to return the payment to the sender.
- 20.8 If these Terms and Conditions (or a Service under it) ends, it will not affect any legal rights or obligations which may already have arisen, or any instructions already given.
- 20.9 When these Terms and Conditions end (or your Account is closed) we will pay or transfer money we hold for you or owe you under this agreement (or in the account) to you, or to any other person you name in writing. However, we may keep enough money to cover any liabilities owed to us, such as anything you owe us under condition no. [18] or, if you have broken these Terms and Conditions, any direct loss of ours as a result.
- 20.10 After these **Terms and Conditions** end, **we** will keep **our** rights to use money between **accounts** under **condition no.** [18] (Set off) and any rights **we** have under general law and **condition no.** [18] will continue to apply.

21. Death

21.1. In the event of death of a sole account holder, we will to pay the amount of the

deposit and any interest that has accrued without notice or loss of interest. **We** do this when **we** receive the necessary legal documents to confirm the death and to confirm the authority of deceased's legal representative. Copies of death certificate, probate and those of identification documents of the probate holder will normally meet these requirements.

21.2. If the account is in the joint names, it will continue in the name(s) of the survivor(s) in accordance with condition no. [3.5].

22. Transferring Rights or Obligations under these Terms and Conditions

- 22.1. We may transfer our rights and/or responsibilities under these Terms and Conditions to any person if that other person is authorised to accept deposits and writes to you and undertakes to carry out all our duties and obligations under this contract
- 22.2. If it does so, you agree that we will be released from all those duties and obligations. You may not transfer any of your rights or responsibilities under these Terms and Conditions to any person. If we transfer our responsibilities we will only do so to someone we reasonably believe is capable of performing them.

23. Confidentiality

- **23.1. We** will treat all **your** personal information as private and confidential (even when **you** are no longer a customer). Information **we** hold about **you** will not be disclosed to anyone (including other companies in **our** group) unless:
- 23.1.1 We are legally required to disclose;
- 23.1.2 We have a public duty to disclose;
- 23.1.3 Our interests mean we must give the information (for example, to prevent fraud). However, we will not use this as a reason for giving information about you or your Account (including your name and address) to anyone else, including other companies in our group for marketing purposes without your consent;
- 23.1.4 The disclosure is made with **your** consent;
- 23.1.5 This is as set out in condition no. [24] below;
- 23.1.6 This is as set out in our Data Protection Policy (Privacy Policy) a copy of which may be obtained from any of our branches or available on our Website.

24. Data Protection

(UK) Limited is a data controller registered with the Information Commissioner under number ZA452340.

In order to provide **you** with bank **accounts** and other products and **services**, **we** need to collect, use, share and store personal information about **you** and **your** transactions ("**your Information**"). This section explains how **we** will use **your** Information.

- 24.1 What your Information includes
- 24.1.1 **Your** Information includes information which **we**:
- 24.1.2 Obtain from you or third parties, such as employers, joint account holders, credit reference agencies, fraud prevention agencies or other organisations when you apply for an account with us or for any of our other products or services, or which you or they give to us at any other time; or
- 24.1.3 Learn from the way in which **your Accounts** with **us** are administered and managed, from the transactions made such as the date, amount, currency and the

name and type of supplier (for example, supermarket **services**, medical **services**, transactions in assets, retail **services**) and from the payments which are made to and from **your Accounts** with **us**.

- 24.1.4 Information gathered from technology which you use to access our services (e.g. Location data from your mobile phone, internet protocol (IP) address or telephone number).
- 24.1.5 Where **you** provide personal and financial information about others (such as dependents, other family members and a joint **account** holder) **you** confirm that **you** have their consent or are otherwise entitled to provide this information to **us** and for it to be used in accordance with these **Terms and Conditions**.
- 24.1.6 Implementation of the Fourth EU Money Laundering Directive (4MLD) via the Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017 (2017 MLR) imposes additional due diligence measures on us. The 2017 MLRs require us to carry out customer due diligence (CDD) measures to be applied to new business relationships and to existing customers. In compliance with our duties to comply with the regulations, we may request additional information from you and may also contract with third parties for information in relation to carrying out CDD checks in compliance with our legal obligations. We shall keep documents and information obtained during a CDD for a period of five years.

24.2 How we Use Your Information

We and other companies in the Bank of Baroda group of companies will use your Information to manage your Accounts, give you statements and provide our services and products, to make credit decisions about you (and anyone to whom you are financially linked) for assessment and analysis (including credit and/or behavior scoring, market and product analysis), to prevent and detect fraud, money laundering and other crime, to carry out regulatory checks, to meet our obligations to any relevant regulatory authority, to develop and improve our services to you and other customers, to recover debt and to protect our interests.

24.2.1 Open Banking

- a. We will hold and use information which you voluntary share with us for the purposes of providing you with payment information services and account information services. Payment information services are services that allow you to instruct payments to be made from your Account by a third party and account information services that allow you to see your Account with different providers in one place.
- b. If you or someone with authority over your Account, asks us to share your Information with third parties, we will be happy to do so, but it is important you know that we, as your bank, will have no control over how that information is used. You will need to agree the scope of use directly with third party.
- c. The Payment Services Directive 2(PSD2) and the Payment Service Regulations 2017 came into effect in the UK from 13 January 2018. Under PSD2, you will be entitled to use regulated Third Party Providers (TPPs), for account related services as above. However, we strongly advise that before you give any TPP permission to access your Account information you should check that they are authorised by the Financial Conduct Authority or other approved European regulator to provide such account related service. Under the PSD2 we are obliged to allow you to grant access to TPP's, however, make no recommendations in this regard. However, with TPP's, acting with your authority and with information received from you, we may not be able to detect an unauthorised or fraudulent access and we provide no guarantee in this regard. If an unauthorised transaction arises through your use of a TPP, please let us know immediately by contacting you base / nearestbranch.
- d. You consent to us using your Information to provide payment services to you. If you withdraw this consent, we will stop providing payment services but may still

- use **your** data where **we** have lawful grounds to do so (for example because **we** need to retain records for regulatory purposes).
- e. Any information you give us to share that is not about you -for example, if its joint account, we would expect that you have informed the other person or people and got their permission.

24.3 Use of your Information for Marketing Purposes

- a. With your permission, we and other members of the Bank of Baroda group of companies may use your Information to inform you by letter, telephone, fax, text messages, digital television, email and other electronic methods about products and services (including those of others) which may be of interest to you.
- b. If you do not want us to contact you about such products and Services please let us know by writing to us at Group Control Office, London Main Office, 32 City Road, London EC1Y 2BD /emailing us at info.uk@bankofbaroda.com.

24.4 Third Parties with whom we may share your Information

- 24.4.1 We may share your Information with the following third parties, wherever located:
 - Other companies within the Bank of Baroda group of companies (which means our subsidiaries, associates and joint ventures, etc.);
 - Our partners, and other companies and organisations that provide services to us or assist us or act as our agents including but not limited to sub-contractors and professionaladvisors;
 - Anyone to whom we may transfer our rights and/or obligations under any agreement we have with you;
 - d. Any third party as a result of any restructure, sale or acquisition of any company within the Bank of Baroda group of companies;
 - Your advisers (including but not limited to accountants, lawyers or other professional advisors) where authorised by you;
 - Credit reference agencies, fraud prevention agencies and any crime prevention agencies;
 - g. Where **we** have a duty to do so, or if law or regulation allows **us** to doso
- 24.4.2 In the event that any additional authorized users are added to your Account, you and the additional authorized user/s, authorize us to pass the information about you to other user.
- 24.4.3 Save as set out above **we** will not disclose **your** Information to anyone unless the disclosure is made with **your** consent.

24.5 Sharing information about you with tax authorities.

- 24.5.1 We may be required by law or regulations to share information about your Accounts with relevant tax authorities, either directly or via the local tax authority. The tax authority we share information with, could then share that information with other appropriate tax authorities. If we need extra document or information from you about this, you must supply these. If you don't, we may need to close your Account or, if the law or other regulators require us to do so, we will withhold parts of certain payments received into your Account and pass the withheld money to the relevant tax authorities.
- 24.5.2 FATCA is an acronym for the Foreign Account Tax Compliance Act, a new set of US Tax Regulations brought in by the US govt. to prevent the tax evasion by US citizens, green card holders, US tax residents, US Corporations, US Partnerships, US estates and US trusts ("US Persons") through assets held in foreign accounts. You must inform us if

- **you** are a US citizen or are otherwise subject to US tax on non-US income and gains (for example if **you** are a US 'Green Card' holder) or are a resident of the US.
- 24.5.3 You must also inform us as soon as possible if you become a resident of the US or if your US tax status changes. You must seek independent advice if in doubt of your tax status. If your organisation is resident in the United States or dual resident, you should also provide a completed signed and dated IRS Form W-9, a copy of which is available to download from our Website.
- 24.5.4 We may request additional information from you in order to establish your tax residency and/or US citizenship and may report your personal information and information relating to your Account to the US tax authority (IRS).

24.6 Transfer of Your Information Overseas

We may transfer Your Information to another company in the Bank of Baroda group of companies or to a Service provider or agent in another country (including countries outside the EEA) for the purposes stated in condition no. [24.4] above. We will make sure that the Group Company, service provider or agent agrees to apply the same levels of protection as we are required to apply to your Information and to use your Information in accordance with our instructions.

24.7 Credit Reference Agencies and Fraud Prevent Agencies

- 24.7.1 We may give your Information to and receive information from credit reference agencies and fraud prevention agencies. We and other organisations may access and use this information to prevent and detect fraud, money laundering and other crimes, to make credit assessments and decisions about credit related services to enable us to manage and take decisions about your Accounts, insurance policies and insurance claims and to recover debt.
- 24.7.2 Information held about you by the credit reference agencies may already be linked to records relating to your partner or members of your household where a financial "association" has been created. Any enquiry we make at a credit reference agency may be assessed with reference to any associated records. Another person's record will be associated with yours when:
 - You make a joint application;
 - **b.** You advise us of a financial association with another person; or
 - c. If the credit reference agencies have existing linked or "associate" records.
- 24.7.3 This "association" will be taken into **account** in all future applications by either or both of **you** and shall continue until one of **you** applies to the credit reference agencies and is successful in filing a "disassociation".
- 24.7.4 Credit reference agencies keep a record of our enquiries and may record, use and give out information we give them to other financial institutions, insurers and other organisations. If false or inaccurate information is provided or fraud is suspected details may be passed to fraud prevention and credit reference agencies. Law enforcement agencies may access and use this information. The information recorded by fraud prevention agencies may be accessed and used by organisations in a number of countries including the UK.
- 24.7.5 The Criminal Finances Act 2017 (CFA), which came into effect from 30 September 2017, has imposed higher obligations on us to report suspicious activities ("Suspicious Activity Reporting or SAR's"). The National Crime Agency ("NCA") may require us to provide relevant information of your Account to the NCA where the NCA has received a SAR or a request by an overseas authority. In the event we receive such request from the NCA, we shall be relieved of any obligation of data protection and confidentiality and shall be entitled to share your Account(s) details with the NCA or any other crime

investigation agency duly authorised by legislation.

24.7.6 We can provide the names and addresses of the credit reference and fraud prevention agencies we use if you would like a copy of your Information held by them. Please contact us at Group Control Office, London Main Office, 32 City Road. London EC1Y 2BD if you want to receive details.

24.8 Right to receive a copy of your Information

You can ask for a copy of your Information by writing to us at

Group Control Office London Main Office, 32 City Road, London EC1Y 2BD 020-74571515

Or emailing us at

Info.uk@bankofbaroda.com.

We may charge an administration fee to meet our costs in providing you with details of Your Information. Details of this charge are set out in our Schedule of Charges.

You can also write to us at above address if you believe, any of the information we hold about you is incorrect.

24.9 Period we keep your information

We will keep **your** information for as long as it is required by **us** or other Bank of Baroda group of companies (even if **you** have closed **your Account**) in order to comply with legal and regulatory requirements, or other operational reasons, such as dealing with any queries relating to **your Account**.

24.10 Where to find further information

Please visit our Website https://www.bankofbarodauk.com/data-protection/ to see our <u>Data Protection Policy (Privacy Policy)</u> which provides further information about how we use your Information.

25. Not Enforcing these Terms and Conditions

We may not always strictly enforce **our** rights under these **Terms and Conditions**, for example **we** may allow **you** more time to pay what **you** owe. If **we** do this, it will be just a temporary measure and **we** may enforce **our** rights strictly again.

26. Law Applying to these Terms and Conditions

These **Terms and Conditions** are governed by the laws of England and Wales and **we** will communicate with **you** in English.

27. Complaints

- 27.1 If you have a complaint, please contact in the first instance to the branch where you maintain your Account. We have procedures designed to resolve your complaint effectively. We can give you a leaflet describing these procedures if you ask for it at any time, from any of our branches. These can also be accessed from our Website at Complaints Procedure.
- 27.2 If you have a payment related complaint, we will aim to respond to it within 15 working days of receiving the complaint.
- **We** are a member of Financial Ombudsman **Services** (FOS). If **you** make a complaint and are not satisfied with the final response **we** give under **our** internal complaint procedure, **you** can ask the complaint to be resolved by the Ombudsman.

You can contact FOS by writing to the following address;

Financial Ombudsman Services South Quay Plaza 183 Marsh Wall London E14 9SR (Tel 0845 080 1800)

28. Details About Us and Our Regulator

Bank of Baroda (UK) Limited is established in the UK with company number 10826803 at 32 City Road, London EC1Y 2BD. This is **our** UK head office. **We** are authorised by the **Prudential Regulation Authority (PRA)** and regulated by the **Financial Conduct Authority (FCA)**. **Our** authorization number is 768016 which can be checked on the Financial Services Register at https://www.fca.org.uk/. **Bank of Baroda (UK) Limited** is a member of the **Financial Services Compensation Scheme** (FSCS) and the **Financial Ombudsman Service** (FOS).

You can write to us at Bank of Baroda (UK) Limited, 32 City Road, London EC1Y 2BD.

Telephone Number 0207 457 1515

Email Info.uk@bankofbaroda.com.

To find out about current interest rates or exchange rates please call <u>0207 457 1515</u> or contact any of our branches. Contact details of our branches are listed at the back of this booklet. You can also get these from the Contact Us section of our Website.

29. Important Information about Compensation Arrangements

We are covered by the Financial Services Compensation provided by the <u>FSCS</u>. The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Most depositors - including most individuals and small businesses - are covered by the scheme.

In respect of deposits, an eligible depositor is entitled to claim up to £85,000. For joint accounts each account holder is treated as having a claim in respect of their share so, for a joint account held by two eligible depositors, the maximum amount that could be claimed would be £85,000 each (making a total of £170,000). The £85,000 limit relates to the combined amount in all the eligible depositor's accounts with the bank, including their share of any joint account, and not to each separate account.

For further information about the compensation provided by the FSCS (including the amounts covered and eligibility to claim) refer to the FSCS **Website** (http://www.fscs.org.uk/) or Freephone number 0800 678 1100 or 020 7741 4100

Or

You can write at this address:
Financial Services Compensation Scheme
PO Box 300
Mitcheldean GL17 1DY

Please note only compensation-related queries should be directed to the FSCS.

Protecting your money - A guide to how the FSCS protects your money

The Financial **Services** Compensation Scheme has produced this <u>leaflet</u> which provides more information on how the FSCS protects **your** money.

**********END OF PART I*******

PART - II - PRODUCT SPECIFIC TERMS AND CONDITIONS Mobile Banking Application

Mobile Banking Application Baroda M-Connect Plus UK Terms and Conditions

1. Glossary of Terms

"Mobile Banking App" or "Application" or "App" or "Baroda M-Connect Plus UK" or "Baroda M-Connect + UK" or "M-Connect Plus UK" or "Mconnect Plus UK" or "Baroda Mconnect Plus UK" means the Bank of Baroda (UK) Limited mobile banking application, Baroda MConnect Plus UK Version 1.0.2 (or any subsequent version) which can be downloaded to any mobile device which runs an operating system supported by us, through which you can access some of our Online Banking service.

"Application Form" means the application form for registration and de-registration for the Baroda MConnect Plus UK service and for requesting MPIN and relinking Accounts

"Account/s" means any account/s at the Bank which has been registered for use via Baroda M-Connect Plus UK

"MPIN" means Personal Identification Number (transaction PIN) for the mobile banking facility

"Application PIN" means the Personal Identification Number for opening the mobile banking facility in the mobile device

"Bank" means Bank of Baroda (UK) Limited

"Facility" means mobile banking facility provided to you

"Mobile Phone number" means UK mobile number that has been given by you to register for the Facility

"Base Branch" Branch where the you are maintaining your primary account

"Online Banking" means the Bank of Baroda (UK) Limited online banking service available via www.bankofbarodauk.com

"Self Linked Accounts" means the accounts held by the same customer with Bank of Baroda (UK) Limited

"Third Party within Bank" means the accounts held by different customers with Bank of Baroda (UK) Limited

"Rapid funds to India" means the service provided by Bank of Baroda (UK) Limited to its customers 'For Rupee remittance to India'

"You", "Your" and "yours" or "Customer" mean each person who is named as the Account holder with us and downloaded the Mobile Banking App.

"We", "us" and "our" mean Bank of Baroda (UK) Limited and any agents we appoint to provide all or part of the Mobile Banking App

Security

You should make sure you keep your mobile device or tablet and the security details you use to log on to the Mobile Banking App safe and secure. You must let us know as soon as possible if these are lost or stolen. You may be responsible for unauthorised payments made from your Accounts if you have not kept your mobile telephone or tablet and your security

details safe. For full terms and conditions about the security please see clause 9.

Charges

We do not charge for the App. However, your mobile network operator may charge **you** to access the App and these charges may vary if you access the App when abroad. You are responsible for these charges. For full terms and conditions about the charges please see clause 6.

Suspension of the Mobile Banking Application - Baroda MConnect Plus UK

We can suspend the App in a limited number of situations, for example, for security reasons or because we suspect the App has been used fraudulently or in an unauthorised way. **We** will try to tell **you** in advance but may not always be able to. For full details about suspension please see clause 16

Changing the Mobile Banking Application Terms

We can change these Mobile Banking Application Baroda MConnect Plus UK Terms, including our charges. If we decide to make any changes to these Terms we will give you 60 calendar days' notice of the change. If we make any changes to these Terms which do not disadvantage **you**, We may make the changes immediately and tell you about them within 60 calendar days of having done so. For full Terms and Conditions about changing the Mobile Banking Application Terms please see clause 12.

3. Applicability of Terms and Conditions

- 3.1 Our agreement with you to provide you with Baroda MConnect Plus UK mobile banking services consists of:
 - These Baroda MConnect Plus UK Terms and Conditions (Terms);
 - Our Internet Banking Service Terms and Conditions;
 - Any other Specific **Terms and Conditions** which apply to the **Accounts you** hold with **us** and access using **our** Internet Banking Service;
 - Our Privacy Policy:
 - Our General Terms and Conditions: and
 - Our Application Form signed by vou.
- 3.2 Where there are inconsistencies between the General Terms and Conditions, various other Specific Terms and Conditions stated above and these Terms, then the Terms will prevail to the extent of the inconsistency, as these contain customized particulars relating to Baroda MConnect Plus UK Facility.

4. General Business Rules Governing Baroda MConnect Plus UK App

The following business rules will apply to the Facility being offered by the Bank:

- 4.1. The Facility will be initially available to retail customers having an active GBP Savings/ GBP current account and UK mobile number registered with the Bank.
 - 4.1.1. Eligible Account and mode of operation type for mobile banking services and rights available:

Account Type	Constitution	Mode of Operation	Rights
Savings (SB) with Scheme Code: SB101, SB112 & SB111	Individuals	Self, Either (or) Survivor (or) Proprietor (or) Sole Trader	View +Transaction (Debit, Credit)
Current (CA) with Scheme Code: CA101	Individuals, Sole Trader/ Sole proprietorship	Self, Either or Survivor (or) Proprietor (or) Sole Trader	View +Transaction (Debit, Credit)

- 4.1.2. Following accounts are not eligible for availing Baroda MConnect Plus UK: Partnership Accounts, Companies Accounts and Joint Accounts with mode of operation other than E (or) S (available only to the primary account holder at present).
- 4.2. Customers registered under mobile banking will be given both enquiry services and transaction rights as part of the Facility.
- 4.3. Transaction MPIN will be communicated to you through a SMS on your registered mobile number. The Application PIN will be set by you.
- 4.4. You will be allowed to make account balance enquiries, mini account statement, perform fund transfer to Self Linked Accounts and to Third Party within Bank. Further new functionalities may be added as decided by the Bank.
- 4.5. At present this Facility can be used for fund transfers within the Bank, however in future, the Bank may also add facilities like Inter Bank Fund Transfer (like BACS, CHAPS and Faster Payments) in GBP and Rupee Remittance to India.
- 4.6. Baroda MConnect Plus UK uses OTP to verify the mobile number of the customer.
- 4.7. The Bank will validate transaction MPIN before any transaction of mobile banking.
- 4.8. Process for registration for mobile banking:
 - **4.8.1. You** can register for Baroda MConnect Plus UK with the branch and install the Application on the registered mobile number;
 - 4.8.2. You can download the application from Google Play Store (Android user) and App store (iOS users) by searching with key word Baroda MConnect Plus;
 - 4.8.3. Once the Application has been downloaded from Play Store / App Store, you need to follow the below steps:
 - 4.8.3.1. Step 1: Choose the desired language from the list (At present App is available only in English):
 - 4.8.3.2. Step 2: Enter your 10-digit registered Mobile Phone number;
 - For dual SIM, please keep the default SIM as the one which is registered with Bank of Baroda (UK) Limited
 - The App will send an SMS from your handset to verify your mobile number registered with Bank of Baroda (UK) Limited.
 - Standard SMS charges will be applied
 - 4.8.3.3. Step 3: A 6-digit OTP (One Time Password) will be sent on your registered Mobile Phone number:
 - 4.8.3.4. Step 4: Enter the 6-digit OTP and click on proceed;
 - Step 5: After successful validation of OTP you will get MPIN as an SMS message;
 - 4.8.3.6. Step 6: **You** must set Application PIN, as a 4-digit numeric PIN to access the App every time you log; in
 - 4.8.3.7. Step 7: **You** must accept the Terms displayed on the Mobile Banking App at the time of first login:
 - 4.8.3.8. Step: 8: You must change your MPIN received through SMS during the first login to mobile banking services of the Bank;
 - 4.8.3.9. Step 9: Enter the 4-digit Application PIN to enter the App and **MPIN** to undertake any transactions.
- 4.9. Fund Transfer Facilities proposed to provide through Baroda MConnect Plus UK and the

upper limit for transactions in GBP:

- 4.9.1. **Self Linked Account-** To transfer funds between **your** two Accounts (GBP only):
- 4.9.2. Third Party within Bank- To transfer funds from your Account to the Account of another account holder of the Bank:
- 4.9.3. Inter Bank Fund Transfer To interbank transfer of funds through BACS, CHAPS and Faster Payments (You will be notified through website or text message, when the facility is made available);
- 4.9.4. Rupee Remittance to India- To remit Rupees to India from your GBP account (Will be provided in due course and customers will be notified through website, when the facility is made available for customers):

4.9.5. Upper Limit for Transactions in GBP:

1.0.0. Oppor Elimit for Transactions in GBT :						
Fund transfer limits in Baroda	Self Linked	Third Party within Bank of	BACS/ CHAPS/F	Remittanc e to India		
MConnect Plus UK	A/c.	Baroda (UK)	aster			
		Limited	Payments			
Per Transaction	2000	2000	1000	2000		
Daily	5000	5000	2500	2000		
Weekly	25000	25000	10000	6000		
Monthly	100000	100000	40000	6000		
Yearly	130000	130000	100000	40000		

- 4.10. Entering wrong MPIN three times will block the Facility for the day and two such consecutive blockages will de-activate the Facility. Customer would then be required to re-register for the Facility as per the procedure laid down for the same. Please contact your Base Branch immediately if you wish to re-register with the Facility.
- 4.11. Any change in the business rules of any of the processes will be notified on the Bank's website www.bankofbarodauk.com, which will be construed as sufficient notice to you.
- 4.12. Accounts where mode of operation is "joint" as also accounts in the name of minor below the age of 11 years or where minor is a joint account holder are not eligible for Baroda MConnect Plus UK.
- 4.13. Bank reserves the right to reject your application for Baroda MConnect without assigning any reasons.
- 4.14. Bank shall cancel the registration if the Facility has not been accessed by you for three months or more after registration.
- 4.15. If the Facility has not been accessed after activation for six months or more, **your** registration will be cancelled
- 4.16. The Facility may be suspended for any maintenance or repair work, for any breakdown in the hardware/ software for Baroda MConnect Plus UK or any emergency or security reasons without prior notice and the Bank shall not be responsible if such an action has to be taken for reasons of security or emergency or for reasons beyond the Bank's reasonable control.
- 4.17. To make sure you always have access to the App and Online Banking, you should keep your App updated.
- 4.18. Loss or Change of Mobile Phone number:
 - 4.18.1. It is also a condition of the Baroda MConnect Plus UK that users must have a mobile telephone capable of receiving text messages from us;
 - 4.18.2. **If**:
- 4.18.2.1. You change your Mobile Phone number; you must tell your Account maintaining branch as soon as reasonably possible where we will update our records immediately. You will not be able to access the Baroda MConnect Plus UK, until we have received your correct

- Mobile Phone number in the prescribed application or request and have updated **our** systems with the new number:
- 4.18.2.2. You lose mobile phone, it is stolen, or you suspect it is being used without your permission, you must tell us immediately and we may suspend your use of Baroda MConnect Plus UK until the matter has been resolved.
- 4.19. We will not be liable for any unauthorised accesses to your Account information, using the Baroda MConnect Plus UK prior to you informing us in a manner described in [4 18 2 1] & [4 18 2 2] or if:
 - 4.19.1 You or a user have acted fraudulently: or
 - 4.19.2 have acted with intent or with gross negligence in failing to keep **your MPIN** and other information safe.
- 4.20. Please read these Terms and Conditions and keep a copy of them in a safe place for your future reference. We can provide you with additional or up to date copies of these Terms and Conditions (and any other documents which form part of the contract between you and us) on request.

5. Usage of Facility

- 5.1 By accepting the Terms and Conditions on the mobile device while registering for the Facility, you:
 - 5.1.1. Agree to use the Baroda MConnect Plus UK for financial and non-financial transactions offered by the Bank from time to time;
 - 5.1.2. Irrevocably authorise the Bank to debit the Account which have been enabled for Baroda MConnect Plus for all transactions / services undertaken using MPIN:
 - 5.1.3. Authorise the Bank to map the Account number, Customer ID and Mobile Phone number for the smooth operation of Baroda MConnect Plus UK offered by the Bank and to preserve the mapping record in its own server or server of any third party and to use such data at its discretion for providing/enhancing further banking/ technology products that it may offer;
 - 5.1.4. Agree that **you** are aware and accept that Facility offered by the Bank will enable you to transact using **MPIN** within the limit prescribed by the Bank and the transaction being bonafide will not be disputed:
 - 5.1.5. Agree that transactions originated using the mobile device are irrevocable as these are instantaneous / in real time:
 - 5.1.6. Understand and explicitly agree that the Bank has the absolute and unfettered right to revise the prescribed ceilings for funds transfer from time to time which will be binding upon you;
 - 5.1.7. Agree to use the Facility on a mobile phone properly and validly registered in your name only with a mobile service provider and undertake to use the Facility only through the Mobile Phone number which has been given to register for the Facility;
 - 5.1.8. Agree that the Bank is authenticating you by your Mobile Phone number and MPIN provided by you and that such authentication would be sufficient for protection of your transactions.
 - 5.1.9. Agree that the Baroda MConnect Plus UK is provided "as is" with no representation, guarantee or agreement of any kind as to its functionality. Bank cannot guarantee that no viruses or other contaminating or destructive properties will be transmitted or that no damage will occur to your mobile device. Bank will not be responsible for any loss you may incur as a result of this.
- 5.2. You are solely responsible for maintenance of the secrecy and confidentiality of the MPIN

- without any liability to the Bank.
- 5.3. The Bank at its discretion may adopt other authentication of electronic records and the same will be acceptable and binding on vou.

6. Fee Structure for the Facility

At present, the Bank does not charge any fee for offering this Baroda MConnect Plus UK facility. The Bank reserves the right to charge **you** a fee for the use of the services provided under the Facility and change the fee structure at its discretion. Display of such charges on the Bank's website would serve as sufficient notice and the same will be binding on **you**.

7. Accuracy of Information

- 7.1. It is your responsibility to provide correct information to the Bank through the use of the Facility or any other method.
- 7.2. In case of any discrepancy in the information, **you** understand that the Bank will not be in any way be responsible for action taken based on the information.
- 7.3. Bank will endeavour to correct any error within reasonable time wherever possible, if you report such error in the information.
- 7.4. You understand that the Bank will make reasonable efforts to provide accurate information and will not be liable in any way, including any loss/ damage suffered as a consequence, for any failure to ensure the accuracy of the information, in part or in full, due to abnormal and unforeseen circumstances beyond our control.

8. Responsibility and Availability of Service

- 8.1. We will take reasonable steps to ensure that email and other transmissions being exchanged over the internet remain confidential and are not interfered with. However, we cannot guarantee the privacy, confidentiality or non-interference of any information being exchanged over the internet while using our mobile banking service.
- 8.2. It shall be our endeavour to carry out your instructions promptly. However, we shall not be responsible for any loss or damage suffered due to any delay or failure in carrying out the instructions for any reason beyond our control such as war, riots (or threats of war, riots), governmental or court orders.
- 8.3. We will make reasonable efforts to inform you, through flash message in the App or the Website or by sending a text message to your registered mobile number, in case the mobile banking service is not available.
- 8.4. While we make reasonable efforts to provide the Application services, we will not be liable for any failure to provide those services, in part or in full, due to abnormal and unforeseen circumstances beyond our control, the consequences of which would have been unavoidable despite our efforts to the contrary. This includes any phone network failures or, in the case of mobile networks, where you are not in an area of mobile coverage.
- 8.5. The Mobile Banking App is provided "as is" with no representation, guarantee or agreement of any kind as to its functionality. We cannot guarantee that no viruses or other contaminating or destructive properties will be transmitted or that no damage will occur to your mobile device. We are not responsible for any loss you may incur as a result of this.

Security, Responsibilities and Obligation of the Customer, What to do if there is Breach of Security, Unauthorized Transactions

- 9.1. The Mobile Banking Application may only be installed and used by customers of Bank of Baroda (UK) Limited.
- 9.2. You will be responsible for all transactions, including fraudulent/erroneous transactions made through the use of your mobile device, SIM card and MPIN, regardless of whether such transactions are in fact entered into or authorized by you or not and you will be responsible for the loss/damage, if any suffered.
- 9.3. You must take all steps possible to ensure that your mobile phone is not shared with anyone and shall take immediate action to de- register from Baroda MConnect Plus UK as per procedure laid down in case of misuse/ theft/loss of the mobile phone or SIM card.

- 9.4. You will use the services offered under the Facility using the MPIN in accordance with the procedure as laid down by the Bank from time to time.
- 9.5. You must keep the Application PIN and MPIN confidential and must not disclose these to any other person or must not record them in a way that would compromise the security of the services
- 9.6. In case **you** suspect any unauthorised access to the mobile banking service or misuse of the MPIN or unauthorised transaction or instruction in your Account:
 - 9.6.1 You must inform us immediately; you can call us on respective branch contact number or you can email us on respective branch email where you are maintaining your primary Account; the contact details of our branches are published in our website at https://www.bankofbarodauk.com/locate-us.htm
 - 9.6.2 You must also change your MPIN immediately to one you have not used before;
 - 9.6.3 You must assist us and the police in our efforts to recover any losses, we may disclose information about you or your Account to the police or other third parties (as permitted under law) if we believe it will help prevent or recover losses.
- 9.7. You are responsible for making sure information either stored or shown on your device is kept safe and secure.
- 9.8. It will be your responsibility to notify the Bank immediately if you suspect the misuse of the MPIN by calling us on respective branch contact number or by sending an email on respective branch email where you are maintaining your primary Account. You will also immediately initiate the necessary steps to change his MPIN. The contact details of our branches are published in our website at https://www.bankofbarodauk.com/locate-us.htm
- 9.9. If the mobile phone or SIM is lost, you must immediately take action to de-register from Baroda MConnect Plus UK at Base Branch of the primary Account enabled for Baroda MConnect Plus UK.
- 9.10. You must advise us if you change your Mobile Phone number or email address.
- 9.11. You accept that any valid transaction originating from the Customer ID and / or registered Mobile Phone number shall be assumed to have been initiated by you and any transaction authorised by the MPIN is duly and legally authorised by you.
- 9.12. You must keep yourself updated with regard to any information/ modification relating to the services offered under the Facility which would be publicized on the website and at the branches and would be responsible for the same.
- 9.13. You will solely be responsible and liable for any loss suffered due to any breach of the Terms and Conditions contained herein or any loss contributed or caused by negligent actions or a failure to advise the Bank immediately about any unauthorized access to the Account.
- 9.14. You shall be liable and responsible for all legal compliance and adherence of all commercial terms and conditions in respect of the mobile connection/SIM card/mobile device through which the Facility is availed and the Bank does not accept/ acknowledge any responsibility in this regard.
- 9.15. Bank shall not accept any "Stop Payment" instructions, once the transaction amount and the beneficiary Account are keyed in and authorized by the Customer.
- 9.16. You are advised to be prudent in downloading content through Bluetooth and ensure that proper anti-virus software is used from time to time to remove malware residing in your device. You must follow all security measures provided to you by the manufacturer of your mobile device operating system that apply to your use of the Baroda MConnect Plus UK or your mobile device (although you should never disclose your security details to them or information about your accounts with the Bank).
- 9.17. To use the Mobile Banking App, you must have access to the internet. You must be registered for mobile banking services to be able to use the Mobile Banking App. The Mobile Banking App is compatible with iOS and Android mobile operating systems only.

- 9.18. You should not leave the device you are using to access the mobile banking services unattended while you are logged on to the Mobile Banking App. You should log off the from the App at the end of each session. For your security, the session will be timed out if left idle for 5 minutes after logging in.
- 9.19. After registration, you can log on to the Mobile Banking App after verification of your mobile number through OTP and by entering the set Application PIN. We may notify you from time to time about changes in the security information we require.
- 9.20. You must not use the Mobile Banking App on any device or operating system that has been modified outside the mobile device or operating system vendor supported or warranted configurations. This includes devices that have been "jail-broken" or "rooted". A jail broken or rooted device means one that has been freed from the limitations imposed on it by your mobile service provider and the phone manufacturer without their approval and there is unrestricted access to your mobile devices entire file system.
- 9.21. After initial registration we will never contact you (or ask anyone to do so on our behalf) with a request to disclose your security details in full. If you receive any such request from anyone (even if they are using our name and logo and appear to be genuine) then it is likely to be fraudulent and you must not supply your security details to them in any circumstances. Additionally, you must report any such requests to us immediately.
- 9.22. You will be responsible for all instructions given by you or anyone acting with your authority between the time you log on to the Mobile Banking App until you log off the Mobile Banking App.
- 9.23. You are responsible for making sure information shown or stored on your mobile phone is kept secure.
- 9.24. The functionality of the Mobile Banking App is dependent on the software installed on your mobile device and its hardware configuration. Due to this we cannot make a representation or guarantee its functionality. We cannot guarantee that no viruses will be transmitted or that no damage will occur to your mobile device. We are not responsible for any loss you may incur as a result of this.
- 9.25. We are responsible for the Mobile Banking App and its content. Apple Inc., or Google Inc., do not have any responsibilities or obligations to you in relation to the Mobile Banking App and will not provide any maintenance and support services for the Mobile Banking App.
- 9.26. You must ensure that the mobile banking services are used strictly as per the Terms and Conditions and are not used for any illegal purposes.
- 9.27. You must keep your mobile device secure and security details (like MPIN, Application PIN) secret and take steps to prevent unauthorised or fraudulent use of them. You must close the Mobile Banking App if you are not using it.
- 9.28. Such security measures include the following:
 - 9.28.1 Never write or otherwise record the MPIN in a way that can be understood by someone else:
 - 9.28.2 Never reveal the MPIN to someone else including our staff;
 - 9.28.3 Destroy any advice from us concerning your MPIN immediately after receipt;
 - 9.28.4 Avoid using a MPIN that may be easy to guess (which can include date of birth, a passcode, etc.);
 - 9.28.5 Never record the MPIN on any software which creates automatic backups of data;
 - 9.28.6 Treat emails you receive with caution and be wary of emails or calls asking you to reveal your personal security details. We will never contact you to ask for your MPIN.

10. Things You Must Not Do

- 10.1. You must not copy or reproduce all or any part of the Mobile Banking App.
- 10.2. You must not alter, modify or adapt all or any part of the Mobile Banking App.

- 10.3. You must not remove or tamper with any copyright notice attached to or contained within the Mobile Banking App. All ownership in the Mobile Banking App remains with us.
- 10.4. You must not carry out reverse engineering of the Mobile Banking App.

11. Abnormal and Unforeseen Circumstances

- 11.1. **We** are not responsible if we do not comply with any of the App Terms:
 - 11.1.1. Due to abnormal and unforeseeable circumstances beyond our control, the consequences of which would have been unavoidable despite all efforts to the contrary, this is including but not limited to, any phone network failures or, in the case of mobile networks any deficiency in the mobile banking services arising due to limited area of mobile network coverage; or
 - 11.1.2. Where our failure to comply is due to our obligations under European or national

12. Changes to the Terms & Conditions

- 12.1. **We** may from time to time vary these **Terms** for the following reasons:
 - 12.1.1 If the change is favorable to you;
 - 12.1.2 To comply with our legal obligations;
 - 12.1.3 To reflect changes in general banking practice;
 - 12.1.4 To reflect regulatory changes;
 - 12.1.5 Where required to do so, or to reflect a decision or recommendation as the result of any ruling by a competent court or other law enforcing body; or
 - 12.1.6 To reflect changes in costs associated with the relevant technology, the costs we pay to others in relation to the Baroda MConnect Plus UK and/or our costs in providing the Mobile Banking Service.
- 12.2. We will tell you about any changes to these Terms and when they come into effect by sending a notice with your statement, by writing to you by post, email or sending you a message in the secure area of Online Banking or Mobile Banking Application. The updated Terms and Conditions will also be uploaded on our Website.
- 12.3. If we decide to make any changes to these Terms, we will give you 60 calendar days' notice of the change. If we make any changes to these Terms which do not disadvantage you, we may make the changes immediately and tell you about them within -60- calendar days of having done so.
- 12.4. If the changes are not to your advantage, you may wish to terminate your use of our mobile banking service. For further information on how to terminate these Terms and the consequences of doing so, please see clause no. [17] of these Terms.
- 12.5. We may change these Terms and Conditions, including our charges, for valid reasons such as changes in market conditions, the cost of providing service to you, legal or regulatory requirements affecting us or any development of our systems or processes. If we believe any term is not clear, we may modify it to make it simple and clear without altering the meaning.

13. Miscellaneous

- 13.1. You shall be required to acquaint yourself with the process for using the Facility and that you shall be responsible for any error made while using the Facility
- 13.2. The **Bank** reserves the right to decide what services may be offered. Additions/ deletions to the services offered under the Facility are at the Bank's sole discretion.
- 13.3. Your instruction shall be effected only after authentication under your Application PIN and MPIN or through any other mode of verification as may be stipulated at the discretion of the Bank.

- 13.4. While it shall be the endeavor of the Bank to carry out the instructions received from you promptly, it shall not be responsible for the delay / failure in carrying out the instructions due to any reasons whatsoever including failure of operational system or due to any requirement of law. You expressly authorise the Bank to access your Account information required for offering the services under the Facility and to share the information regarding your Accounts with the service provider/ third party as may be required to provide the services under the Facility.
- 13.5. The transactional details will be recorded by the Bank and these records will be regarded as conclusive proof of the authenticity and accuracy of transactions.
- 13.6. You hereby authorise the Bank or its agents to send promotional messages including the products of the Bank, greetings or any other messages the Bank may consider from time to time.
- 13.7. You understand that the Bank may send rejection or cannot process the request messages for the service request(s) sent by you which could not be executed for any reason.
- 13.8. The Bank shall make all reasonable efforts to ensure that your information is kept confidential but shall not be responsible for any inadvertent divulgence or leakage of your information for reasons beyond its control or by action of any third party.
- 13.9. You expressly authorise the Bank to carry out all requests/ transactions purporting to have been received from your mobile phone and authenticated with your MPIN. All payment transactions, initiated from your mobile phone using your MPIN, will be treated bonafide expressly authorizing the Bank to make the payment.
- 13.10. It is the responsibility of the Customer to advise the Bank of any change in his Mobile Phone number or loss/ theft of mobile phone by adopting the procedure laid down by the Bank for the purpose. Please contact your Base Branch for further information.
- **13.11. Your** mobile network operator may levy charges for each SMS / GPRS, and the Bank is not liable for any dispute that may arise between telecom service provider and **you**.
- **13.12.** If any part of the App Terms becomes invalid, illegal or unenforceable, this will not affect the validity of the remaining App Terms.
- 13.13. If we allow you some extra time to meet your obligations in these App Terms and Conditions or do not use some of our rights, this does not mean that we will do so again.
- 13.14. We can transfer all or some of our rights under these App Terms and Conditions to someone else. You cannot transfer any of your rights and obligations under these App Terms and Conditions to anyone else.

14. Disclaimer

- 14.1. The Bank, when acting in good faith, shall be absolved of any liability in case:
 - 14.1.1. The Bank is unable to receive or execute any of your request or there is loss of information during processing or transmission or any unauthorised access by any other person or breach of confidentiality due to reasons beyond the control of the Bank;
 - **14.1.2.** There is any kind of loss, direct or indirect, incurred by **you** or any other person due to any failure or lapse in the Facility which are beyond the control of the Bank;
 - 14.1.3. There is any failure or delay in transmitting of information or there is any error or inaccuracy of information or any other consequence arising from any cause beyond the control of the Bank which may include technology failure, mechanical breakdown, power disruption, etc;

- **14.1.4.** There is any lapse or failure on the part of the service providers or any third party affecting the said facility and that the Bank makes no warranty as to the quality of the service provided by any such service provider.
- 14.2. The Bank, its employees, agent or contractors, shall not be liable for and in respect of any loss or damage whether direct, indirect or consequential, including but not limited to loss of revenue, profit, business, contracts, anticipated savings or goodwill, loss of use or value of any equipment including software, whether foreseeable or not, suffered by you or any person howsoever arising from or relating to any delay, interruption, suspension, resolution or error of the Bank in receiving and processing the request and in formulating and returning responses or any failure, delay, interruption, suspension, restriction, or error in transmission of any information or message to and from the telecommunication equipment held by you and the network of any service provider and the Bank's system or any breakdown, interruption, suspension or failure of the telecommunication equipment of the Customer, the Bank's system or the network of any service provider and/or any third party who provides such services as is necessary to provide the facility.
- 14.3. The Bank will not be responsible if Bank's Mobile Banking Application is not compatible with/ does not work on the mobile handset held by **you**.

15. Indemnity

In consideration of the Bank providing the facility, **you** agree to indemnify and hold the Bank harmless against all actions, claims, demands proceedings, loss, damages, costs, charges and expenses which the Bank may at any time incur, sustain, suffer or be put to as a consequence of or arising out of or in connection with any services provided to the Customer pursuant hereto. **You** shall indemnify the Bank for unauthorized access by any third party to any information/instructions/triggers given by **you** or breach of confidentiality.

16. Suspension of the Mobile Banking App

- 16.1. We can, at any time, suspend your use of the Mobile Banking App. We will do this if we think it is reasonably necessary because:
 - 16.1.1. We have concerns about the security of the Mobile Banking App; or
 - 16.1.2. We suspect that your Mobile Banking App has been used fraudulently or in an unauthorised way; or
 - 16.1.3. There is a significantly increased risk that you will be unable to repay any overdraft on any of your Accounts; or
 - 16.1.4. There are UK legal obligations we must meet.
- 16.2. We will usually give you advance notice of any suspension and tell you why. However, we will not do so if this would compromise our reasonable security measures or it is unlawful to do this. Occasionally we may not be able to contact you to give you advance notice.
- 16.3. If you have entered incorrect log on details on several occasions, we will suspend your access to the Mobile Banking App. If this happens, you can reset your log on details by giving a request at the account holding Branch.

17. Cancelling and Terminating the Mobile Banking App

- 17.1 The mobile banking services offered under the Facility will be automatically terminated if the primary Account linked for the mobile banking services is closed. You will remain responsible for any transactions made through the mobile banking service until the time of such termination.
- 17.2 You can end this mobile banking services at any time by contacting us by telephone or in branch. You should also delete the Mobile Banking App from your mobile device.
- 17.3 We can end this mobile banking services with you immediately in the following situations without prior notice:

- 17.3.1 On your death, and when it brought to the notice of the Bank; or
- 17.3.2 when we are prohibited by law or an order by a court or Authority; or
- 17.3.3 If you have not used the Mobile Banking App for 6 months you will have to re-register in order to use the Mobile Banking App again: or
- 17.3.4 If you have seriously or persistently broken any of the App Terms or any of the terms and conditions applicable to other services offered by the Bank including where:
 - 17.3.4.1.1 you are, or we reasonably suspect you may be, using or obtaining, or allowing someone else to use or obtain, an Account, service or money illegally; or
 - 17.3.4.1.2 your Account is, or we reasonably suspect your Account is, being used for an illegal purpose; or
 - 17.3.4.1.3 you are, or we reasonably suspect you may be, acting fraudulently; or
 - 17.3.4.1.4 you act in an unacceptable way, for example you act in a threatening or violent manner towards staff; or
 - 17.3.4.1.5 you were not entitled to download the App; or
 - 17.3.4.1.6 we have demanded that you repay an overdrawn balance on your Account to us and you fail to do so; or
 - 17.3.4.1.7 we have reasonable grounds to suspect that your security details have not been kept safe; or
 - 17.3.4.1.8 we have reasonable grounds for believing you have committed or are about to commit a crime in connection with your Account; or
 - 17.3.4.1.9 you have not satisfied any anti-money laundering requirements; or
 - 17.3.4.1.10 If we reasonably consider that by continuing the provision of Facility, we may break a legal requirement or a court order or other authority; or we are or may be exposed to action from any government or regulator.
- 17.3.5 There has been or we suspect there has been fraud involving any of your Accounts or any transactions on any of your Accounts with Bank of Baroda (UK) Limited; or
- 17.3.6 If there has been or we suspect there has been suspicious activity on your account; or
- 17.3.7 We have reasonable grounds to suspect unauthorised or fraudulent use of your security details; or
- 17.3.8 If the Mobile Banking App is withdrawn by the manufacturer of your mobile device operating system or, any intermediary; or
- 17.3.9 If we stop supporting the Mobile Banking App on your mobile device or the operating system it runs.
- 17.4 We will notify you personally immediately after we have terminated this licence under which you will be using the App. This can include SMS, a message when you log onto the App, by post, by email, by secure e-message, by a message on your statement, or in any other way that will be sent to you individually.
- 17.5 We may end this licence for any other reason by giving you at least -60- days personal notice.

- 17.6 Upon termination of this licence for any reason:
 - 17.6.1 you must remove the Mobile Banking App from your mobile device; and
 - 17.6.2 destroy all copies of the Mobile Banking App including all components of it in your possession; and
 - 17.6.3 all rights you have in respect of the Mobile Banking App will immediately end.
- 17.7 You must delete the Mobile Banking App from your mobile device before you change your mobile device or dispose of it.

18. Information About Us

- 18.1 Bank of Baroda (UK) Limited provides financial services as its business. We are incorporated in England and Wales and are established at 32, City Road, London EC1 Y 2BD which is our registered office.
- 18.2 If you want to contact us with a general enquiry please call the applicable Base Branch the contact details of the branches are provided on our website https://www.bankofbarodauk.com
- 18.3 To help us continually improve our services and in the interests of security we may monitor and/ or record your telephone calls with us. All lines are open 24 hours unless otherwise stated.

19. Our Regulators

Bank of Baroda (UK) Limited is established in the UK with company number 10826803 and registered at 32 City Road, London, EC1Y 2BD. We are authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under reference number 768016. You can check our details online on the FCA's website by visiting http://www.fca.gov.uk

20. General Information

- 20.1. We do not currently charge for using our Baroda MConnect Plus UK. We may introduce a charge for our Baroda MConnect Plus UK in the future.
- 20.2. All notices given to you under these Terms (including any changes to these Terms) will be given to you personally and this may include by post or email or text message or by displaying a message on our Mobile Banking App when you are using or by sending you a message via Online Banking.
- 20.3. If any part of these Terms proves to be unenforceable in any way, the remainder of these Terms will be unaffected and will remain valid. We may not always strictly enforce our rights under these Terms and Conditions. If we do this, it will just be a temporary measure and we may enforce our rights strictly again.
- 20.4. These **Terms** are governed by the laws of England and Wales and shall be subject to the jurisdiction of the courts in London.
- 20.5. These **Terms** are in English and all communications between **us** and **you** will be in English.
- 20.6. There may be other costs or taxes imposed by and payable to third parties in connection with your use of the "Baroda MConnect Plus UK" mobile banking facility, for example your mobile service provider.
- 20.7. Copyright in the pages, screens, information, and all material in their arrangement, included in the App is owned by or licensed to us or Bank of Baroda (UK) Limited and / or Bank of Baroda Group unless otherwise noted.
- 20.8. At present this Facility is made available for fund transfers within the Bank, however in

future Bank may add facilities of Inter Bank Fund Transfer (like BACS, CHAPS and Faster Payments) in GBP and Rupee remittance to India.

Help or Assistance

- 21.1. If you want to learn more about the App or the Facility or have any problems using them, you can write or contact the Account maintaining branch. Email IDs of branches are available on our website https://www.bankofbarodauk.com
- 21.2. Contacting us (including with complaints): If you think the App or the Facility are faulty or misdescribed or wish to contact us for any other reason please contact the Base Branch by email or call them on the numbers available on the Bank's website. We will investigate the situation and, if necessary, set about putting matters right as quickly as possible. Where appropriate we will also take steps to prevent a recurrence. However, if you remain dissatisfied and would like further information about our process for resolving complaints, please ask the local manager at your Base Branch. You may be able to refer your complaint to the Financial Ombudsman Service at Exchange Tower London E14 9GE.

SMS ALERTS - Specific Terms and Conditions

These conditions are in addition to **our General Terms and Conditions**. Where there are inconsistencies between the **General Terms and Conditions** and these **Specific Terms and Conditions** stated herein, then these **Specific Terms and Conditions** will prevail to the extent of the inconsistency, as these contain customised particulars relating to **SMS Alert Facilities**.

Together these and the **General Terms and Conditions** explain how **SMS Alert Facility** works. **You** should also check **our Website** (www.bankofbarodauk.com) for **our Schedule of Charges** which may apply to **your** dealings with **us** as these also form part of **our** contract with **you**.

Please read these terms and conditions carefully before you decide to apply for SMS Alert Facility.

- The SMS Alert Facility (the "Service") will send information about your debit and credit transactions in your sterling current and savings accounts with Bank of Baroda (UK) Limited (the "Bank") through your mobile phone.
- The Service is currently available only to mobile phones registered with a United Kingdom (UK) network operator.
- 3. The limit for SMS alerts for debit transactions will be £10 and above and for credit transactions it will be £100 and above. We may change the scope of the Service provided to you with prior notice.
- 4. You can register for the Service by downloading and filling up the form available on our Website at http://www.bankofbarodauk.com/form-download/ and send it to your Account holding branch. SMS alerts are only available if you hold an account where authorisation from any one of the authorised signatories on the account is required. However, the Service is not available if you require authorisation by all or more than one of the authorised signatories on the account for it to be operated.
- For each transaction as stated in condition no. [3] above, we will send you an SMS once. If you delete an SMS, the Bank may not be in a position to resend it.
- 6. The information sent in each SMS alert is accurate only on the date and time in the SMS alert. Funds available in your Accounts may change before and after you receive an SMS alert.
- We will start sending SMS alerts within -48- hours of first registration for the Service.
- You can ask us to temporarily suspend your SMS alerts at any time by sending an email to account holding branch or by visiting your branch.
- SMS alerts sent using this Service will not include your Account or other personal information.
- 10. Charges All SMS alerts are currently free, but we may apply or introduce charges by giving -2- months' personal notice. However, please note that message & data rates may apply from your mobile provider. Please check with your mobile provider for charges and plans. If you travel abroad, you may continue to receive SMS alerts. Please check with your mobile provider for charges.
- 11. Please also note that this Service is designed to be used in the UK and it may be unlawful for you or receive the SMS alerts in some countries. You are responsible for complying with local laws and for any losses or damage that result from you breaking them. You are therefore responsible to pause the Service should you be travelling out of the UK to any country where such alerts may be considered unlawful.

- 12. Cancellation If you wish to stop receiving SMS alerts you'll need to cancel your registration. This can be done through by sending an email to your Account holding branch or visiting any branch of the Bank.
- We reserve the right to withdraw the Service at any time, though where possible we may give you prior notice should we decide to withdraw the Service. There will be no liability to you or to us upon withdrawal of the service or because you are unable to receive SMS alerts. We may decide to withdraw the service and may give you, if possible, prior notice of such withdrawal of Service in order to comply with any law, to protect security or to combat fraud.

14. No Liability

We will not be liable if SMS alerts are unavailable at any time for any reason including but not limited to repairs, updates and routine maintenance on our systems (and those of our service providers) or because of the failure in any machine, data processing system or transmission link or for any reasons that we cannot control. We will not be liable if you don't receive the SMS alerts for reasons within your control – your mobile phone being switched off, there being no network coverage, or you change your mobile phone. We assume no liability for any unauthorised access of your SMS alerts from your mobile phone.

- If your mobile phone is lost or stolen, or if you change your number or network operator, it is your responsibility to inform us to suspend your Service as soon as possible. Otherwise we will continue to provide text notifications and alerts to the mobile number you have registered for the Service. We will not be liable if any aspect of your Account information becomes known to someone because of your failure to notify us or if the registration information you gave us is incorrect. Please not that it may take up to -48- hours to update the system and therefore you would continue to receive SMS alerts even after you have notified us of such loss or change.
- 16. If we are unable to verify your mobile number, we may suspend the Service with immediate effect. Once your mobile phone information has been validated by you, the Service will be reinstated within -2- working days.
- We will only allow you to register one mobile number with us at any time. This will apply to all of your Accounts.
- 18. If you are not receiving texts Please contact your Account holding branch or send an email to the branch email id available on our Website.

Baroda Connect - Personal Banking (Individual) Internet Banking

Terms and Conditions

1 Introduction to Our Internet Banking Service

- 1.1 Our agreement with you to provide you with Internet Banking Services consists of:
- 1.1.1 These Internet Banking Service Terms and Conditions (Terms);
- 1.1.2 Any other Specific Terms and Conditions which apply to the accounts you hold with us and access using our Internet banking service;
- 1.1.3 Our General Terms and Conditions; and
- 1.1.4 Our Application Form signed by you.
- 1.2 The words and phrases used in bold in these Terms have the same meanings as those shown in section 1 of our General Terms and Conditions. In addition, the following words and phrases are also printed in bold type in these Terms as they have a special meaning which is explained here. In these Terms:
- 1.2.1 Internet Banking Service means the Baroda Connect Internet banking service available through our Website to customers of our UK branches. This Internet Banking Service is available either with View rights only or Transaction rights, depending on what we have agreed with you on your Accounts.
- 1.2.2 One Time Password means the security code sent to you the first time that you sign onto the Internet Banking Service and each time you log in after that using a computer you have not used to access the service before which you must enter in order to access the Internet Banking Service.
- 1.2.3 Sign-on Password means the password which you must enter each time you access the Internet Banking Service.
- 1.2.4 Security Questions means the selection of questions you will be asked when logging into the Internet Banking Service as further described in condition no. [2.3].
- **1.2.5 Tracker ID** means the **security code** that must be entered to confirm the registration of a new **payee/beneficiary**.
- **1.2.6** Transaction Rights means the rights to use the Internet Banking Service to carry out transactions on your Accounts as well as to view your Accounts.
- 1.2.7 Transaction Password means the password which you must enter in order to confirm any instruction you give us.
- 1.2.8 User ID means the user name which we send to you which you will need to sign on to the Internet Banking Service, register a payee and/or carry out a transaction.
- 1.2.9 View Rights means the Internet Banking Service whereby you can view your Accounts but do not have Transaction rights.
- 1.3 Your use of our Internet Banking Service is also subject to our Data Protection Policy (Privacy Policy), which explains how we collect, use and share your personal information. Copies are available in our branches and can be provided upon request.
- 1.4 You may use our Internet Banking Service to access any account(s) you hold with us in order to view your Account information. If we have provided you with Transaction Rights you may also be able to use the Internet Banking Service to provide us with instructions, including payment instructions, in relation to

- savings and current accounts. Payment instructions cannot be given on **term** deposit or loan accounts.
- 1.5 You can usually use our Internet Banking Service at any time. However, there may be times when it is temporarily unavailable, for example, if we have to carry out emergency or routine maintenance or systems upgrades. If this happens, we will work to re-establish the provision of our Internet Banking Service as soon as possible.
- 1.6 In order to access our Internet Banking Service, you will need to have access to a computer and the internet. The computer and internet service you use must meet any reasonable requirements we may set.
- 1.7 It is also a condition of the Internet Banking Services that you must also have a mobile telephone capable of receiving text messages from us. You will need to provide us with your mobile telephone number so that we can send text messages to you for the purpose of enabling you to use the Internet Banking Service. If:
- 1.7.1 You change your mobile telephone number, you must tell us as soon as reasonably possible by completing the appropriate form which is available on our Website and taking it into your Account maintaining branch where We will update our records immediately. You may not be able to access the Internet Banking Service or make transactions (if applicable) until we have received the correct mobile telephone number and have updated our systems with the new number.
- 1.7.2 You lose your mobile telephone, it is stolen, or you suspect it is being used without your permission, you must tell us immediately and we may suspend your use of the Internet Banking Service until the matter has been resolved. Please see condition no. [5] Of these Terms below for more details on when we may suspend your use of the Internet Banking Service.
- 1.8 You must use the Internet Banking Service in accordance with these Terms, the General Terms and Conditions and any Specific Terms and Conditions which apply to your Account(s).
- 1.9 Please read these Terms and keep a copy of them in a safe place for your future reference. We can provide you with additional or up to date copies of these Terms (and any other documents which form part of the contract between you and us) on request.

2 Security

- 2.1. When you register to use the Internet Banking Service for the first time, we will send you your User ID by post (to your communication address). You will need to collect your Sign-on password and Transaction Password from your Account maintaining branch.
- 2.2. In order to access the Internet Banking Service, you must log in using your User ID and Sign-On Password. The first time that you log in to the Internet Banking Service and for any time you log in after that using a computer you have not used to access the Internet Banking Service before we will prompt you to enter your mobile telephone number and send you a One Time Password which you will need to enter to confirm your identity. You will need to enter the One Time Password as prompted on screen in order to access the Internet Banking Service. Each One Time Password can only be used once and will expire shortly after We have sent it to you.
- 2.3. When you log in for the first time, you will have to change your Transaction Password and Sign-on Password. If you have Transaction Rights on your Account, you will be asked to set up a number of Security Questions for which you must provide corresponding responses.

- 2.4. You can change your Transaction Password at any time by following the "Change Your Password" option in the secure area of the Internet Banking Service. When you change your Transaction Password, it must be to a new password which you have not used to access the Internet Banking Service before.
- 2.5. If you have forgotten your Sign-on or Transaction Password, you must request a new one by completing the appropriate form available on our Website and collecting your new Transaction Password from your branch.
- 2.6. If your Sign-on Password is blocked for any reason, and you have Transaction Rights on your Account, you will be able to unblock it by answering your Security Questions. Otherwise the same process as set out in condition no. [2.5] applies.
- 2.7. You must take all reasonable precautions to keep your User ID, Sign-on Password, Transaction Password or One Time Password or Tracker ID, we send to you under these Terms safe. These precautions include:
- 2.7.1. Never writing your User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID, we send to you down in a way which can be understood by another person;
- 2.7.2. Not choosing a Transaction Password which may be easily guessed by another person;
- 2.7.3. Taking care to ensure that no-one else hears or sees User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID, we send to you when you use them;
- 2.7.4. Keeping your User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID, we send to you unique to the Internet Banking Service you use with us;
- 2.7.5. Not telling anyone (and this includes not telling a joint account holder) your User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID, we send to you. This includes us as we will never ask for your User ID and Sign-on Password;
- 2.7.6. Telling us as soon as reasonably possible if you think someone else knows your User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID, we send to you. If you think someone else knows your Transaction Password, you should change it immediately;
- 2.7.7. Keeping your computer secure by using anti-virus, anti-spyware and firewall software;
- 2.7.8. Never accessing our Internet Banking Service through a link sent to you in an email and logging in using your User ID and Sign-on Password and, if requested, a One-Time Password, we send to you. You should always access our Internet Banking Service by typing our Website address into your web browser;
- 2.7.9. Never using a computer which can be used by other people without first making sure no-one is able to observe you and logging out and closing the browser once you have finished using our Internet Banking Service;
- 2.7.10. Once you have logged in, do not leave the computer or allow another person to use it until you have logged out of our Internet Banking Service; and
- 2.7.11. Not recording your User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID, we send to you on software which retains it automatically (such as "save password" features on your internet browser).
- **2.8.** You must tell us without delay If:

- 2.8.1. Your User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID we send to you is lost or stolen, or you suspect that someone else has used or tried to use them without your authorisation; or
- 2.8.2. You become aware of any incorrectly executed instructions or any unauthorised transaction on your Account(s) (and within a maximum of 13 months of the date of the transaction)
- 2.8.3. By:
 - Contacting your Account maintaining branch during office hours by telephone:
 - b. Emailing us at barodaconnect.uk@bankofbaroda.com;

3 Joint Accounts

- 3.1. Your registration for our Internet Banking Service is based on you individually and not the accounts which you hold with us. This means that if you hold any accounts jointly with another person, you can register for our Internet Banking Service and give us instructions regarding those accounts independently from any other joint account holder. In order to register for the Internet Banking Service on joint accounts, all persons named on the joint account(s) will need to sign the Application Form and each will then be registered for the Internet Banking Service as an independent user, with their own Sign-on Passwords and User ID.
- 3.2. In relation to joint account(s), if any of you informs us that you are no longer happy for the Internet Banking Service to be available to all joint account holders, we will treat this as a dispute and suspend the use of the Internet Banking Service in relation to the affected account(s).
- 3.3. Please refer to condition no. [3] and [18] of our General Terms and Conditions for further information relating to joint account holders.

4 Instructions and Making Transactions

- 4.1. If your User ID, Sign-on Password, Transaction Password and, if required, any One time Password or Tracker ID we have sent to your mobile telephone, have been used to access the Internet Banking Service and you have not notified us under condition no. [2.8] of these Terms, we will assume we are dealing with you and will act on any instruction (including relating to the making of payments out of your Account(s)) without getting further confirmation from you.
- 4.2. We may refuse to act on instructions you give to us through the Internet Banking Service if:
- 4.2.1. You do not have available funds to make the payment or have exceeded a limit we have applied to your Account or your use of our Internet Banking Service (such as the limits set out in condition no. [4.11]);
- **4.2.2.** The payment instruction is not clear, or **you** have not provided **us** with the correct **payment** details;
- **4.2.3.** There is a legal requirement or a court or other authority that tells **us** to act in that way;
- 4.2.4. We reasonably believe that someone else may have rights over money in your Account (in this case we can also ask (or require you to ask) a court what to do, or do anything else we may reasonably need to do to protect us); or
- 4.2.5. Any other reason set out in our General Terms and Conditions or the Specific Terms and Conditions which apply to your Account(s).
- 4.3. Unless the law prevents us from doing so, we will try to contact you to tell you that we are refusing to act on your payment instruction. We will do this at the

- earliest opportunity but in any case, by the time the payment should have reached the bank **you** have asked **us** to make the payment to.
- 4.4. You may use our Internet Banking Service to subscribe for alerts relating to your Accounts and any transaction on those accounts which will be sent to your mobile telephone.
- 4.5. If you have Transaction Rights, you may use our Internet Banking Service to transfer funds between the accounts you hold with us, to transfer funds to accounts you hold with other institutions or to accounts held by other people. You can do this by making one off transactions from your Account(s) or scheduling a future payment. You will not be able to transfer funds out of any loan or term deposit accounts you hold with us.
- 4.6. If you would like to set up a new payee, you must follow the "Add a Beneficiary" link in the secure area of the Internet Banking Service and follow the onscreen instructions. We will send to your mobile telephone a Tracker ID which you must enter on screen to confirm you want to set up the new payee.
- 4.7. In order to instruct us to make a payment out of your Account, you must:
 - a. Log in to the Internet Banking Service using your User ID and Sign-on Password and, if applicable, the One Time Password we send to your mobile telephone;
 - b. Select the **payee** from the drop-down list of registered beneficiaries on-screen;
 - c. Select the payee's account into which the payment is to be made; and
 - d. Authorise the transaction by entering your Transaction Password.
- 4.8. Once you have instructed us to make a payment out of your Account using the Internet Banking Service, you may only cancel that payment instruction in accordance with the following:
- **4.8.1.** If **you** instruct **us** to make a one-off transfer to another **account**, this will be treated by **us** as a request to make an immediate payment and **you** will not be able to cancel it. This is because **we** start to process **your** instructions immediately.
- 4.9. You can cancel a scheduled future payment using the Internet Banking Service at any point before the payment is made. You can cancel a cheque which has not yet been drawn on your Account. You can do this provided we receive your request to cancel the cheque before the cheque is presented to us for payment.
- 4.10. The timescales for processing payments you ask us to make using our Internet Banking Service will be as follows and are on the basis that we receive your instruction before the Cut-off Time on a Working Day:
- 4.10.1. Payments made to another account held by you or another person with us will reach the recipient's account immediately.
- 4.10.2. Payments made to another account held in the UK will reach the recipient's account:
 - a. For payments made by CHAPS no later than the next Working Day after the day on which you request we make the payment provided we receive the request before the Cut-Off Time; or
 - b. For payments made by Faster Payments no later no later than the next Working Day after the day on which you request we make the payment.
- 4.10.3. For payments made to an account held outside of the UK (when this service becomes available as part of the Internet Banking Service):
 - a. If you ask us to make a payment to a person with an account at a bank in the EEA, other than in the UK, and the payment is in Euro, the payment will reach the other bank no later than three Working Days after we received the

- payment instruction.
- b. For payments in other EEA currencies to countries within the EEA, the payment will reach the other bank no later than four **Working Days** after we received **your** payment instruction. The bank receiving the payment from **us** is required by law to pay it into its customer's **account** on the day it receives the payment from **us**.
- c. If you ask us to make a payment to a person in another currency or with an account at a bank outside the EEA, we will give you an indication of the date on which the payment is likely to be received by that bank. This does not mean that the recipient will receive the payment on the same day. This will depend on the banking practice of the country concerned.
- d. We will use our Standard Exchange Rate for selling the relevant currency unless we tell you a different rate applies when you ask us to make the payment. If you make a Sterling payment, we cannot control the exchange rate applied by the foreign bank.
- e. When **you** ask **us** to make international payments, these may be subject to charges. Please refer to **our** Schedule of Charges for further details.
- f. In making an international payment we are acting for you as your agent. You will have to comply with any relevant local laws and you agree to hold us harmless against all obligations and responsibilities we incur as a result of acting for you.
- g. There may be delay in carrying out the payment instructions, while monitoring and/or fraud prevention checks takes place, as required by law.
- 4.11. There are limits on the amount of funds you can transfer in any single transaction as well as limits on the amount of funds you can transfer from your Accounts using the Internet Banking Service in any one day, week, month and year. We will set those limits from time to time and let you know what they are by post, email, by text message to your mobile telephone or by adding a message to your monthly statements. There are also limits on the amount of funds you can transfer from your sterling Account to another account held in a different currency (when this service becomes available as part of the Internet Banking Service).
- 4.12. We may agree to, at our discretion, increase these limits upon receiving your specific request in writing. For details of the exchange rates which will apply in relation to payments made to accounts held in other currencies, please see our General Terms and Conditions.

5 Unauthorised Transactions

- 5.1. Our liability for unauthorised transactions is as set out in condition no. [9] of our General Terms and Conditions.
- 5.2. We will not be liable for any unauthorised transactions on your Account executed through the Internet Banking Service if you have:
 - a. Acted fraudulently; or
 - With intent or with gross negligence in failing to comply with condition no.(s)
 [2.7] and/or [1.8] and/or [2.8]

6 Suspending the Internet Banking Service

- 6.1. You will not be able to use our Internet Banking Service if we have suspended your ability to use it. We can do this if we reasonably consider it necessary for reasons relating to:
- 6.1.1. The security of your User ID, Sign-on Password, Transaction Password or any

- One Time Password or Tracker ID we send to you or if you tell us your mobile telephone has been lost, stolen or is otherwise being used without your consent;
- 6.1.2. Suspected unauthorised or fraudulent use of your User ID, Sign-on Password,
 Transaction Password or any One Time Password or Tracker ID we sent to
 your mobile telephone or your mobile telephone itself: or
- 6.1.3. A significant increased risk that you may be unable to pay any money you owe us on any of the accounts you hold with us and you can use our Internet Banking Service to increase the amount ofmoney you owe us.
- 6.2. Unless the law prevents **us** from doing so or **we** believe it would undermine **our** security measures, **we** will try to contact **you** by telephone or writing in advance to tell **you** that **we** have done this and **our** reason for doing so. If **we** are unable to tell **you** in advance, **we** will tell **you** as soon as possible afterwards.

7 Varying these Terms

- 7.1. **We** may from time to time vary these **Terms** for the following reasons:
- 7.1.1 If the change is favorable to **you**;
- 7.1.2 To comply with our legal obligations;
- 7.1.3 To reflect changes in general banking practice;
- 7.1.4 To reflect regulatory changes;
- 7.1.5 Where required to do so, or to reflect a decision or recommendation as the result of any ruling by a competent court or other law enforcing body; or
- 7.1.6 To reflect changes in costs associated with the relevant technology, the costs we pay to others in relation to the Internet Banking Service and/or our reasonable costs in providing the Internet Banking Service.
- 7.2. We will tell you about any changes to these Terms and when they come into effect by sending a notice with your statement, by writing to you by post, email or sending you a message in the secure area of the Internet Banking Service.
- 7.3. If we decide to make any changes to these Terms, we will give you 60 calendar days' notice of the change. If we make any changes to these Terms which do not disadvantage you, we may make the changes immediately and tell you about them within 60 calendar days of having done so.
- 7.4. If the changes are not to your advantage, you may wish to terminate your use of our Internet Banking Service. For further information on how to terminate these Terms and the consequences of doing so, please see condition no. [8] of these Terms.

8 Cancelling and terminating the Internet Banking Service

- 8.1. You may cancel your Internet Banking Service within -14- days starting with the day after the day on which you register for our Internet Banking Service. You can do this by writing to your Account maintaining branch or going into your branch and informing a cashier.
- 8.2. You can end these Terms at any time by writing to your Account maintaining branch or going into your branch and informing a cashier. Your termination of these Terms will also be treated as termination of any accounts you hold with us which can only be accessed through our Internet Banking Service.
- **8.3. We** may end these Terms:
- **8.3.1.** By giving **you** -2- months' personal notice.

8.3.2. Immediately if:

- a. You are, or we reasonably consider you to be:
 - Using or obtaining, or allowing someone else to use or obtain, a service or money illegally;
 - · Acting fraudulently; or
 - Behaving improperly.
- b. We reasonably consider that by continuing the provision of the Internet Banking Service:
 - We may break a legal requirement or a court order or other authority;
 - We are or may be exposed to action from any government or regulator; or
 - You have seriously or persistently broken these Terms in any other way.

9 General

- 9.1. We do not currently charge for using our Internet Banking Service although you may be charged for using specific functionalities such as making certain types of transactions. Please see our Schedule of Charges for more details. We may introduce a charge for our Internet Banking Service in the future. If we do, the provisions of conditions no(s) [7.3] and [7.4] apply.
- 9.2. We may introduce a facility to apply for some products (subject to terms and conditions) through the ["Apply Online"] function. We may also introduce additional functionality or services as part of the Internet Banking Service as Baroda Connect develops, such as cross currency and cross border online money transfers.
- 9.3. All notices given to you under these Terms (including any changes to these Terms) will be given to you personally and this may include by post, email or by sending you a message via the Internet Banking Service.
- 9.4. If any part of these **Terms** proves to be unenforceable in any way, the remainder of these **Terms** will be unaffected and will remain valid. **We** may not always strictly enforce **our** rights under these **Terms and Conditions**. If **we** do this, it will just be a temporary measure and **we** may enforce **our** rights strictly again.
- 9.5. These Terms are governed by the laws of England and Wales. If you are resident in England or Wales, these terms shall be subject to the jurisdiction of the courts of England and Wales. If you are resident in Scotland, then these Terms shall be subject to the jurisdiction of the Scottish courts.
- 9.6. These Terms are in English and all communications between us and you will be in English.
- 9.7. There may be other costs or taxes imposed by and payable to third parties in connection with your use of the Internet Banking Service, for example your internet service provider.
- 9.8. If you have a complaint, please write in the first instance to your Account maintaining branch. We have procedures designed to resolve your complaint effectively. We can give you a leaflet describing those procedures if you ask for it at any time, from any of our branches. It can also be accessed from our Website.
- 9.9. We are a member of the Financial Ombudsman Service (FOS). If you make a complaint and are not satisfied with the final response we give under our internal complaints procedure, you can ask the complaint to be resolved by the Ombudsman. You can contact FOS by writing to the following address: Financial Ombudsman Service

South Quay Plaza 183 Marshall Wall London E14 9SR

Tel: 0845 080 1800

- 9.10. Bank of Baroda (UK) Limited is established in the UK with company number 10826803 at 32 City Road, London, EC1Y 2BD. This is our UK Head Office. We are authorized and regulated by the Financial Conduct Authority (FCA) & Prudential Regulation Authority (PRA). Our FCA firm reference number is 768016 and you can check our details online on the FCA are registered by going to www.fca.gov.uk.
- 9.11. You can write to us at Bank of Baroda (UK) Limited, 32 City Road, London, and EC1Y 2BD. Tel: 020 7457 1515, Email: info.uk@bankofbaroda.com.

Business Banking (Corporate) - Internet Banking

Terms and Conditions

- 1.1. Our agreement with you to provide you with Internet Banking Services consists of:
- 1.1.1. These Internet Banking Service Terms and Conditions (Terms);
- 1.1.2. Any other Specific Terms and Conditions which apply to the account(s) you hold with us and access using our Internet Banking Service;
- 1.1.3. Our General Terms and Conditions; and
- 1.1.4. Our Application Form signed by you.
- 1.1.5. The words and phrases used in bold in these Terms have the same meanings as those shown in section 1 of our General Terms and Conditions. In addition, the following words and phrases are also printed in bold type in these Terms as they have a special meaning which is explained here.
- 1.2. In these Terms:
- 1.2.1. Internet Banking Service means the Baroda Connect Internet Banking Service available through our Website to customers of our UK branches. This Internet Banking Service is available either with View Rights only or Transaction Rights, depending on what we have agreed with you on your Accounts.
- 1.2.2. Means the security code sent to you the first time that you sign onto the Internet Banking Service and each time you log in after that using a computer you have not used to access the service before which you must enter in order to access the Internet Banking Service.
- 1.2.3. Sign-on Password means the password which you must enter each time you access the Internet Banking Service.
- 1.2.4. Security Questions means the selection of questions you will be asked when logging into the Internet Banking Service as further described in condition no. [2.3]
- **1.2.5. Tracker ID** means the security code that must be entered to confirm the registration of a new payee.
- 1.2.6. Transaction Password means the password which you must enter in order to confirm any instruction you give us.
- 1.2.7. Transaction Rights means the rights to use the Internet Banking Service to carry out transactions on your Accounts as well as to view your Accounts.
- 1.2.8. User means any person nominated in our Application Form signed by you (or otherwise) who is authorized by you from time to time to use the Internet Banking Service.
- 1.2.9. User ID means the user name which we send to you which you will require to sign on to the Internet Banking Service, register a payee and/or carry out a transaction.
- 1.2.10. View Rights means the Internet Banking Service whereby you can view your Accounts but do not have Transaction Rights.
- 1.3. Your and any user's use of our Internet Banking Service is also subject to our Data Protection Policy (Privacy Policy), which explains how we collect, use and share your and their personal information. Copies are available in our branches and can be provided on request.

- 1.4. Each user authorized by you will be able to use the Internet Banking Service to access account(s) held by you as designated in the Application Form in order to view your Account information. If we have provided you with Transaction Rights, users may also be able to use the Internet Banking Service to provide us with instructions, including payment instructions other than for loan and term deposit accounts, in relation to those account(s) in accordance with their mandate.
- 1.5. You can cancel or amend a user's authority by writing to us. We will require an original or certified copy of the document evidencing the appropriate authority (for example a board resolution for companies) for the individual to apply for the amendment or cancellation along with the original completed Application Form.
- 1.6. Users will usually be able to access our Internet Banking Service at any time. However, there may be times when it is temporarily unavailable, for example, if we have to carry out emergency or routine maintenance or systems upgrades. If this happens, we will work to re-establish the provision of our Internet Banking Service as soon as possible.
- 1.7. In order to access our Internet Banking Service, users will need to have access to a computer and the internet. The computer and internet service users use must meet any reasonable requirements we may set.
- 1.8. It is also a condition of the Internet Banking Service that users must have a mobile telephone capable of receiving text messages from us. Users will need to provide us with their mobile telephone number so that we can send text messages to them for the purpose of enabling them to access the Internet Banking Service. If:
- 1.8.1. A user changes his/her mobile telephone number, he/she must tell us as soon as reasonably possible by completing the appropriate form which is available on our Website and taking it into your Account maintaining branch where we will update our records immediately. Users may not be able to access the Internet Banking Service or make transactions (if applicable) until we have received their correct mobile telephone number and have updated our systems with new number.
- 1.8.2. A user loses his/her mobile telephone, it is stolen, or he/she suspects it is being used without his/ her permission, the user must tell us immediately and we may suspend his/her use of the Internet Banking Service until the matter has been resolved. Please see condition no. [5] of these Terms below for more details on when we may suspend a user's use of the Internet Banking Service.
- 1.9. You must use, and ensure that all users use, the Internet Banking Service in accordance with these Terms, the General Terms and Conditions and any Specific Terms and Conditions which apply to your Account(s).
- 1.10. Please read these Terms and keep a copy of them in a safe place for your future reference. We can provide you with additional or up to date copies of these Terms (and any other documents which form part of the contract between you and us) on request.

2. Security

- 2.1. We will send each new user nominated by you to use the Internet Banking Service their User ID by post (to your communication address). He/she will need to collect his/her Sign-on Password and Transaction Password from your Account maintaining branch.
- 2.2. In order to access the Internet Banking Service, Users must log in using their User ID and Sign-on Password. The first time that they log in to the Internet Banking Service and for any time they log in after that using a computer they have not used to access the Internet Banking Service before we will prompt them to enter their mobile telephone number and send them a One Time

Password which they will need to enter to confirm their identity. They will need to enter the One Time Password as prompted on screen in order to access the Internet Banking Service. Each One Time Password can only be used once and will expire shortly after we have sent it to you.

- 2.3. When a User logs in for the first time, he/she will have to change his/her Transaction Password and Sign-on Password. If you have Transaction Rights on your Account, he/she will be asked to set up a number of Security Questions for which he/she must provide corresponding responses.
- 2.4. Users can change their Transaction Passwords at any time by following the ["Change Your Password"] option in the secure area of the Internet Banking Service. When Users change their Transaction Password, it must be to a new password which they have not used to access the Internet Banking Service before.
- 2.5. If a user forgets his/her Sign-On or Transaction Password, he/she must request a new one by completing the appropriate form available on our Website and collecting his/her new Transaction Password from your Account maintaining branch
- 2.6. If a user's Sign-on Password is blocked and you have Transaction Rights on your Account, he/she will be able to unblock it by answering his/her Security Questions. Otherwise the same process as set out in condition no. [2.5] applies.
- 2.7. You will ensure that all users take reasonable precautions to keep their User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID we send to them, under these Terms, safe. These precautions include:
- 2.7.1. Never writing their User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID We send to them down in a way which can be understood by another person;
- 2.7.2. Not choosing a Transaction Password which may be easily guessed by another person;
- 2.7.3. Taking care to ensure that no-one else hears or sees their User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID we send to them when they use them;
- 2.7.4. Keeping their User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID, we send to them unique to the Internet Banking Service they use with us:
- 2.7.5. Not telling anyone User ID, Sign-on Password Tracker ID, we send to them. This includes us as we, will never ask for a username and password;
- 2.7.6. Telling us as soon as reasonably possible if they think someone else knows their User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID, we send to them. If they think someone else knows their Transaction Password, they should change it immediately;
- 2.7.7. Keeping their computer secure by using anti-virus, anti-spyware and firewall software;
- 2.7.8. Never accessing our Internet Banking Service through a link sent to them in an email and logging on using their User ID and Sign-on Password and, if requested, a One Time Password, we send to them. Users should always access our Internet Banking Service by typing in our web address into their web browser:
- 2.7.9. Never using a computer which can be used by other people without first making sure no-one is able to observe them and logging out and closing the browser once they have finished using our Internet Banking Service;

- 2.7.10. Once they have logged in, not leaving the computer or allowing another person to use it until they have logged out of **our** Internet Banking Service; and
- 2.7.11. Not recording any User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID, we send to them on software which retains it automatically (such as "save password" features on an internet browser).
- 2.8. You must tell us without delay if:
- 2.8.1. A user's User ID, Sign-on Password, Transaction Password or any One Time Password or Tracker ID we send to him/her is lost or stolen, or he/she suspects that someone else has used or tried to use them without your or his/her authorization; or
- 2.8.2. You or a user becomes aware of any incorrectly executed instructions or any unauthorised transaction on your Account(s)

By:

- Contacting your Account maintaining branch during office hours by telephone;
- Emailing us at <u>barodaconnect.uk@bankofbaroda.com</u>;
- 2.9. Both you and the relevant user will assist us, our agents or the police in the investigation of any unauthorised use of the Internet Banking Service.

3. Instructions and Making Transactions

- 3.1. If a user provides his/her User ID, Sign-on Password, Transaction Password and, if required, any One time password or Tracker ID we have sent to your mobile telephone to access the Internet Banking Service and you have not notified us under clause no. [2.8] of these Terms, we will assume we are dealing with an authorized user and will act on any instruction (including relating to the making of payments out of your Account(s)) without getting further confirmation from you.
- 3.2. You are responsible for ensuring that any instructions given by users are accurate and complete and achieve your intended purpose. We will not be liable for any loss or delay caused by users providing incomplete or inaccurate instructions.
- 3.3. We may refuse to act on instructions users give to us through the Internet Banking Service if:
- 3.3.1. You do not have available funds to make the payment or have exceeded a limit we or you have applied to your Account or users' use of our Internet Banking Service (such as the limits set out in condition no. [3.11.1]);
- **3.3.2.** The payment instruction is not clear, or a **user** has not provided **us** with the correct payment details;
- 3.3.3. There is a legal requirement, or a court or other authority tells us to act in that way;
- 3.3.4. We reasonably believe that someone else may have rights over money in your Account (in this case we can also ask (or require you to ask) a court what to do, or do anything else we may reasonably need to do to protect us); or
- 3.3.5. Any other reason set out in our General Terms and Conditions or the Specific Terms and Conditions which apply to your Account(s).
- 3.4. Unless the law prevents us from doing so, we will try to contact you to tell you that we are refusing to act on a payment instruction. We will do this at the earliest opportunity but in any case, by the time the payment should have reached the bank a user has asked us to make the payment to.
- 3.5. Users may use our Internet Banking Service to subscribe for alerts relating to your Accounts and any transaction on those accounts which will be sent to their

mobile telephone.

- 3.6. If you have Transaction Rights, Users may use our Internet Banking Service to transfer funds between the accounts you hold with us, to transfer funds to accounts you hold with other institutions or to accounts held by other people. They can do this by making one off transactions from your Account(s) or scheduling a future payment. They will not be able to transfer funds out of any loan or term deposit accounts you hold with us.
- 3.7. If a User would like to set up a new payee, he/she must follow the "Add a Beneficiary" link in the secure area of the Internet Banking Service and follow the onscreen instructions. We will send to that users' mobile telephone a Tracker ID which he/she must enter on screen to confirm that he/she wants to set up a new payee.
- 3.8. In order to instruct us to make a payment out of your Account, users must:
- 3.8.1. Log in to the Internet Banking Service using their User ID and Sign-on Password and, if applicable, the One Time Password we send to their mobile telephone;
- 3.8.2. Select the payee from the drop-down list of registered beneficiaries on-screen;
- 3.8.3. Select the payee's account into which the payment is to be made; and
- 3.8.4. Authorize the transaction by entering their Transaction Password
- 3.9. Once a User has instructed us to make a payment out of your Account using the Internet Banking Service, you or a User may only cancel that payment instruction in accordance with the following:
- 3.9.1. If a user instructs us to make a one-off transfer to another account, this will be treated by us as a request to make an immediate payment and you will not be able to cancel it. This is because we start to process these instructions immediately.
- 3.9.2. You or a user can cancel a scheduled future payment using the Internet Banking Service at any point before the payment is made.
- 3.10. You or a user can cancel a cheque which has not yet been drawn on your Account. You can do this provided we receive your request to cancel the cheque before the cheque is presented to us for payment.
- 3.11. The timescales for processing payments users ask us to make using our Internet Banking Service will be as follows and are on the basis that We receive your instruction before the Cut-off Time on a Working Day:
- 3.11.1. Payments made to another account held by you or another person with us will reach the recipient's account immediately.
- 3.11.2. Payments made to another account held in the UK will reach the recipient's account:
 - a. For payments made by CHAPS no later than the next Working Day after the day on which you request we make the payment provided we receive the request before the Cut-Off Time; or
- For payments made by Faster Payments no later no later than the next
 Working Day after the day on which you request we make the payment.
 - 3.11.3. For payments made to an account held outside of the UK (when this service becomes available as part of the Internet Banking Service):
 - a. If you ask us to make a payment to a person with an account at a bank in the EEA, other than in the UK, and the payment is in Euro, the payment will reach the other bank no later than three Working Days after we received the payment instruction.

- b. For payments in other EEA currencies to countries within the EEA, the payment will reach the other bank no later than four Working Days after we received your payment instruction. The bank receiving the payment from us is required by law to pay it into its customer's account on the day it receives the payment from us.
- c. If you ask us to make a payment to a person in another currency or with an account at a bank outside the EEA, we will give you an indication of the date on which the payment is likely to be received by that bank. This does not mean that the recipient will receive the payment on the same day. This will depend on the banking practice of the country concerned.
- d. We will use our Standard Exchange Rate for selling the relevant currency unless we tell you a different rate applies when you ask us to make the payment. If you make a Sterling payment, we cannot control the exchange rate applied by the foreign bank.
- e. When **you** ask **us** to make international payments, these may be subject to charges. Please refer to **our Schedule of Charges** for further details
- f. In making an international payment we are acting for you as your agent. You will have to comply with any relevant local laws and you agree to hold us harmless against all obligations and responsibilities we incur as a result of acting for you.
- g. There may be delay in carrying out the payment instructions, while monitoring and/or fraud prevention checks takes place, as required by law. We shall not be responsible for any loss by you suffered as a result of such delays.
- 3.12. There are limits on the amount of funds a user can transfer in any single transaction as well as limits on the amount of funds you can transfer from your Accounts using the Internet Banking Service in any one day, week, month and year. We will set those limits from time to time and let you know what they are by post, email, by text message to your mobile telephone or by adding a message to your monthly statements. There are also limits on the amount of funds you can transfer from your sterling account to another account held in a different currency (when this service becomes available as part of the Internet Banking Service).
- 3.13. We may agree to, at our discretion, increase these limits upon receiving your specific request in writing for details of the exchange rates which will apply in relation to payments made to accounts held in other currencies, please see our General Terms and Conditions.
- 3.14. You may also be able to set limits on amount of funds a single User can transfer in any single transaction without further authorization from you or a designated Primary User.
- 3.15. If you cancel a User's authority under clause no. [1.5] then, unless you instruct us otherwise, we will process any outstanding instructions which were authorized by the User before you notified us of the cancellation.

4. Unauthorised Transactions

- 4.1. Our liability for unauthorised transactions in relation to the Internet Banking Service is as set out in clause no. [9] of our General Terms and Conditions and those conditions shall be read so as to include the use of the Internet Banking Service to make a payment.
- **4.2. We** will not be liable for any unauthorised transactions on **your Account** executed through the **Internet Banking Service** if **you** or a **user** have:
 - a. Acted fraudulently; or
 - b. With intent or with gross negligence in failing to comply with condition no.(s)

[2.7] and/or [1.9] and/or [2.8]

5. Suspending the Internet Banking Service

- 5.1. A user will not be able to use our Internet Banking Service if we have suspended his/her ability to use it. We can do this if we reasonably consider it necessary for reasons relating to:
- 5.1.1. The security of a user's User ID, Sign-on Password, Transaction Password or any One-Time password or Tracker ID we send to them or if you or they tell us his/her mobile telephone has been lost, stolen or is otherwise being used without his/her consent:
- 5.1.2. Suspected unauthorised or fraudulent use of your User ID, Sign-on Password, Transaction Password or any security code we send to your mobile telephone or your mobile telephone itself; or
- 5.1.3. A significant increased risk that you may be unable to pay any money you owe us on any of the accounts you hold with us and you can use our Internet Banking Service to increase the amount ofmoney you owe us.
- 5.2. Unless the law prevents **us** from doing so or **we** believe it would undermine **our** security measures, **we** will try to contact **you** by telephone or writing in advance to tell **you** that **we** have done this and **our** reason for doing so. If **we** are unable to tell **you** in advance, **we** will tell **you** as soon as possible afterwards.

6. Varying these Terms

- **6.1. We** may from time to time vary these **Terms** for the following reasons:
- **6.1.1.** If the change is favorable to **you**;
- 6.1.2. To comply with our legal obligations;
- 6.1.3. To reflect changes in general banking practice;
- 6.1.4. To reflect regulatory changes;
- 6.1.5. Where required to do so, or to reflect a decision or recommendation as the result of any ruling by a competent court or other law enforcing body; or
- 6.1.6. To reflect changes in costs associated with the relevant technology, the costs we pay to others in relation to the Internet Banking Service and/or our costs in providing the Internet Banking Service.
- **6.2. We** will tell **you** about any changes to these **Terms** and when they come into effect by sending a notice with **your** statement, by writing to **you** by post, email or sending **you** a message in the secure area of the **Internet Banking Service**.
- 6.3. If we decide to make any changes to these Terms we will give you 60 calendar days' notice of the change. If we make any changes to these Terms which do not disadvantage you, we may make the changes immediately and tell you about them within 60 calendar days of having done so.
- 6.4. If the changes are not to your advantage, you may wish to terminate your use of our Internet Banking Service. For further information on how to terminate these Terms and the consequences of doing so, please see condition no. [7] of these Terms.

7. Cancelling and Terminating the Internet Banking Service

- 7.1. You may cancel your Internet Banking Service within 14 days starting with the day after the day on which you register for our Internet Banking Service. You can do this by writing to your Account maintaining branch or going into your branch and informing a cashier
- **7.2. You** can end these **Terms** at any time by writing to **your Account** maintaining branch or going into **your** branch and informing a cashier. **Your** termination of

these **Terms** will also be treated as termination of any **accounts** you hold with **us** which can only be accessed through **our Internet Banking Service**.

- **7.3. We** may end these Terms:
- 7.3.1. By giving you -2- months' personal notice.
- 7.3.2. Immediately if:
 - a. You are, or we reasonably consider you to be:
 - Using or obtaining, or allowing someone else to use or obtain, a service or money illegally;
 - · Acting fraudulently; or
 - Behaving improperly.
 - b. We reasonably consider that by continuing the provision of the Internet Banking Service:
 - We may break a legal requirement or a court order or other authority;
 - We are or may be exposed to action from any government or regulator; or
 - You have seriously or persistently broken these Terms in any otherway.

8. General

- 8.1. We do not currently charge for using our Internet Banking Service although you may be charged for using specific functionalities such as making certain types of transactions. Please see our Schedule of Charges for more details. We may introduce a charge for our Internet Banking Service in the future.
- 8.2. All notices given to you under these Terms (including any changes to these Terms) will be given to you personally and this may include by post, email or by sending you a message via the Internet Banking Service.
- 8.3. If any part of these Terms proves to be unenforceable in any way, the remainder of these Terms will be unaffected and will remain valid. We may not always strictly enforce our rights under these Terms and Conditions. If we do this, it will just be a temporary measure and we may enforce our rights strictly again.
- 8.4. These Terms are governed by the laws of England and Wales. If you are resident in England or Wales, these terms shall be subject to the jurisdiction of the courts of England and Wales. If you are resident in Scotland, then these Terms shall be subject to the jurisdiction of the Scottish courts.
- 8.5. These Terms are in English and all communications between us and you will be in English.
- 8.6. There may be other costs or taxes imposed by and payable to third parties in connection with your use of the Internet Banking Service, for example your internet service provider.
- 8.7. If you have a complaint, please write in the first instance to your Account maintaining branch. We have procedures designed to resolve your complaint effective. We can give you a leaflet describing those procedures if you ask for it at any time, from any of our branches. It can also be accessed from our Website.
- 8.8. We are a member of the Financial Ombudsman Service (FOS). If you make a complaint and are not satisfied with the final response we give under our internal complaints procedure, you can ask the complaint to be resolved by the Ombudsman. You can contact FOS by writing to the following address:

Financial Ombudsman Service South Quay Plaza 183 Marshall Wall London E14 9SR

Tel: 0845 080 1800

8.9. Bank of Baroda (UK) Limited is established in the UK with company number 10826803 at 32 City Road, London, EC1Y 2BD. This is our UK Head Office. We are authorized and regulated by the Financial Conduct Authority (FCA) & Prudential Regulation Authority (PRA). Our FCA firm reference number is 768016 and you can check our details online on the FCA are registered by going to www.fca.gov.uk.

8.10. You can write to us at Bank of Baroda (UK) Limited, 32 City Road, London, and EC1Y 2BD. Tel: 020 7457 1515, Email: info@bankofbaroda.com.

Baroda Connect- Remittance to India in INR

Terms & conditions

 These terms and conditions ("Terms & Conditions") apply to the facility of transfer of funds to India through Baroda Connect UK Operations (Bank of Baroda (UK) Limited Internet Banking Service) and are additional to the general Terms & Conditions applicable for Baroda Connect facility.

Definitions

- 2.1. We: means Bank of Baroda (UK) Limited.
- 2.2. Beneficiary: means person to whom you would like to transfer fund using this service.
- 2.3. Beneficiary Bank: Bank in India with which the registered beneficiary holds an account.
- This facility is available to retail user of Baroda Connect who is registered for this transaction facility.
- 4. AML check would be done for the Beneficiary name at the time of Beneficiary registration itself and every time after the updation of sanction list by us. If any match occurs the beneficiary will be disabled, and customers would not be allowed to make payment to such Beneficiary till the time, we do the required AML check.
- 5. There may be delay in carrying out the payment instructions, while monitoring and/or fraud prevention checks takes place, as required by law. We will not be liable for any loss suffered by you or a third party as a result of any such delay.
- **We** may refuse to provide the remittance service without giving a reason, in particular to prevent money laundering and fraud.
- 7. The Remittance to India facility should be used only for the purpose mentioned by us. This facility should not be used for business transactions, or any unlawful purpose as defined under any applicable law.
- 8. We will not ensure the correctness of Beneficiary account number. You should ensure that you are entering the correct Beneficiary account number name and other details. You should also ensure that details of all registered beneficiaries are updated prior to processing any fund transfer.
- 9. You may register a maximum of -3- beneficiaries per day. The new Beneficiary registered should be confirmed within 24 hours. Remittance may be done for the added beneficiary after -6- hours of confirmation.
- 10. The exchange rate shown on clicking the button "Click to get exchange rate/amount" is the present rate available in the system. However, we may revise the exchange rate at any time.
- 11. On clicking the 'Pay' button request will be executed at the exchange rate applicable at the time of clicking 'Pay' button. The request set in INR will define the exact amount to be credited to your registered beneficiary' account in India. The amount debited in your Account will be determined by the INR/GBP exchange rate being offered by us at the time of clicking 'Pay' button.
- 12. You may have to pay charges if any, applied by us. We may revise the remittance charges from time to time. The same will be updated in our Website.
- You are allowed to do remittance to India transaction round the clock. However, the Beneficiary account will be credited as per NEFT/RTSG/IMPS rules, timings, and availability of systems in India. We will not pay any interest for intervening period

- between your Account debit and Beneficiary account credit.
- 14. Beneficiary's bank may also levy charges for inward remittance, we may not be aware of these charges and such charges if any may be deducted from the amount that is transferred to the registered beneficiary.
- 15. The transactions are irreversible once executed and we are not responsible for cancellation of transaction after its execution.
- 16. If the Beneficiary Bank returns the fund for any reason, it would be credited back to your Account within 5-6 working days and will be at the customers' risk and responsibility. The exchange rate applicable on the day of return will be applicable for such transactions.
- 17. Any service assurance will not apply in the following circumstances:
- **You** have provided incorrect/incomplete transaction details or incorrect Beneficiary details:
- There is system failure, technical error or delay on the part of Beneficiary Bank;
- 17.3 Circumstances that are beyond our reasonable control (power failure, natural calamities strike etc.);
- 17.4 At the time of scheduled or unscheduled system maintenance.
- 17.5 Additional information required by the Bank or Beneficiary bank.
- 18. Default Limit (in GBP):

Per Transaction	Daily	Weekly	Monthly	Yearly
2000	2000	6000	6000	40,000

Contactless Visa Debit Card

Terms & Conditions

1. Introduction

- 1.1. Your agreement with us is contained in these card conditions; and
- 1.2. The Application Form signed by you.

2. Meaning of Words and Expressions

In these **card** conditions and any other document forming part of **our** agreement with **you**, the following words and expressions have the following meanings.

- 2.1. 'We', 'us', 'our' 'Bank /bank' means Bank of Baroda (UK) Limited.
- 22. 'You' and 'your' mean the customer who completes and signs the application form for the card for use on the account and includes (where appropriate) any person you have asked us to issue acard to.
- 2.3. 'Card' means a debit card issued by Bank of Baroda (UK) Limited for use on the account
- 2.4. 'PIN' means Personal Identification Number. (For access to cash machines).
- 2.5. 'Transaction' in these card conditions means both making payments and getting cash.
- 2.6. 'Account' means the account for which the card has been issued either in your name or held jointly with somebody else.
- 27. The singular includes the plural and vice versa. One gender includes the other genders.

3. The Card

- 3.1. We will give you a card to use either just to get cash from cash machines or to make payments. You must sign the Card as soon as you receive it and follow any reasonable instructions that we give you about using cards and keeping them safe.
- 3.2. When we receive a request to authorise a transaction effected by means of your Card, we have complete discretion as to whether we authorise the transaction or not. If we have a good reason, we may, cancel or suspend your right to use the Card for any or all purposes or refuse to replace any card without first telling you. The agreement between us will continue even if we do any of thesethings.
- 3.3. When deciding to authorise a transaction we will calculate the available funds in your Account and may consider any outstanding debit card transactions, any authorisation given for future debit card transaction and any funds that we reasonably believe have been credited or debited to or from your Account.
- 3.4. If for any reason whatsoever, a transaction results in, a debit balance in your Account or causes it to exceed your authorised limit, this is repayable on demand. Interest will be charged on such amount at the rate of 12.00 % over our base rate. Any reminder given by us either by way of letters or telephone calls to you concerning repayments due to us, will each attract a fee of £25.00
- 3.5. All transactions will be shown on **your** statements.
- 3.6. We will credit your Account with a refund for a transact ion if the retailer asks us to. You cannot use a claim you may have against someone else to make a claim against us, or refuse to pay us, unless you have a legal right to do so. You cannot transfer any rights against us to someoneelse.
- 3.7. We will convert all overseas transactions into sterling using our appropriate

- exchange rate and a percentage commission on the amount of the transaction. The exchange rate **we** use may not be the same as the rate when the transaction was made.
- 3.8. We will not be liable if we do not approve a transaction, or you cannot use the Card for a transaction or for any loss or damage you suffer as a result of the way you are told of this.
- 3.9. We will not be liable if any cash machine retains your Card following the repeated keying of the wrong PIN. We will ensure that the Card is returned or re-issued to you as soon as possible. We accept no liability for any loss if your Card is retained or you experience a technical failure.
- 3.10. We will not be liable in any way if your Card is not honored by a third party.
- 3.11. All cards issued by us remain our property and must be returned ondemand.

4. Security

- 4.1. You must do all you can to keep the Card safe and your PIN secret at alltimes.
- 4.2. You must memorise your PIN immediately and destroy the notification promptly on receipt.
- 4.3. You must never tell anyone your number not even our staff or the Police.
- 4.4. You must never write your PIN on the Card or anything you usually keep withit.
- 4.5. It is advisable not to keep a written record of your PIN but if you do, then you must make a reasonable attempt to disguise it.
- 4.6. You must never allow anyone else to use your Card.
- 4.7. You must only reveal the Card number to make a transaction or to report loss or theft of the Card.
- 4.8. You must tell us as soon as reasonably possible if:
- 4.8.1. The **card** is stolen or **you** think that it may be misused or that someone else may know the PIN.
- 4.8.2. Your statement includes an item which you think is wrong.
- 4.8.3. You change your name or address.
- 4.8.4. And for any other reason.
- 4.9. Please contact our customer service centre on 0845 6012137 from UK or on 0044 207 796 2174 from abroad 24/7, 365 days a year.
- 4.10. All queries relating to debit cards would be handled by our customer services centre.
- 4.11. In case of lost and stolen card we may give the police any information we think will be useful. If the Cards reported lost, stolen or at risk of misuse, are returned, you must destroy them.
- **4.12. Your** maximum liability for an unauthorised transaction is £ 35.00 before **you** report the item lost or stolen. However, **you** will be liable for all transactions where **you** have acted fraudulently or without reasonable care.
- 4.13. If someone uses the **card** with **your** permission, **you** will be liable for all the transactions, which take place before **you** tell **us** that it may be misused.
- 4.14. You will still be liable to pay us for all the transactions, even if we are unable to debit your Account because your Account is closed, machine, data processing or transmission link failure, industrial dispute or any other factors outside our control or as a result of anything we cannot reasonably control.
- 4.15. We will not be liable to you if we cannot carry out our responsibilities under this agreement as a result of anything that we cannot reasonably control. This includes machine failure and industrial disputes.

- 4.16. You need to mandatorily register your mobile number with the Bank and subscribe for SMS alert using your registered mobile number to avail debit card facility.
- 4.17. With introduction of 3-D security authentication, while making online transactions using debit card, you will receive One Time Passcode (OTP) through SMS on your mobile number registered with us, which you will be required to enter for authorizing the online transaction. Please never share your OTP with any other person.

5. Variation of these Card Conditions and our Agreement with You

- 5.1. Normally by giving you at least 30 days' notice we may change the terms of our agreement with you including:
- 5.1.1. Any changes in **our** charges.
- 5.1.2. Introduction of a charge for any service provided under or in connection with our agreement with you.
- 5.1.3. Add additional functions to the **Card** at any time.
- 5.1.4. Any other changes we may require.
- 5.2. Changes will normally be caused by market conditions, changes in cost of providing this service, changes in legal or other requirements affecting us or any other good reason.
- 5.2.1. We will notify you of any changes to our agreement with you by, notice of variation published in the press or by putting messages with or printing the messages on your statement or sending you separate written notice by posting it to, or leaving at address last known to thebank.

6. Other Matters

- 6.1. Our agreement with you can be terminated by you or by us by giving to the other, written notice and upon your return of all cards and making all payments due under our agreement. Unless there are exceptional circumstances we will give you 30 days' notice before we end our agreement with you.
- **6.2. We** do not promise that the services and the benefits that **we** provide outside the terms of **our** agreement with **you** will always be available. (**We** may withdraw or vary such services or benefits at any time without giving **you** prior notice.)
- 6.3. If **you** are in breach of any of these **card** conditions, **we** will charge **you** for any losses or costs **we** may suffer.
- 6.4. If any of these card conditions is found by a court to be unreasonable, then you agree that the court may amend that term or condition so that it complies with any test of reasonableness. It shall then continue in force and effect as amended by the court.
- 6.5. English law shall govern these **card** conditions.

Baroda Click Funds2India (CF2I) Terms & Conditions

1. Introduction

Baroda Click Funds2India facility is for transferring money from any bank in the UK other than Bank of Baroda (UK) Limited to any bank branch in India, in Indian Rupees without the need to physically visit any Bank of Baroda (UK) Limited branch in UK. While there is no minimum remittance amount, **you** may transfer up to a maximum of GBP 10,000/- through this facility during a day.

You may send funds from any UK bank supporting online banking to over 5400 + CBS Branches of Bank of Baroda in India and over 1,55,000 + NEFT (List available at https://www.rbi.org.in/scripts/neft.aspx) enabled branches of other banks in India.

2. Three Simple Steps to Hassle-Free Remittance to India- Step 1

- 2.1. Register yourself (one-time activity and available only to UK resident Individuals):
- 2.1.1. To get started, you need to register (only once) by going online to our Website https://www.bankofbarodauk.com then Click Funds2India log in and then New User.
- 2.1.2. Once you have submitted your details and accepted the terms and conditions you will get an e-mail with 2 password protected attachments -remitter registration form (RID) and telecommunication mandate. You need to print these 2 forms and sign at appropriate places. You may note that the telecommunication mandate needs to be witnessed by a person known to you.
- 2.1.3. You then need to take copies of your Passport/Full UK Photo Driving License. If you are submitting copies of Passport then photo page, signature page, valid VISA and address page, if any, be submitted. Also take copies of latest utility bill (mobile bill not accepted)/Bank statement not dated more than 3 months old. You need to self-certify all these copies as true copy.
- 2.1.4. Please send to below mentioned address by recorded delivery the RID form, telecommunication mandate form duly signed and completed along with self-certified copies of KYC documents as above, quoting your reference ID as received by you in the e-mail sent by us:

Baroda CF2I, Bank of Baroda (UK) Limited, London Main Office (LMO), 32, City Road, London (UK), EC1Y 2BD

+44 (020) 74571500 +44 (020) 74571524.

2.1.5. Once we receive all the above documents in order we would be activating your ID and information to that effect will be sent to your registered e-mailaddress.

3. Step 2 - Remit Funds Online

- 3.1. When you want to remit funds to India you should first check our exchange rates as available on our Website https://www.bankofbarodauk.com and then the GBP funds from your own personal bank account with any UK Bank other than Bank of Baroda (UK) Limited may be transferred by one of the following payment methods:
- 3.1.1. Method 1

Pay through BACS / internet banking

You may use internet banking facilities offered by your existing bank (other than Bank of Baroda (UK) Limited) with following details and send funds to us for remittance to India. Most of the banks do not charge for this facility, however please check with your bank:

Account name: CF2I

Account number: 92001149

Sort code: 60 93 71

Please quote your remitter ID in the reference field.

(Funds should be received at our London Main Office in 2-3 Working Days' time)

3.1.2. Method 2

Pay through CHAPS

For quicker remittance, **you** may also send funds through CHAPS from **your** own personal bank **account** with any UK Bank other than Bank of Baroda (UK) Limited using the following details:

Account name: CF2I

Account number: 92001149
CHAPS sort code: 60 93 71

Bank branch name: Bank of Baroda (UK) Limited, London Main Office

Please quote your remitter ID in the reference field.

You may note that your bank may charge you for CHAPS payments.

4. Step 3 - Send Beneficiary Details by Logging on to Your CF2l Account

- 4.1 Once you have made the payment through any of the above methods, you just need to immediately log in to your Click Funds2India online log in account and complete the "Add Beneficiary Details".
- 4.2 It may be noted that Beneficiary can only be an individual and trade or charity related payments are not permissible. All fields marked with * are mandatory and the exchange rate applicable is updated on the log in page.
- 4.3 You may also note that exchange rate applicable will be the exchange rate as updated on CF2I log in page on the date and time of your completing the Beneficiary details online and MUST ensure to log in beneficiary detail immediately after transferring fund. If we find wide variance between logging beneficiary details date and time and actual receipt of funds by us. We may not proceed with the remittance and return back the fund after deducting our handling charge of £ 1.00.
- 4.4 Once you submit the beneficiary details your CF2I account will show the remittance details with Status as 'Funds Awaited'.
- 4.5 You may also note that if we do not receive the funds within -3- working days of your logging the Beneficiary details or the fund is not originated from your own personal account the Bank would be returning back the fund by BACS to the account from where the money has originally come after debiting our handling charge of £1.00. If there is any other problem the Baroda CF2I team will try to contact, you to clarify and till such time the funds remitted to us would be withheld at your risk and responsibility.

- 4.6 Upon receipt of funds and once the remittance has been effected by us you would get an acknowledgement e-mail from us and also your CF2I account will be updated with status 'Remittance effected'.
- 4.7 You may note that the Beneficiaries account in India gets credited within ONE working day (simultaneously both here in U.K. and in Mumbai, India) from the date of remittance being effected by us.

5. Important Notes

Timelines

- 5.1 For funds received through CHAPS, remittance will be effected on the next working day while funds received through BACS/Internet Banking remittance would be effected on t+3rd working day (*t* being the date of transaction originated by the customer from his/her bank through internet banking). The **Beneficiaries account** in India gets credited within ONE working day (simultaneously both here in U.K. and in Mumbai, India) from the date of Remittance being effected by **us**. Working day refers to day being working at both ends simultaneously i.e. In UK as well as Mumbai in India.
- 5.2 Based on the credit received (BACS/internet banking/CHAPS) and the Beneficiary details entered by you, we remit the funds to the Beneficiary in India.

6. Exchange Rates

- 6.1 Remittance would be made at the exchange rate prevalent on the date and time of log in of **Beneficiary** details in **your** CF2I **account** and transfer of fund by the remitter from his UK **account** to CF2I **account**. Bank's decision on the applicable exchange rate would be final and if the registered user does not agree to it then on his specific request GBP funds would be returned to the **account** from which the fund had come after debiting **our** handling fees of £1.00.
- 6.2 To view **our** daily exchange rate, visit **our Website**https://www.bankofbarodauk.com/Exchange & Interest Rate or call 02074571500,
 1524 or any of **our** Bank of Baroda (UK) Limited Branches in UK.

7. Charges

- 7.1 FREE- If Beneficiary's account is maintained in any branch of Bank of Baroda in India.
- 7.2 £10/- If Beneficiary's account is with any NEFT enabled branch of other banks in India. This charge will be deducted from the proceeds received.
- 7.3 £1/- For return of funds to the account from where the original fund has been remitted in case of delayed receipt of fund or if the fund has not been transferred from registered users own personal bank account or for any reason.

8. Cancellations

- 8.1 There may be instances when remittance particulars are not correct or there is mismatch in account particulars/ name of beneficiary, etc. or bank/branch particulars sent by the remitter are not correct and the remittance cannot be affected by us and thesecases
- 8.2 Cancellation of remittances will be addressed as under -
- 8.2.1 Funds received through BACS/CHAPS not followed by logging Beneficiary details: Based on remitter's particulars, the Bank will try to ascertain the customer's

contact details like e-mail address/ phone number and follow up with customer for instructions. Bank will withhold the funds at customer's risk till receipt of revised Beneficiary details. Please note that personal information for you or any third parties shall be held by us in accordance with our Data Protection Policy (Private Policy), a copy of which may be obtained from any of our branches.

- **8.2.2** Beneficiary account number / name is not correct: Bank will follow up with the customer for providing correctdetails.
- 8.2.3 In circumstances where the Bank has booked Indian Rupee, but the funds could not be credited to the ultimate **Beneficiary account** in India, Bank will repurchase Pound Sterling at exchange rate as on date of cancellation and funds will be remitted back to the customer as per instructions. Separate charge will not be levied for cancellation. However, commission charged will not be refunded.

9. Other Terms and Conditions

- 9.12. One-time online registration is essential for use of 'Baroda Click Funds2India' facility. We and other companies in the Bank of Baroda Group of Companies will use the information obtained from you for providing this online remittance facility requested by you for providing our services and products, to prevent and detect fraud, money laundering and other crime and to carry out regulatory checks and meet our obligations to any regulatory authority. This information shall be used in accordance with our Data Protection Policy (Privacy Policy), a copy of which is available on request from any of our branches.
- 9.13. Trade related payments are not allowed; only personal remittances are permitted.
- 9.14. Customers need to inform us about change of address quoting the remitter ID at Baroda CF2I, Bank of Baroda (UK) Limited, London Main Office (LMO), 32 City Road, London (UK), EC1Y 2BD.
- 9.15. Applicable charges will be deducted from the proceeds received by **us** i.e. the net amount will be converted at an applicable exchange rate and remitted.
- 9.16. For purpose exchange rate slab, gross amount of remittance (i.e. amount sent through BACS/ CHAPS before deducting our charges) will be taken into account.
- 9.17. In exceptional cases, remittances will be withheld if complete/correct details of remitter/beneficiary are not submitted e.g. Remittance particulars are not received by email/fax, there is a mismatch in account particulars/ name of beneficiary or bank/branch particulars are incorrect etc.
- 9.18. Remittances may also be withheld if the Bank reasonably believes that there may be fraudulent activity or other financial crime affecting the transaction.
- 9.19. Remittances may also be withheld if **we** reasonably believe that by carrying out instructions **we** might break a law, regulation, code, duty or Court Order.
- 9.20. It may also be withheld if there is a dispute which we reasonably believe may be genuine about the ownership of or entitlement to the money.
- 9.21. It may also be withheld if it is not clear or we are not satisfied that the instruction is genuine.
- 9.22. We may conduct further due diligence checks at any time during your relationship with us.
- 9.23. We will let you know wherever possible and lawful if we cannot execute your instruction
- 9.24. Only one registration is allowed per person under Baroda CF2I product.

10 Bank Accepts Customers for this Facility Under the Following Conditions and Undertaking that:

- 10.1. This facility will be used for bona fide transactions and does not in any way relate to money laundering activities and/or any other illicit activities including terrorism.
- 10.2. The customer does not have any objection in the data being processed at a back office centre in UK or in another country (including countries outside EEA such as India). We will make sure that the group company service provider or agent agrees to apply the same levels of protection as we are required to apply to your information and agrees to use your information inaccordance with our instructions.
- 10.3. The customer agrees that the bank may validate name, address and other personal information supplied during the process against appropriate third-party database and in performing these checks, personal information provided may be disclosed to a registered credit reference agency which may keep a record of that information.
- 10.4. In the event of Bank acting upon instructions to remit as requested, the customer consents and undertakes that he/she will make no claim of any kind in any jurisdiction against the Bank or it's successors/agents in respect of any delay/loss damage cost or expense he/she may suffer, incur or sustain directly or indirectly as a consequence of Bank's failure to carry out instructions/obligations if, the Bank reasonably believe that there may be fraudulent activity or other financial crime affecting the transaction or the Bank is required not to comply with the instruction by any law, regulation or court order or due(directly or indirectly) to circumstances beyond reasonable control preventing Bank from offering a normal service (such as failure of any machine, data processing system or transmission link or due to Industrial dispute, terrorist threat, etc.).
- 10.5. Registered user to undertake that all remittance requests sent comply with relevant laws and regulations both here in UK and in India. The registered user to indemnify and to keep indemnified the Bank and its agents against all actions, proceedings, liabilities, demands, claims, damages, costs and expenses which the Bank may suffer, incur or sustain directly or indirectly as a consequence thereof.
- 10.6. These Terms and Conditions are governed by the laws of England and Wales and we will communicate with you in English.
- Bank of Baroda (UK) Limited is established in the UK with company number 10.7. 10826803 at 32 City Road, London EC1Y 2BD. This is our UK head office. We are authorised by the Prudential Regulation Authority (PRA) and regulated by the Financial Conduct Authority (FCA). Our authorization number is 768016 which can he checked on the Financial Services Register https://www.fca.org.uk/. Bank of Baroda (UK) Limited is a member of the Financial Services Compensation Scheme (FSCS) and the Financial Ombudsman Service (FOS).
- 10.8. We hope that you are satisfied with our services, but should you wish to make a complaint, please contact us. We have procedures designed to resolve your complaint effectively, which is available online on our Website.
- 10.9. We are member of Financial Ombudsman Services (FOS). If you make a complaint and are not satisfied with our final response we give under our internal complaint procedure, you can ask for the complaint to be resolved by the Ombudsman. You can contact FOS by writing to the following address:

Financial Ombudsman Service, South Quay Plaza, 183 Marsh Wall, London - E149SR, Telephone numbers - 0800 023 4567/03001239123.

Baroda Rapid Funds2India (RF2I)

Terms & Conditions

- 1. Before registering in our branch for our remittance service you will need to read our brochure 'Remit & Relax with our Money Transfer Services' as this forms part of our contract with you and provides additional Information on the service, we are providing. If you hold a bank account with us, then our General Terms and Conditions also apply to this transaction.
- Please check that the details you provide on this remittance form are accurate before submitting it to us. By submitting this form, you are agreeing that:
- 21. The details **you** have provided are true and correct; and
- **You** are a personal banking customer and so not using **our** services for business purposes, or in **your** capacity as a Partnership, Company, Trust or Charity.
- 3. We will require evidence of identity and address as set out overleaf. In order to meet our obligations under relevant Anti Money Laundering legislation we may decline or delay your remittance payment if:
- We reasonably believe that there may be fraudulent activity or other financial crime in relation to the remittance or beneficiary;
- 32. We reasonably believe that by carrying out the instruction, we might break a law, regulation, code, duty or Court Order;
- 3.3. There is a dispute which we reasonably believe may be genuine about the ownership of or entitlement to the money;
- 3.4. It is not clear, or we are not satisfied that the instruction is genuine; and/or
- 35. In the case of customer with account with us, it would cause you to exceed or break any applicable limit or restriction which applies to your Account.
- 4. We may conduct further due diligence checks at any time during your relationship with us. We will let you know wherever possible and lawful if we cannot execute an instruction.
- We will not be liable to you for any losses you suffer or costs you incur because we cannot act on an instruction as a result of any of the reasons set out in this section
- These terms and Conditions are governed by the laws of England and Wales and we will communicate with you in English.
- 7. Bank of Baroda (UK) Limited is established in the UK with company number 10826803 at 32 City Road, London EC1Y 2BD. This is our UK head office. We are authorised by the Prudential Regulation Authority (PRA) and regulated by the Financial Conduct Authority (FCA). Our authorization number is 768016 which can be checked on the Financial Services Register at https://www.fca.org.uk/. Bank of Baroda (UK) Limited is a member of the Financial Services Compensation Scheme (FSCS) and the Financial Ombudsman Service (FOS).
- 8. We hope that you are satisfied with our services, but should you wish to make a complaint, please contact us. We have procedures designed to resolve your complaint effectively. We can give you a leaflet describing these procedures if you ask for it at any time, from any of our branches (it is also available online).
- 9. We are a member of Financial Ombudsman Services (FOS). If you make a complaint and are not satisfied with our final response we give under our internal complaint procedure, you can ask for the complaint to be resolved by the Ombudsman. You can contact FOS by writing to the following address:

Financial Ombudsman Service, South Quay Plaza, 183 Marsh Wall, London E14 9SR.

Telephone - 0800 023 4567 or 0300 123 9123

10. Your Information

- 10.1 In these Terms and Conditions your information means information which we obtain from you for the purpose of providing you with this remittance facility. We will use your information as per the details provided in our General Terms and Conditions and you agree for us to use your information for the purpose of providing you the remittance facility.
- 10.2 We and other companies in the Bank of Baroda Group of Companies will use your information for the purpose of providing you with the remittance facility requested by you, providing our services and products, to prevent and detect fraud, money laundering and other crime and to carry out regulatory checks and meet our obligations to any relevant regulatory authority.
- 10.3 We and other members of the Bank of Baroda Group of Companies may use your information to inform you by letter, telephone, fax, text messages, digital television, email and other electronic methods about products and services (including those of others) which may be of interest to you. By submitting this form, you consent to receiving such messages unless you have indicated an objection.
- We may share your information with other companies within the Bank of Baroda Group of Companies, our partners and companies and organisations that provide services to us or act as our agent and credit reference agencies and fraud prevention agencies, as well as where we have a duty to do so or if law or regulation allows us to do so.
- We may transfer your information to another company in the Bank of Baroda Group of Companies or to a service provider or agent in another country (including countries outside the EEA such as India) for the purposes stated above. We will make sure that the group company service provider or agent agrees to apply the same levels of protection as we are required to apply to your information and agrees to use your information in accordance with our instructions.
- You can ask for a copy of your information by emailing us at info.uk@bankofbaroda.com. We may charge an administration fee to meet our costs in providing you with details of your information and details of this charge are provided in our Website.

Fixed Deposit Accounts

Terms and Conditions

The **Fixed Term Accounts** are fixed rate, **fixed term deposit accounts that** are available to existing **account** holders who can lock away their surplus funds for certain fixed period.

If you apply for a Fixed Term Account/s, our agreement with you for your Account would be made up of conditions detailed herein, your letter of instruction and the application pages from our web site and include any charges to them made in accordance with these conditions.

Further, these conditions are in addition to our General Terms and Conditions. Where there are inconsistencies between the General Terms and Conditions and Account Specific Terms and Conditions stated herein, then the Account Specific Terms and Conditions will prevail to the extent of the inconsistency (ies), as these contain customised particulars relating to Fixed Term Account.

Together these and the **General Terms and Conditions** explain how **your Account** works. **You** should also check **our** website (www.bankofbarodauk.com) for **our Schedule of Charges** which may apply to **your** dealings with **us** as these also form part of **our** contract with **you**.

Please read these terms and conditions carefully before you decide to open a Fixed Term Account. Should you require easy access to your investment, this account may not be suitable for you.

If you do not understand any of these terms and conditions, please contact any of our staff at your Account maintaining branch (between 9.30 am to 4.15pm Monday to Friday).

Key Product Information		
Account Name	Baroda-Fixed Term Deposit	
Interest Rate	As applicable on the day of the deposit and will be fixed for full term of your investment.	
Withdrawal	1. You will not be able to withdraw or close your Account during the term other than in exceptional circumstances - such as critical illness, terminal illness, the death of an account holder or by court order. In these circumstances, the deposit and the interest due thereupon, up to date of early closure will be paid. 2. We at our sole discretion, may agree to allow early closure of account where we do, payment of interest will be on the following terms: a. If the deposit has only remained with us for a period less than one year, then we will pay interest at the rate prevailing on the date of application for opening term deposit, for the term the deposit has remained with us less 1 % penalty. b. Provided the investment has remained with us for a minimum of one year, we will pay interest at the rate prevailing on the date of application for opening term deposit, for the term the deposit has remained with us, without any penalty.	
Access	Written instructions	

WORDS WITH SPECIAL MEANINGS

Fixed Term Account means Fixed Term Deposit/Baroda Monthly/Baroda Annual.

Base account is any current or savings Bank account you may already have with us from where the funds for investment into Fixed Term Account to would be transferred by you. This account must be in your name(s). This will also be an account where we will transfer account balance (including interest), when we pay money out of your Account.

Term Deposit Confirmation is any confirmation, welcome letter, other document or email that **we** give **you** or to show that **you** are the holder of **Fixed Term Account**. The confirmation would confirm **your** investment amount, term, rate of interest, and maturity date and maturity value of **your** investment

Withdrawal is made when we have taken all the necessary steps to carry out your instructions to pay money out of your Account to your Base account.

Term means the period of time **you** have agreed to place **your** money on deposit.

Gross rate

'Gross' is the rate payable before the deduction of income tax. Interest is payable gross to non-tax payers subject to their providing the required certification.

AER - Annual Equivalent Rate

'AER' shows what the interest rate would be if interest was paid and compounded once each year.

Eligibility

Individuals, Charities, Associations, clubs and Public and Private limited Companies.

You must have Base Account with us as this account can only be opened with funds remitted from Base Account. We will also use this account for receiving maturity proceeds upon closure of your Fixed Term Account.

Opening Fixed Term Account

When you submit letter of instruction for opening Fixed Term Account, we will carry out your instruction and provide you Term Deposit Confirmation. This would confirm your Account number, the amount you have paid in, the term you have chosen, the interest rate that will apply to the account, maturity value of your investment, the term and the maturity date of your investment

Currency

Sterling (GBP), US Dollar (USD) and Euro (EUR)

Minimum Amount

For £500, US \$ 500 or Euro 500

Term

Your investment can be for a term of minimum 1 month to a maximum 60 months.

Rate of Interest

Interest rates are displayed on **our** website and are subject to change from time to time. Rates quoted are **gross** before any deduction of tax as well as corresponding **Annual Equivalent Rate (AER).** Interest is payable on clear credit balances only. **We** will quote applicable interest rate for term **you** have selected at the time of application Interest will be paid on maturity.

On Maturity

If you have not agreed to reinvest the funds for similar period (auto roll over) at the rate prevailing on the date of reinvestment for that period, on maturity the original investment plus interest will be returned to your base account.

Where you have agreed to reinvest the funds for similar period and terms (auto roll over) and on the date of maturity, if we are no longer offering **Fixed Term Account** or no longer offer the term originally chosen, we will reinvest in the account with the term closest in length to your original account and at the interest rate prevailing at the time of reinvestment.

Withdrawals and Early Closures

You agree that your investment will be fixed for the term you have selected.

You cannot make withdrawals from or close your Account during the term other than in exceptional circumstances - such as critical illness, terminal illness, the death of an account holder or by court order. In these circumstances, the deposit and the interest due thereupon, up to date of early closure will be paid.

We may, at **our** sole discretion, agree to allow early closure of **account** where **we** do, payment of interest will be on the following terms:

- If the deposit has only remained with us for a period less than one year, then we will pay interest at the rate prevailing on the date of application for opening Term Deposit, for the term the deposit has remained with us less1 % penalty.
- Provided the investment has remained with us for a minimum of one year, we will pay interest at the rate prevailing on the date of application for opening Term Deposit, for the term the deposit has remained with us without any penalty.

Upon closure of the **account**, repayment will only be made by transferring the closure proceeds back to **your Base Account**. **We** will not agree to make repayment of closure proceeds by way of any other means other than as mentioned in 4 above.

Example 1

Mr. X had placed on the 2nd of June 2014, £10,000 for a term of 48 months @2.65% p.a.; however, sub- subsequently decides to withdraw the funds after 11 months only. Since he is withdrawing the funds within 12 months, in such an event, if, **we** agree to allow him to withdraw the deposit, since the amount has remained with **us** for only 11 months and for this period, on the date of initial deposit (2nd June 2014), rates offered by **us** for a period 6 month to less than 12 months, was 1.5% per annum, he will be paid interest on his deposit interest at the rate of 0. 5% p.a. (1.5% less 1% penalty) only as against 2.65 % p.a. originally agreed.

Example 2

Mrs. S had placed £10,000 on 2nd of June 2014, to be fixed for 60 months @2.9%p.a. However, she decides to withdraw the funds after 37 months only. In

such an event, if **we** agree to allow her to withdraw the deposit, since the amount has remained with **us** for only 37 months and for this period, on the date of initial deposit (2nd June 2014), rates offered by **us** for period 36 to less than 48 months, was 2.5% per annum, she will be paid interest on her deposit interest at the rate of 2.5% p.a. as against 2.9% p.a. originallyagreed.

Communication

We will communicate with **you** generally by sending mail to address provided by **you.**

Helpline:

If you need guidance in regard to the above, please contact our nearest branch (between 9.15 am to 4.15pm Monday to Friday excluding bank holidays). Contact details of all our UK branches are available on our Website http://www.bankofbarodauk.com/contact-us/

Financial Services Compensation Scheme

Important information about compensation arrangements

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Most depositors – including most individuals and small businesses – are covered by the scheme. In respect of deposits, an eligible depositor is entitled to claim up to £ 85,000. For joint accounts each account holder is treated as having a claim in respect of their share so, for a joint account held by two eligible depositors, the maximum amount that could be claimed would be £ 85,000 each making a total of £ 170,000. The £ 85,000 limit relates to the combined amount in all the eligible depositor's accounts with the bank including their share of any joint account, and not to each separate account.

For further information about the scheme (including the amounts covered and eligibility to claim) refer to the **FSCS** website **www.FSCS.org.uk** or call 020 7892 7300 or 0800 678 1100.

Baroda MAX

Terms and Conditions

Key Product Information

The following **Account Specific Terms and Conditions** apply to the Baroda MAX **Account.** These are in addition to the **General Terms and Conditions.**

The Baroda MAX **Account** is an online, fixed rate, fixed term, deposit **account** for United Kingdom residents who already hold another **account** with a United Kingdom bank or building society and who can invest surplus funds for a fixed period.

If you apply online for a Baroda MAX Account, our agreement with you for your Account would be made up of conditions detailed herein, your online Application Form and the application pages from our web site and include any charges to them made in accordance with these conditions.

Further, these conditions are in addition to our General Terms and Conditions. Where there are inconsistencies between the General Terms and Conditions and Account Specific Terms and Conditions stated herein, then the Account Specific Terms and Conditions will prevail to the extent of the inconsistency (ies), as these contain customised particulars relating to Baroda MAXAccount.

Please read carefully before **you** decide to open a Baroda MAX **Account**. Should **you** require easy access to **your** investment, this **account** may not be suitable for **you**.

By accepting these Account Specific Terms and Conditions, you confirm that we have authority from all those named on the MAX Account to carry out the necessary searches. If you are applying to open a joint account, by accepting these Account Specific Terms and Conditions, you are confirming that you have the necessary permission from the other joint applicants to add their name(s) to the account. When we receive your Application Form, we will send to you an auto generated email confirming the Term you have chosen, the interest rate that will apply and the unique reference number which you will need to quote in all communications with us and when sending your Investment Amount to us. If you do not deposit the Investment Amount within 30 days of the MAX Account being opened, we will close the account and you will need to submit another Application Form. When we open your MAX Account we will send you by email your user-id and password that will enable you to check your balance and summary of your investment with us whenever you wish.

When we have received your Investment Amount, we will send you a Certificate by email confirming your Account number, the Investment Amount you have paid, the Term you have chosen, the interest rate that will apply to the account and the maturity value of your investment.

Words with Special Meanings

These Account Specific Terms and Conditions contain words in bold with special meanings. These special meanings are either set out in the **General Terms and Conditions** or are described below:

Certificate means the certificate **we** give or send to **you** which states that **you** are the holder of the MAX **Account** and confirming **your Investment Amount**, **Term**, rate of interest, and maturity date and value;

Electronic Transfer means an electronic transfer made by CHAPS or BACS;

Investment Amount means the sum invested by you in the account;

Maturity Funds means the sum payable to you on the maturity of the account;

Nominated Account means a bank account in your name(s) held with any other United Kingdom authorized bank or building society than us. The Nominated Account will be the account from which you will pay the deposit on the MAX Account and to which we will forward the Maturity Funds (including interest), on maturity of the MAX Account;

Term means the period of time for which you have agreed to place the investment amount on deposit in your MAX Account;

Withdrawal means when we carry out your instructions to pay monies from your MAX Account to your nominated account;

Eligibility

You must be aged 18 or over and resident in the United Kingdom. You can only use your MAX Account as a personal account; that is, not for business purposes.

You must have a Nominated Account.

If you move abroad and we allow you to keep your MAX Account, you must retain your Nominated Account.

You can add up to three additional **account** holders to **your** MAX **Account** provided **you** have those individuals' consent.

Opening a MAX Account

When **you** submit an **Application Form**, **we** will carry out the necessary searches to confirm **your** identity and as a fraud prevention measure. Opening of the **account** will be subject to satisfactory search results. **we** may ask **you** to provide further identification documents that **we** may consider appropriate for verifying **your** identity.

Currency in which the account can be maintained

Pound sterling deposits only.

Minimum/Maximum balance to be maintained

From £500.00 to £200,000.00

Investment

Your Investment Amount must be made either by Electronic Transfer or by way of cheque drawn on your Nominated Account.

Term

When applying for a MAX **Account, you** are able to select a **Term. You** agree that **your Investment Amount** will be fixed for the **Term you** have selected.

Rate of Interest

In the Certificate, we will quote the applicable interest rate for the Term you have selected as at the time the Application Form is submitted to us. Provided that we receive your Investment Amount within 10 Working Days following the application being made, we agree to pay you the rate of interest quoted in the Certificate. If we receive your Investment Amount after 10 Working Days, we will pay you the interest at the rate prevailing on the date we receive your

Investment Amount. Interest will be calculated daily, compounded annually and paid on maturity. In case of renewal of the existing bond **we** would apply the interest rate prevailing at the time of giving instruction for renewal.

Maturity

If you have not agreed to any of the options listed below, on maturity, the **Investment Amount** plus interest will be returned to **your Nominated Account**.

You can instruct us at the time of making the application:

- To give instructions fifteen days before maturity and if we do not receive any
 instruction we would reinvest the maturity amount for the same period at the
 prevailing rate of interest; or
- To reinvest the Maturity Funds for the same Term, at the interest rate prevailing on the date of reinvestment; or
- To reinvest the Maturity Funds for a different Term, at the rate prevailing on the date of reinvestment; or
- To reinvest the Maturity Funds, but that you will provide further instructions as to the Term at a later point. If you select this option but you do not give us instructions before the end of the Term, we will reinvest the Maturity Funds (including interest) in a new MAX account with the same Term as originally chosen. However, if we no longer offer MAX accounts or no longer offer the Term originally chosen, we will reinvest in the account with the Term closest in length to your original account and at the interest rate prevailing at the time of reinvestment.

To reinvest the partial amount

Withdrawals and early closures:

You cannot make withdrawals from or close your MAX Account during the Term other than in exceptional circumstances – such as critical illness, terminal illness, the death of a person named on the account or by court order. In these circumstances, the Investment Amount and the interest due up to the date of early closure will be paid. Where, we, at our sole discretion, agree to allow early closure of your MAX account, payment of interest will be on the following terms:

- Provided the Investment Amount has remained with us for more than one
 year, we will pay interest at the rate applicable for the period the amount has
 remained with us (i.e. If the account opened for five-year term got
 prematurely closed say after two and half years, then the interest rate
 earmarked for two years would be payable and not the interest rate applicable
 for five-year period).
- We will not pay any interest if the Investment Amount has not remained with us for at least one year.
- The amount to be paid to you on closure of the account will only be sent to your Nominated Account by Electronic Transfer or by banker's cheque if your nominated account and /or sort Code has changed.

Disputes:

If any of the joint **account** holders tells **us** of a dispute between any of **you**, or instruct **us** that **we** may only accept instructions from all of **you** acting together, **we** may treat this as a cancellation of authority to operate the **account** and any further payments or withdrawals will need the authority of all joint **account** holders

Communication

We will communicate with you by email using the email address provided on the Application Form. If you have a joint account, we will communicate with primary account holder unless asked otherwise.

We will contact you by email before the maturity of the MAX Account so that you may give us further instructions in relation to your Account.

We would send **you** an e mail with a URL link for **your** net banking **four weeks** before maturity of **your** bond seeking **your** instructions as to renew, partially renew or redeem **your** bond.

The email will be sent from <u>barodamax@btconnect.com</u>. The email is authenticated by Bank of Baroda (UK) Limited.

Helpline

If you do not understand any of these Account Specific Terms and Conditions or need any guidance, please contact our Helpdesk on 0207 457 1500 (between 9am to 5pm on Working Days). We have a team based in the United Kingdom to answer all your queries. You may also send us email on onlinesaver@bankofbaroda.com

In case the date of maturity of the bond falls on a holiday the maturity proceeds would be remitted back on the next **Working Say**.

Financial Services Compensation Scheme

We are covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Most depositors – including most individuals and small businesses – are covered by the scheme. In respect of deposits, an eligible depositor is entitled to claim up to £85,000. For joint accounts each account holder is treated as having a claim in respect of their share so, for a joint account held by two eligible depositors, the maximum amount that could be claimed would be £85,000 each (making a total of £170,000). The £85,000 limit relates to the combined amount in the entire eligible depositor's accounts with the bank, including their share of any joint account, and not to each separate account.

For further information about the scheme (including the amounts covered and eligibility to claim) please ask at **your** local branch, refer to the FSCS website www.FSCS.org.uk or call 020 7892 7300 or 0800 678 1 100. The Baroda MAX Fixed Rate **account** is an online, fixed rate, fixed term deposit **account** for UK residents who already have another **account** with a UK Bank or Building Society and who can lock away their surplus funds for certain fixed period.

Our Present Branch Network (As on March 2020)

Sr. No.	Branch Name	Address
1	London Main	32 City Road, London EC1Y 2BD +44(0)20 7457 1515 agmlmo@bankofbaroda.com
2	Aldgate	128 Commercial Road, Aldgate East, London E1 1NL +44(0)20 7480 7577 Kilbur@bankofbaroda.com
3	Southall	86 The Broadway, Southall, Middlesex UB1 1QD +44(0)20 8574 1324 Southa@bankofbaroda.com
4	Wembley Branch	2 Ealing Road, We mbley, Middlesex HAO 4TL +44(0)20 89027407 Brent@bankofbaroda.com
5	Kenton	213 Kenton Road, Harrow, Middlesex - HA3 OHD +44(0)20 8909 1739 Kenton@bankofbaroda.com
6	Tooting	39 Upper Tooting Road Tooting London SW17 7TR +44 (0) 20 8767 6469 Streat@bankofbaroda.com
7	Birmingham	173/175, Soho Road Handsworth Birmingham B21 9SU +44 (0) 121 523 5973 Handsw@bankofbaroda.com
8	Manchester	50 Swan Street Manchester M4 5JU +44 (0) 161 832 5588 Manche@bankofbaroda.com
9	Leicester	59A Belgrave Road Leicester LE4 6AS +44 (0) 116 266 3970 Leices@bankofbaroda.com
10	llford	171 Ilford Lane, Ilford, Essex, IG1 2RT Tel. : +44 (0) 20 8514 8609 Fax : +44 (0) 20 85531333 Ilfoln@bankofbaroda.com

Want to get in Touch?

Visit your Local Branch

Visit www.bankofbarodauk.com

Call us on 020-74571515

